

City of Coffman Cove  
Regular City Council Meeting  
Thursday, September 17<sup>th</sup>, 2020

**6:30 PM**

**DIAL-IN NUMBER: 1-844-855-4444**

**ACCESS CODE: 158609**

**Number is working as of 9/15/2020**

**Call to Order:** Mayor Sunde calls meeting to order at 6:35pm

**Roll Call:** Kate Holtman, present, Jacki Sunde, present, Yvonne Drozdowicz-Somfleth, present, Brian Wilson, present, Sara Yockey, present, Terra Green, call-in present.

**Pledge of Allegiance:** Yes

**Public Comment:** None

**Approval of Agenda:** Sara Yockey makes a motion to approve agenda, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. Mayor Sunde wanted to add Road Brushing to new business, Sara Yockey, and Yvonne Drozdowicz-Somfleth withdrew their motions.

Mayor Sunde makes a motion to approve agenda with the addition of Road Brushing under New Business, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>.

Roll Call: Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve agenda with the addition of road brushing passes.**

**Persons to be Heard:** None

**Consent Agenda:** Mayor Sunde makes a motion to pass consent agenda, Sara Yockey 2<sup>nd</sup>.

Roll Call: Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to pass consent agenda passes.**

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Project
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	
4. Post Office Report	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

**Correspondence/Information:** None

**Resolutions & Ordinances:** None

**Unfinished Business:**

1. Volunteer Fire Chief: Mayor Sunde lets Council know that there are still no letters of interest, but she has reviewed the Ordinance to make sure she is doing what is expected of her, and there will be fire drills twice a month.
2. CARES Act Update: Mayor Sunde did talk to Kara McCoy and they would like to have a clinic in October using our Clinic. Brian Wilson let council know that it is a State Mandate to have these clinics outside, and if we allow them to do this outside, shots are free. Mayor Sunde would like to know if we can move the Ambulance and use the covered area for them to set up. Brian suggests the Ferry Terminal or the Pavilion at the Ball Park.

Sara Yockey goes over the allowable expenses for CARES ACT Funding.

Staff time directly related to COVID-19

Utility Vouchers-Applications  
FoodBank Supplies-Alaska FoodBank finish order  
Building find building, type, price  
Advertising campaign for small businesses who suffered due to COVID-19  
Reader Board, replacement or repair  
Isolation supplies, washer, dryer, entertainment items, cleaning supplies,  
microwaves & mini-fridges  
Emergency radios – have been purchased under different Grant  
COVID19 Testing was removed due to the difficulty of getting them here

### **New Business:**

1. Appoint Municipal Election Judges (3) Brian Wilson makes a motion to appoint the Municipal Election Judges as Julie Ashe, Heather Hedges, Julie Hull, and Angie Wakefield as back-up, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes, Kate Holtman, yes.  
**All in favor, none opposed, motion to appoint Election Judges passes.**
2. Community Development Block Grant (CDBG) Application Request: Mayor Sunde suggests coming up with ideas as the application is due December 4<sup>th</sup>, 2020, Sara Yockey would like it added to a Workshop. There is a training for the application. Mayor Sunde asked Terra Green if she could do training, Terra accepted. Terra Green makes a motion to send in the request for the CDBG Application, Mayor Sunde 2<sup>nd</sup>. Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes, Kate Holtman, yes, Jacki Sunde, yes.  
**All in favor, none opposed, motion to send in for CDBG Application passes.**
3. Landless Natives Legislation and Lake Bay selection: Mayor Sunde lets council know that this is a proposal from the Alaskan Natives Without Lands. She spoke with Scott Shuler and the proposal is still in Congress. Sara Yockey lets council know that this is an amendment to the 1971 Alaska Natives Landless Act. Mayor Sunde lets us know that Scott will keep us informed and we can write a Resolution later to approve or oppose.
4. Arts & Seafood Festival Committee – storage fee forgiveness: Sara Yockey makes a motion to forgive the storage fees for the Art and Seafood Festival Committee from March to December 2020, Mayor Sunde 2<sup>nd</sup>. Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes.  
**All in favor, none opposed, motion to forgive storage fees passes.**
5. Brush Removal: Mayor Sunde lets council know that AP&T will be doing brushing around Mid-October under power lines. She was given the name of the person doing this to see if he could do the off side of the road at the same time if that is what we choose to do. Hour or Miles, was told it would not exceed \$15,000 by the mile. Brian Wilson if it is to be \$15,000 according to Ordinance any amount over \$5,000 have to be hired by RFP. He would also like to know if he can reach 10', 14'. There will need to be some hand cutting because some of the trees are now too large for a machine.  
Council would like a letter send to AP&T to clean up the ballfield from when they came in and cut down trees, and to repair the field.

Mayor Sunde makes a motion to put out an RFP (Request for Proposal) for Brush Removal, Sara Yockey 2<sup>nd</sup>. Brian and Sara would like to see a dollar amount in the RFP as a do not exceed.

Terra Green, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes.

**All in favor, none opposed, motion to put out RFP passes.**

Mayor Sunde makes a motion to amend original motion for the RFP to not exceed \$15,000 for 13.69 miles, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. Brian Wilson is willing to work with Gina on the RFP.

Sara Yockey, yes, Terra Green, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes.

**All in favor, none opposed, motion to amend the original RFP motion passes.**

**Public/Council Comment:** The new maintenance truck is in Thorne Bay; employees of the City will pick it up. Brian Wilson gives an update on the IFA meeting – they are hoping to receive CARES Funding to help with major cuts in passengers due to the pandemic. IFA still plans on doing the rider goes free in November. Terra Green call was dropped. Misty Fitzpatrick has moved her sign out of City ROW.

**Executive Session – Legal Matters:** Mayor Sunde makes a motion to move into Executive Session inviting Gina Cavaretta to attend, Kate Holtman 2<sup>nd</sup>. Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes.

**Back to regular meeting:** Sara Yockey makes a motion to allocate \$500 for legal fees, Yvonne Drozdowicz-Somfleth 2<sup>nd</sup>. Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Kate Holtman, yes.

**All in favor, none opposed, motion to allocate \$500 to legal fees passes.**

**Adjourn:** Mayor Sunde makes a motion to adjourn, Kate Holtman 2<sup>nd</sup>. **All in favor, none opposed, motion to adjourn passes.**

**Passed and approved this 15<sup>th</sup> day of October, 2020.**

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Sara Yockey, Mayor

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Terra Green, Clerk