

City of Coffman Cove  
 Regular City Council Meeting  
 Thursday, October 15<sup>th</sup>, 2020  
**6:30 PM**  
**DIAL-IN NUMBER: 866-899-4679**  
**ACCESS CODE: 791-284-005**

**Call to Order:** Mayor Yockey calls meeting to order at 6:35pm

**Roll Call:** Terry Coleman, present, Kate Holtman, present (call in), Jacki Sunde, present, Yvonne Drozdowicz-Somfleth, absent, excused, Brian Wilson, present, Sara Yockey, present, Terra Green, present.

**Pledge of Allegiance:** Yes

**Public Comment:** Deedee Jeffreys is on the teleconference call.

**Approval of Agenda:** Mayor Yockey makes a motion to approve agenda with the addition of Resolution 21 01, Terra Green 2<sup>nd</sup>.

**All in favor, none opposed, motion to approve agenda with one addition passes.**

**Persons to be Heard:**

1. Cody Carver – CDBG: Cody would like to see the basketball court fixed and level so children do not slip. She would also like to see the play set near the City Office fixed and some roofing added on the steps to keep children from slipping. Asking for the addition of a jungle gym, monkey bars, fix the sandbox, and would also like to see the baseball field improved, but as discussed in the last meeting the ballfield may be moved and updated. Cody believes that playgrounds are the platform for imagination, socialization, creativity to provide opportunities for children to challenge themselves physically and to allow them to learn about themselves as well as the people around them. Cody feels is pivotal to brain development, and neurological integration. She feels that what we currently have is very low standard of play equipment. She would like to see updated equipment for all ages, maybe some type of fitness equipment included, along with some instrument type playground equipment.

**Consent Agenda:** Terra Green makes a motion to approve the consent agenda, Jacki Sunde 2<sup>nd</sup>. **All in favor, none opposed, motion to approve consent agenda passes.**

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Project
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	
4. Post Office Report	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

**Correspondence/Information:**

1. Gary Wilburn: Labrador Drive Snow Removal: Mayor Yockey reads letter sent to City Office. Council agrees that this needs to be added to the snow removal, Terra Green would like to see the Road Grader be utilized more often this year so we have

less wear and tear on the City Maintenance truck. Mayor Yockey asks Gina to send him a letter informing him road will be plowed.

### **Resolutions & Ordinances:**

1. Resolution 21 01: add/remove names for city bank accounts. Jacki Sunde makes a motion to adopt Resolution 21 01, Terra Green 2<sup>nd</sup>.

Terry Coleman, yes, Kate Holtman, yes, Jacki Sunde, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve Resolution 21 01 passes.**

### **Unfinished Business:**

1. CARES Act Update: Mayor Yockey states that to date we have spent \$4,045.92, Heather is working on our advertising campaign, Gina is working on the utility & food vouchers, which will be made available to the public. Mayor Yockey would like notices posted around town to let people know applications are available at the office. Roxy Wilson would like to see a sample application around town, Mayor Yockey would like to have applications available at the Riggin Shack and Post Office, Heather states that the application is available online, and can be filled out there as well. Mayor Yockey would like to set a date to put together the Public Health boxes to be distributed to the public.

2. Community Development Block Grant (CDBG) Application: Mayor Yockey makes a motion to send in the letter of intent to apply for the CDBG, Brian Wilson 2<sup>nd</sup>. Application is due December 4<sup>th</sup> and the letter of intent is due October 23<sup>rd</sup>. The letter of intent has to include what we are applying for. Perry Olson's suggestions were to complete the work on the dock, rehabilitate or replace the Fire Station. Community input has been Cody Carver playground, and Perry Olson docks or Fire Station. Terra Green recalls in a past meeting that the fines from the Ferry would be put toward the dock and that she would like to see if we can update the children's playground. Brian would like to see a grid put in or a boat haul out, Jacki Sunde also suggests the new siren for Beluga Lane. An explanation of Community Development projects is read off the CDBG Handbook, what Projects can be funded under Planning, and projects that can be funded under Special Economic Development. Council would like to apply for Community Development, we need to do some research before we make a firm choice, and it needs to fit the parameters of the grant.

