

City of Coffman Cove
Regular City Council Meeting
Thursday, August 16th, 2018
Regular Meeting **6:30 PM** at City Hall

Call to Order: Mayor Olson called the meeting to order at 6:30 pm.

Roll Call: Mike Underwood: present, Joel Buchanan: absent, excused, Randy Wright Jr.: present, Dick Stewart: present, Brian Wilson: absent, excused, Perry Olson: present, Bridget Wright: present.

Pledge of Allegiance: Yes

Public Comment: Question of whether someone had followed up with the man that is coming to get the trailer. There has been follow up and he is still supposed to be coming to pick up trailer.

Approval of Agenda: Perry Olson: Motion to approve the agenda, Bridget Wright 2nd, all in favor, motion passes.

Persons to be Heard: None.

Consent Agenda: Perry Olson: Motion to approve the Consent Agenda, Dick Stewart 2nd. Discussion: Bridget Wright would like to remove the Financial Report for discussion. All in favor, motion passes.

1. Mayor Report	6. Projects-Grants Report	11. Water & Sewer Report
2. Minutes	7. Financial Report	12. Fire Dept. Report
3. Watershed Report	8. Post Office Report	13. EMS Report
4. CQE Report	9. Parks/Rec/Maintenance	14. Library Report
5. Special Events Report	10. IFA Report	15. NEFA Report

Correspondence/Issues: None.

Resolutions & Ordinances: None.

Unfinished Business:

1. Halibut Community Quota Entity (CQE), there is a packet of information (see packet). Reports were read though again, reports given are not what we asked for (not enough information). According to bylaws CQE is to appoint their own board of directors, according to the management manual City Council is to appoint the Board of Directors, this is not what is happening. Management manual also states that the permits are supposed to be sold at market value, \$400 is not market value for a

charter halibut permit. The profits from the organization are to benefit the community in some way. An account has now been set up for the organization. Perry would like to see the bylaws changed so it matches the management manual, also following management manual Council is to appoint Board of Directors, a plan for the money, would like to see it go someplace to benefit the community in some substantial way, and would like for permits to be sold no less than the minimum amount (market value). Bridget would like to follow NOAA's manual, more that the number of trips also need to know what is being harvested, program needs to followed, reports need to be sent to NOAA and Council. Dick would like to see a meeting between current board members, and City Council. Dick is willing to try and facilitate the communication between all parties. Both Perry and Bridget would like to see laws, regulations, guidelines followed, and want to communicate to resolve issues. Bridget would like it noted that in order for her to continue to support the program, she would like it all to be worked out between January – March of next year because that is the only time when the permits are not actively working.

New Business:

1. Harbor Shack Electricity

2. & Harbor Video Surveillance System:

Someone has recently tried to break into the Harbor Shack, they were unable to get in, door is now damaged. Joel has looked at running electricity. Perry would like to put both electricity and surveillance with one camera pointed at the dumpster, a couple down toward the dock, and one pointed towards the launch ramp. Concerned with over use of dumpster, as well as thefts on dock, and the damage now done to the Harbor Shack door. Bridget wanted to know if we had a cost estimate, we do not have one currently. Joel has looked at ways to install electricity, there are 2 ways we can do it, put a pole in halfway between main meter and Harbor Shack to run overhead lines (cheapest way) or run underground line from first main panel not one right next to the dock, but the one closest to the Harbor Shack to panel back that is connected to the building. Perry asked what they would cost and if it is allowed. Only need some lights and a couple plugs, **Bridget Wright makes motion to go ahead with the project feels it is necessary to help stop any future bad happenings.** Lights are now working down on the dock; the eye has been fixed. Perry Olson 2nd motion to put in electric and surveillance. Discussion: Dick Stewart would like to know what the electric bill is currently running, Randy Wright would like to see the door fixed before we put equipment in it, Perry Olson would like it insulated, all needs reinforced and secured before equipment goes in there. All in favor, motion passes.

3. Loggers Lane Paving Memorandum of Agreement:

There is one main problem, finding a person to oversee the project. Western Federal Lands and Federal Highways wanted to be project managers, but that is not going to happen. R & M will be running the project with an overseer from the City, R & M will be coordinating with the Feds and running the project. Western Federal Lands looked at designs that R & M came up with and they do not meet our specifications if we are to manage this project. R & M can use the project design the City has already paid for, the money spent will not be wasted, we need to find someone from the council to oversee

project, suggestions were made about who from the council should oversee project. Randy Wright would like to see the road maps, he would consider it after checking into what the position would entail. Randy Wright would like to know what is the subgrade, requested to see the designs for our current roads. **Bridget Wright made motion to go ahead and sign the Memorandum with the understanding that we will have city oversight**, Randy Wright 2nd, (see Memorandum), All in Favor, motion passes.

4. City Boat Minimum Bid Price:

Dan Dodson came in and looked at the boat, was supposed to have price by the meeting, and was unable to turn in before meeting. Perry Olson reviewed once more all the moneys spent to build, and maintain the boat, came to about 80K. Council would like to set minimum bid, council discussion on how much they feel the bid should be 50K seems reasonable. **Bridget Wright made motion for min. bid of 50K**, Perry Olson 2nd, no further discussion. All in Favor, motion passes.

Public/Council Comment: Dick Stewart would like to see if someone else can help take care of the 911 EMS/Fire calls, Perry Olson and Bridget Wright suggested to put it on our Fire Chief Peter, and Allen head of EMS to take care of, whether it is for them to find community member, or Craig Call center. Perry Olson will explore possibility of being taken over by Craig Dispatch.

Set aside Financial Report, back to (Bridget Wright) when Jean was here was talked about doing something specifically with the Aging Report, would like us to be more active in this so we are not allowing people accumulate large bills, and not doing anything about it. We need some way of tracking that people have been contact, about being late, overdue, warning letter, and shut off notices. Do not want community members to get so far behind they cannot pay. Working towards exporting Budget from QB to an Excel spreadsheet, and being able to update month by month, doing this will make it easier to read, Perry Olson will to do this for a cost.

Executive Session: Postmistress Raise Request/Legal Matters

Bridget Wright motion to deny Postmistress pay raise, Randy Wright 2nd, motion fails and no raise granted.

Adjourn: Motion to Adjourn Perry Olson, 8:20pm

Perry Olson, Mayor

Terra Green, Deputy Clerk