

City of Coffman Cove  
Regular City Council Meeting  
Thursday, June 20<sup>th</sup>, 2019  
**6:30 PM** at City Hall

**PUBLIC HEARING** at 6:15 PM: Non-Code Ordinance 19 03 (2<sup>nd</sup> Reading): FY20 Budget

**Call to Order:** Mayor Olson calls meeting to order at 6:30pm

**Roll Call:** Mike Underwood, absent, excused, Joel Buchanan, absent, excused, Randy Wright Jr., present, Yvonne Drozdowicz-Somfleth, present, Brian Wilson, present, Perry Olson, present, Bridget Wright, present.

**Pledge of Allegiance:** Yes

**Public Comment:** None

**Approval of Agenda:** Mayor Olson makes a motion to approve the agenda, Randy Wright Jr. 2<sup>nd</sup>. **All in favor, none opposed, motion passes.**

**Persons to be Heard:** None

**Consent Agenda:** Mayor Olson makes motion to approve the consent agenda, Randy Wright Jr. 2<sup>nd</sup>. **All in favor, none opposed, motion passes.**

1. Mayor Report	6. Projects/Grants Report	11. Water/Sewer Report
2. Minutes	7. Financial Report	12. Fire Dept. Report
3. Watershed Report	8. Post Office Report	13. EMS Report
4. CQE Report	9. Parks/Rec/Maintenance	14. Library Report
5. Special Events Report	10. IFA Report	15. NEFA Report
16. Loggers Lane/Luck Lake Paving Project		

**Correspondence/Issues:** None.

**Resolutions & Ordinances:**

1. Non-Code Ordinance 19 03 (2<sup>nd</sup> Reading): FY20 Budget, Mayor Olson makes a motion to approve the second reading of the FY20 Budget, Brian Wilson 2<sup>nd</sup>. Discussion: Bridget would like to add money for the signs.

Bridget Wright makes a motion to add \$2500 under Streets and Roads for signs, this will go under "other" as "signs", Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. **Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, all in favor, none opposed, motion passes.**

Back to main motion to pass FY 20 Budget, would like to amend under Streets and Roads to add \$4000 for Contract Services for surveying. Mayor Olson makes motion to amend to add \$4000 to Streets and Roads, line item Contract Services, Bridget Wright 2<sup>nd</sup>. **Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, Randy Wright Jr., yes, all in favor, none opposed, motion passes.**

Back to main motion as amended to pass FY 20 Budget; seconded by Brian Wilson. **Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, all in favor, none opposed, motion passes.**

### **Unfinished Business:**

1. ROW Firewood Permit Policy: Mayor Olson would like to add language to permit policy - wood to be delineated by an employee, and to add that the City reserves the right to refuse permit and limit what is available. Permit holders are responsible for clean-up.  
Mayor Olson would like to table until next meeting, Randy Wright Jr. 2<sup>nd</sup>. **All in favor, none opposed, motion passes.**
2. RFP for Sign Survey: Proposal from David Matelski was read, proposal is for \$4000. Discussion: Bridget Wright feels survey is necessary to implement our signage and advertising ordinance. Mayor Olson asked David Matelski how long it would take to do one sign, David feels it would be around an hour per sign. Mayor Olson would like to approve up to \$4000, though it may not cost \$4000. Mayor Olson will work with David Matelski to verify what signs need to be surveyed.  
The drafting is to show on paper where the signs are in the ROW, Mayor Olson would like them flagged as well to show people where the signs need to be moved; signs would need to be moved behind flag. Brian Wilson would like to see Loggers Lane take priority due to the paving project. Mayor Olson makes motion to approve proposal from David Matelski to do sign survey, Brian Wilson 2<sup>nd</sup>. **Perry Olson, yes, Bridget Wright, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, all in favor, none opposed, motion passes.**
3. Water and Sewer Billing & Payment Issues (Chum Creek): Back on the agenda after discussion with City Clerk and Water Sewer employees, it was determined that the water plant sits across from that lot, a line does come out then crosses under Logger's Lane which then branches out in both directions. The main line coming out of the plant is not considered a service line. Our Plant Operators have stated the main line coming out of the plant is not a service line, which means it would not be appropriate to charge a stub out fee. Mayor Olson makes a motion to rescind the motion from last meeting to start charging Lot 1 of Chum Creek a stub out fee, based on the information provided by Water Plant Operators, Brian Wilson 2<sup>nd</sup>. **Bridget Wright, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, all in favor, none opposed, motion passes.**