**Kate Holtman, yes, Jacki Sunde, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes, Terry Coleman, yes. Motion Passes.**

3. City Right of Way Offenders: Mayor Yockey asked for this to be put back on the agenda, we have a few people that have not complied with letter that was sent. Our policy states that it is a \$500/day fine if items are not removed, Mayor Yockey would like to know if council would like to re-send letters. Terry Coleman would like to know how many letters have been sent, Jacki Sunde lets Terry know that there have only been a few, but there are many that have items in the ROW. It was suggested to Jacki that Dave Matelski could be hired to show property owners where their lines are. Mayor Yockey would like to know what Dave's hourly rate is, \$150.00 was the amount given by Dave in a private meeting for the job per Jacki

Sunde. Cody Carver would like to know if it is possible to have a free dump day at the scrap metal yard. Council explained that there is a fee because we have to pay someone to remove it. It is not up to the City to determine where property lines are it is up to the property owner to prove their items are not on City ROW, the City can look for pins.

Janie would like to know how much it is to park at the long-term lot; she has been getting conflicting information, and she would like to know what is allowed there. Mayor Yockey states that there is to be no permanent structures, and the cost is \$25/month. Jacki Sunde lets council know that the structure currently there is on a Land-use permit, and as soon as the owner's property is developed all of the items will be removed. Janie has heard that it is \$25/year, Terra Green explains there may be some confusion between the \$25 parking permit for Harbor area, and the \$25/month long term parking. Mayor Yockey would like to see the parking areas defined with paint or some other type of markings. Mayor Yockey would like to know how council wants to move forward with the City ROW offenders, council would like to send letters. Mayor Yockey makes a motion to send letters to our City Right-of-Way offenders that they need to comply with our ROW Policy, they have 30 days to do so or complete a Special Land Use Permit or the \$500 a day fine will be imposed, Jacki Sunde 2<sup>nd</sup>.

Jacki Sunde, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes, Terry Coleman, yes, Kate Holtman, yes.

**All in favor, none opposed, motion the send letter passes.**

#### **New Business:**

1. Harbormaster Position: Extension to December: Mayor Yockey explains that there are still State Mandates in place for the Harbor as far as COVID-19 goes, she would like to see Harbor Master Position extended through December using the CARES Act Funds. Council feels it is a good idea, and even more so now that we have liveaboards. Mayor Yockey makes a motion to extend the Harbor Mater position through December 30<sup>th</sup>, and utilize the CARES Act Funding to pay for the extension, Terry Coleman 2<sup>nd</sup>. Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes, Terry Coleman, yes, Kate Holtman, yes, Jacki Sunde, yes.

**All in favor, none opposed, motion to extend Harbor Master position passes.**

2. Crossett Grant Application: DeeDee Jeffreys is on conference call, she has sent in her research information. She would like to know if she can write the Grant and what it can be used for, would like council ideas. Mayor Yockey would like to know a little more about the SLED program, DeeDee explains what the SLED program is, and how it can help the children in our community. Council would be ok with 2 computers set up for the SLED program only. Brian Wilson makes a motion to authorize DeeDee Jeffreys to pursue only SLED Program Grant under the parameters discussed and to authorize 2 of our computers for SLED and only for SLED Program, Sara Yockey 2<sup>nd</sup>.

Terry Coleman, yes, Kate Holtman, yes, Jacki Sunde, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes.

**All in favor, none opposed, motion to authorize DeeDee Jeffreys to apply for Crossett Grant passes.**

**Public/Council Comment:** Mayor Yockey has more of an update for the CARES Act, there is a letter in council packets on how to collect 2<sup>nd</sup> and 3<sup>rd</sup> distribution of CARES Funding. We have to spend at least 80% of our current funding, Mayor Yockey has not had the time to look and see if there is a deadline but it is something for Council to think about. Janie Wainscott shares that Sherry Becker, the Superintendent of SISD, had a meeting with all of the schools in our District, informing them that due to the reduced size of students enrolled that she would need to remove and move some teachers. At the ACS meeting, they intended to move Mr. Dillman to Thorne Bay, dropping Coffman's number to below 10, and we need 10 children to keep our school open. The District is removing 1 teacher from Naukati as well. Mayor Yockey would like to know what the City can do to help; Janie will send out an email to find out more information. Roxy wanted to make sure a Thank You letter was sent to Brian Thompson and Stacey Mank for their work on the Homeland Security grant. DeeDee wanted to thank Council for allowing her to move forward with the Crossett Grant. Kate Holtman wanted to thank everyone for the help with any grants work.

**Adjourn:** Mayor Yockey makes a motion to adjourn, Jacki Sunde 2<sup>nd</sup>. **All in favor, none opposed, motion to adjourn passes, meeting is adjourned at 7:58pm.**

**Passed and approved this 19<sup>th</sup> day of November, 2020.**

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Sara Yockey, Mayor

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Terra Green, Clerk