

**City of Coffman Cove
Regular City Council Meeting
Thursday, September 21st, 6:30 PM @ City Hall**

Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNleHNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

6:15pm PUBLIC HEARING: 2nd Reading of Ordinance 24 02 Amendment to Title XIV: Mayor Mulcare starts the public hearing at 6:17 PM.

Call to Order: Mayor Mulcare brings the meeting to order at 6:32 PM.

Roll Call: Greg Huston, present. Perry Olson, present. William Bowden, present. Dawn Rosenlund, Excused. Yvonne Drozdowicz-Somfleth, unexcused. Terry Coleman, present. Jack Mulcare, present.

Pledge of Allegiance: Yes.

Public Comment: no public comment.

Approval of Agenda: Mayor Mulcare adds resolution 24-01 to the agenda. Under “New Business” Mayor Mulcare adds ‘Maintenance’. Lastly, Mayor Mulcare adds an executive session at the end of the meeting. Perry Olson makes motion to approve the agenda with the addition of Resolution 24-01, ‘Maintenance’ under new business, and an executive session at the end. Terry Coleman seconds that motion. Roll call vote. William Bowden, yes. Perry Olson, yes. Greg Huston, yes. Jack Mulcare, yes. Terry Coleman, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Persons to be Heard: Shannon Silverthorne (Peace Health Service), Michelle Page (Fireworks): Shannon Silverthorne could not attend this meeting and Michelle Page asked to be added on the next month’s meeting.

Consent Agenda: Perry Olson makes a motion to approve the consent agenda. Greg Huston seconds that motion. Roll call vote. Greg Huston, yes. William Bowden, yes. Jack Mulcare, yes. Terry Coleman, yes. Perry Olson, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: PLA Grant Agreement: There is some discussion about this grant. Jack Mulcare and Dawn Rosenlund filled out and signed the paperwork.

Resolutions & Ordinances:

1. Ordinance 24 02 Amend. Title XIV, Subdivisions: 2nd Reading: Greg Huston makes a motion to approve the second reading of Ordinance 24 02. Terry Coleman seconds this motion. Roll call vote. Perry Olson, yes. Jack Mulcare, yes. Greg Huston, yes. William Bowden, yes. Terry Coleman, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

2. Ordinance 24 03 Amend. Title VIII, Section 8.01: 1st Reading: Perry Olson makes a motion to approve the first reading of Ordinance 24 03. William Bowden seconds this motion. Roll call vote. Terry Coleman, yes. Greg Huston, yes. William Bowden, yes. Perry Olson, yes. Jack Mulcare, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

3. Resolution 24 01: Greg Huston makes a motion to accept Resolution 24 01. William Bowden seconds that. Roll call vote. Terry Coleman, yes. Jack Mulcare, yes. William Bowden, yes. Greg Huston, yes. Perry Olson, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues: There is no new information given to the council other than the letter of support has been sent in support to B&S shipping.
2. Water Treatment Plant Repairs: Greg Huston read the plans and wrote up a summary for the council. Mainly there is going to be instrument control with some mechanicing. The project will not increase our capacity. The spec refers the owner's roll. This need the be answered more clearly and Jack Mulcare is going to contact VSW. The replacement of the media is a bid alternative, although Jack Mulcare has asked the question multiple times and has been assured this will happen. It is not in the plans now because a bid alternative is only if we are under budget. There is also no mention in the plans of sandblasting and repainting the water tanks. Jack Mulcare will bring this up with VSW, again. Greg Huston had a hard time understanding the design criteria. There's some discussion about how many gals they forecast we will use (per minute) in the future. Greg Huston mentions that at some point in time, we need to be concerned about the capacity of our plant. There is some more discussion from the council about the capacity of our water tank and the future of our water plant. The fire booster pump works but the switch is broken. There has been a key lost and it is unsure if it has been found. Perry Olson lets everyone know that the problem is not with our pump not being able to turn on and off. The problem is with a pressure control gauge.
3. Loggers Lane: There's nothing new to report on Loggers Ln.
4. Post Office Insurance: Post office is now insured and there has been a refund check of over \$3,000.00 issued to the city.
5. ARPA Fund Allocations: As far as we know, Terra Green is still working on this.
6. Long Term Parking: Nothing new to report in Long Term Parking.
7. Library Internet: There is some discussion about getting Starlink or also getting some boosters to provide easy access internet to both the library and the post office.
8. Peace Health Clinic Use: Nothing to report for Peace Health Clinic Use.
9. Alaska Coastal Aggregates: We received another check for \$140.00 with no detailed description or supporting documents. The contract says that they have to give us a breakdown of what is being taken. Jack Mulcare is going to get in touch with them and see where the supporting paperwork is.
10. Boat Launch Dock Repairs: Jack Mulcare says that Nick Anderson is planning to do that as soon as everything is done. He refers to Nick's harbor report.
11. Harbor Pedestals: This will be talked about more once we know more.