## **New Business:**

1. AMLJIA: 3-year Participant Membership Agreement was misread at the last meeting; our yearly contribution will be \$27,505. This total is worked into the budget under vehicle insurance, harbor insurance, department of labor fees, etc. Mayor Olson make a motion for Council to direct Mayor to sign the 3-year agreement with the understanding that our contribution will be roughly \$27,000. Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. See email correspondence for Harbor Insurance is attached. **Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, all in favor, none opposed, motion passes.**
2. “No Shooting” Signs within City Limits: Council’s main concern is the new subdivisions, specifically Coffman Loop Phase I. There are people currently living out there, and most people are unaware that there are people occupying this subdivision. The Ordinance states that there is no Hunting or Trapping within city limits in occupied subdivisions, but it does not specify “SHOOTING.” Council agrees that signs need to be put up in order to spread awareness of occupied areas and to specify “NO SHOOTING.” There are two items needed – one, a sign that says no discharge of firearms, and an ordinance change to reflect no discharge of firearms rather than hunting. Signs need to include ordinance number on them. Mayor Olson makes a motion for council to direct Staff and Mayor to change the Ordinance to reflect no discharge of firearms to be presented at the next meeting, and to order signs reflecting that to be posted around town. Mayor Olson would like to see one for the incoming streets, and the beginning of all subdivision roads, Bridget Wright 2<sup>nd</sup>.  
Discussion: Council members have seen signs for other areas on the island that say, “no shooting beyond this point.” Council wants people to be aware that there are new occupied subdivisions. Council would like to see this on the back of our water bill for people who own businesses.  
**Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, Randy Wright Jr., yes, all in favor, none opposed, motion passes.**
3. RIMCO Permission to extend Sea Otter Drive: Letter was read, see attached, Mayor Olson makes a motion for council to approve proposal to extend Sea Otter Dr. 100 feet, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. **Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes (council approves of Bridget and Randy Wright voting), Randy Wright Jr., abstains, Yvonne Drozdowicz-Somfleth, yes, all in favor, none opposed, motion passes.**

**Public/Council Comment:** Council comment contractors are supposed to be coming in to let the City know where/when they are starting construction on city property; Council would like a reminder added to the newsletter, and a letter sent to local contractors. Council suggests changing Ordinance so in town and out of town contracts are aware of what the city requires. Mayor Olson would like to suggest that if council members feel we need to make a change to our ordinances or policies that they work on them individually,

Mayor Olson can help too if needed. Then it can be brought back to the council for consideration, he would like to see council working on at least one ordinance that they feel needs to be changed.

Council had some reminders for the back of the bill, some reminders such as dumping fees for the organic waste area, what can be dumped in that area. A reminder for other contractors doing work in the City ROW to come in and inform office staff. Waste area is now locked, it has been left open for some time; city staff should be able to monitor it better; council would like to see a sign for the waste area. Council would like to see the Scrap Metal Area open specific days or the week and hours while being monitored for items going in. Staff needs to add the removal of batteries to the scrap metal checklist.

IFA business: they are down to three candidates for the GM Position. The grant that helps keep the IFA going has passed the Senate, if it passes through The House of Representatives the IFA will be in good shape for this year. There is some discussion of opening up Petersburg Port Authority, and opening up another Port Authority north of Petersburg.

FLAP Agreement: The core engineers done, Fish and Game permit is done, Samantha is working on it from here. We are in the process of trying to get money extended for another half of a year, working on an extension at least through October.

Question, is the IFA thinking of running a Ferry out of Coffman Cove? The state is involved in that it is still a couple of years away, they are looking at the fast ferry concept, the main line ferry. Coffman Cove is being looked at as a prototype right now. This is a long way out. There has been an inquiry from DOT about our Ferry Terminal and how it is being used. The DOT was told we have been thinking about using it as City Hall, he will get back to us on using it as a Terminal and City Hall.

**Adjourn:** Mayor Olson makes motion to adjourn, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. **All in favor, none opposed, motion passes.**