New Business:

1. Auditor Selection: The council goes over the auditor bids. Terry Coleman asks which auditor did it last time. The council goes over the different prices. Terry Coleman makes a motion to have Bret Raby of Teusher Walpole, LLC do our next audit. Perry Olson seconds that motion. Roll Call Vote. Terry Coleman, yes. William Bowden, yes. Perry Olson, yes. Jack Mulcare, yes. Greg Huston, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Wells Fargo Gaming Acct. Closure: There's still \$1031.93 in the gaming account. Perry Olson speaks of how this money was split between two accounts in the past. He is also curious if there is anything restricting us from putting it directly into the general fund. Perry Olson makes

a motion to move the money out of our gaming account and into our general fund account absent any legal restrictions. Terry Coleman seconds that motion. Roll call vote. Perry Olson, yes. Terry Coleman, yes. William Bowden, yes. Greg Huston, yes. Jack Mulcare, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

2. SERB/ Loggers Lane Paving Close Out Letter: Jack Mulcare reads over the letter. Greg Huston asks if we still have pension on them or if the pension has been released? That was for about \$28,000.00 for them to complete the sealing of the asphalt. Mayor Mulcare states “no, the pension has been released”. Jack Mulcare asks if there is motion that needs to be made concerning this issue? Perry Olson answers “I don’t think so”. All members are in agreement to move onto the next subject.

Alaska Airlines Credit Card Application: Terra Green is hoping we can apply for this Alaska Airlines credit card because of the mileage it gives it for the money that we spend. Currently, the city obtains no benefits for the Wells Fargo credit card. The membership for the Alaska Airlines credit card is \$95.00 annually. Perry Olson is interested if the city closes their Wells Fargo account, will the city still be able to keep the credit cards. It is unknown at this meeting how that works. The city will be given free miles just for signing up for the Alaska Airlines credit card. Most purchases the city will receive one mile per dollar, sometimes two miles per dollar, and on very rare occasions the city will earn 3 miles per dollar. The Wells Fargo card has been hit twice in a few months for fraudulent charges. Greg Huston makes a motion to apply for the Alaska Airlines Credit Card. Terry Coleman seconds that motion. There is no more discussion before a roll call vote it made. Perry Olson, yes. Jack Mulcare, yes. William Bowden, yes. Greg Huston, yes. Terry Coleman, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

3. USFS/ Seaside Park: Mayor Mulcare was approached by a Forest Service Ranger in Craig to see if the city was interested in buying Seaside Park. They have apparently tried to sell this to the city before. In the past they were only trying to get rid of part of it, whereas now they want to sell the entire thing. Terry Coleman suggests they sell us the property for \$1.00. It is mentioned that the issue with the city buying the park is now the city is responsible for maintaining it when the city is already on a stretched budget. Perry Olson mentions the danger of not being able to get this property would possibly mean it go to a private owner. There is some more conversation about putting having people write in letters and put pressure on the congress because it will be federal land transfer. Terry Coleman mentions sending a letter of condolences to Senator Murkowski concerning the death of her husband in a plane crash. The council agrees this couldn’t hurt. Perry Olson lets the room know that the mayor can call into Senator Murkowski’s office and to try and discuss Seaside Park with her.
4. Security Cameras (Post Office/ Harbor): Until the internet goes in, we do not have a way to set up the cameras at the post office. Perry Olson is still working on a quote for the harbor cameras. There’s exchange between council members about different options for internet services and possibly using boosters to send internet to different buildings. Perry mentions bandwidth issues and maybe having a data cap.
5. Walking Trail Signs: Soiyor Fitzpatrick goes over the three different quotes for 2 walking signs. Perry Olson asks if we can just drop some boulders and make it so ATV’s cannot fit through, then call it a day. There was some confusion if Michelle Page had already bought a walking trail only sign. It cleared up that she did not, and the council had been misinformed. They talk about how Mikael Ashe may be able to help and how he can get access to the trail from the bottom. Jack Mulcare volunteers to contact Mikael Ashe.
6. Landless Natives Act: This has already been taken care of earlier in this meeting.

PLA Grant: Perry Olson makes motion to authorize the mayor to submit the Public Library Assistance Grant for FY24. Greg Huston seconds that motion. No discussion happens after this. Roll call vote. Greg Huston, yes. Terry Coleman, yes. William Bowden, yes. Perry Olson, yes. Jack Mulcare, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Maintenance: We currently have two maintenance employees, with one of them leaving us the 28th of this month. Art Barr applied for the maintenance position, and he has been interviewed by the personnel committee. The personnel committee also talked to Nick Anderson. The talked to him about being maintenance supervisor. Perry Olson makes a motion to hire Nick as the Maintenance Supervisor and Art Barr for on-call. Terry Coleman seconds that motion. There is no further debate. Roll call vote. Greg Huston, yes. Perry Olson, yes. Terry Coleman, yes. William Bowden, yes. Jack Mulcare, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Public/Council Comment: Greg Huston is curious about the interest we are receiving from our account and feels we need to look at interest bearing account for the city. There is more discussion about banking, FDIC insurance, and SPIC Insurance. Greg Huston volunteers to look into this subject further.

Executive Session: Perry Olson makes a motion to move into an executive session inviting the city clerk. William Bowden seconds that motion. Roll call vote. Jack Mulcare, yes. Terry Coleman, yes. Greg Huston, yes. William Bowden, yes. Perry Olson, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES. Meeting moves into an executive session at 7:32 PM

Perry Olson makes a motion to move out of executive session. All in favor. **Meeting moves out of an executive session at 8:02 PM**

Adjourn: Perry Olson makes a motion to Adjourn. Terry Coleman seconds that. All in favor say "Aye"
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES. Meeting Ends at 8:07 PM

Passed and approved on this 19th day of October, 2023 at a regular city council meeting.

Perry Olson, Mayor/ Vice Mayor

Soiyor Fitzpatrick, Clerk