

**City of Coffman Cove
Regular City Council Meeting
Thursday, July 20th, 6:30 PM @ City Hall
Zoom Log-In Information:**

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNIeHNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

Call to Order: Mayor Mulcare calls meeting to order at 6:30pm

Roll Call: Greg Huston, present, Terry Coleman, present, Dawn Rosenlund, present, Yvonne Drozdowicz-Somfleth, present, Perry Olson, present, Jack (John) Mulcare, present.

Pledge of Allegiance: Yes

Public Comment: Mikael Ashe addresses council and thanks them for their effort and time.

Approval of Agenda: Yvonne Drozdowicz-Somfleth makes a motion to approve the agenda with the addition of Ordinance 24 01, Perry Olson 2nd. Terra Green points out there were other additions that council wanted to make Perry Olson withdrew his second, and Yvonne Drozdowicz-Somfleth withdrew her motion.

Yvonne Drozdowicz-Somfleth makes a motion to approve agenda with the change of executive session to Legal Issues, and the addition of Ordinance 24 01, Perry Olson 2nd.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Persons to be Heard: None

Consent Agenda: Verbal Library Report: Library Director and Volunteers are working on the PLA Grant (Public Library Assistance), the grant is due September 1st, 2023. It will be completed early for when it opens on the site. There is now hot water in the restroom, it is on a timer and shuts off when Library is not open. There are duplicate library books on the deck that people can take and not bring back.

Yvonne Drozdowicz-Somfleth makes a motion to approve the consent agenda, Terry Coleman 2nd.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	

Dawn Rosenlund makes a motion to move out of regular session into executive session at 6:37pm, Yvonne Drozdowicz-Somfleth 2nd.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Executive Session: Legal Issues

Yvonne Drozdowicz-Somfleth makes a motion to move back into regular meeting at 6:55pm, Perry Olson 2nd.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Correspondence/Information: None

Resolutions & Ordinances:

1. Ordinance 24 01: Ordinance amending Title XII, Section 13.01.040 Temporary Use of City Lands, First Reading. Perry Olson makes a motion to approve first reading of Ordinance 24 01, Greg Huston 2nd. Jack (John) Mulcare, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes, Terry Coleman, yes, Greg Huston, yes, Dawn Rosenlund, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues: On going.
2. Post Office Cameras: Perry Olson did get ahold of someone regarding internet and Alaska Power and Telephone should be here next week working on hook-ups. There was no indication of where those would be. Perry is hoping the hook-ups will be at the Library, Post Office, and City Hall. Once there is internet at the Post Office the cameras should be able to be installed.
3. Water Treatment Plant Repairs: Mayor Mulcare believes we are still out ways on this matter. Greg Huston would like to know if this has been put or for bids. Mayor Mulcare has had a meeting with VSW and they indicated it has been send out for bids. The expectation is that they will start September or October.
4. Approval of Subdivision Rd. (Rusher): Terra Green shares the final map, that has been changed to meet the ordinance and council requests which included the correct road width, approach, and the placement of property markers (pins). Yvonne Drozdowicz-Somfleth makes a motion to approve subdivision road, Terry Coleman 2nd. Dawn Rosenlund, yes, Greg Huston, yes, Terry Coleman, yes, Yvonne Drozdowicz-Somfleth, yes, Jack (John) Mulcare, yes, Perry Olson, yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

5. Loggers Lane: Mayor Mulcare lets council know that we have submitted final payment to SERB and we are waiting for As-builts from R&M Engineering. Terra Green shares that the process to close out this grant has started.
6. ARPA Fund Allocations: Greg Huston wants to know if the ARPA funds can be used for the purpose of the purchase of water infostructure supplies. Terra Green shares that yes, the money can be used to improve water and sewer infostructure. Dawn Rosenlund makes a motion to move funds from ARPA fund for the allocations to cover the cost of our Water Treatment Repairs to our General Fund account, Greg Huston 2nd.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.
7. Long Term Parking: Mayor Mulcare has no new information currently.
8. Library Internet: This information was shared earlier in the meeting by Perry Olson.
9. Peace Health Use of City Clinic: Mayor Mulcare got a message from Shannon Silverthorne. She was hoping to make it to tonights meeting but was unable to attend. Perry Olson recently met with Peace Health and they do not mind sharing the space. Perry has also spoke with SEARHC and they will get back to us once they had decided what they can do, Perry feels that they will come through with an offer. Perry outlines some advantages of going through SEARHC.
10. Alaska Coastal Aggregates: Mayor Mulcare shares that we have received our first check and Terra Green shares the amount. Perry and Jack would like to see the details and Terra will send it to them on Monday. The check was not deposited due to the amount potentially not matching what was used.
11. Boat Launch Dock Repairs: Perry spoke with the Harbormaster earlier and he is willing to help with the repairs. He also spoke with Greg Barreto and he is willing to help. Perry has all the rest of the firehose needed to complete bumper installation. There was some concern that the ferry is still damaging the boat launch. Mayor Mulcare will call Eric Yancey.
12. Crossett Grant: Dawn Rosenlund lets council know that she should know by the end of the week.
13. Etolin View Subdivision Road extension proposal from Johnny Rice: Perry Olson makes a motion to table until we see what the Army Corps of Engineers has to say about it, Greg Huston 2nd. Mayor Mulcare states that if there are any issues they will contact the city if not, we will not hear from them. Dawn would like to know if there is a timeline. There was not definitive time frame given to the city. Greg Huston, yes, Terry Coleman, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes, Jack (John) Mulcare, yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

14. Encroachment of city ROW on Lot 3, Block 2, of Clarence Straits Subdivision: Mayor Mulcare will handle this in the form of a letter, with the help of Terra Green.
15. Special Land Use Permit request from the Holtmans: The special land use permit will be denied based on Title 29. This states that we cannot park vehicles in the parking area that are not licensed. Mayor Mulcare offers a one-time for the Holtmans to take all the vehicles out to the scrap yard at no cost to them. He is willing to help move them. All the guidelines must be followed for scraping vehicles. Josh will see what they can do. He states that most of them are decent running vehicles, boats, and trailers. Mikael Ashe share some information on set up at the long-term parking area.
16. Sewer/Water Supply Purchase: Supplies have been purchased.

New Business:

1. City Insurance- AMLJIA Insurance Invoice: Perry Olson makes a motion to approve the AMLJIA Insurance Invoice amount, Terry Coleman 2nd. Yvonne wanted to know about the other bids we were looking at, Perry shares that this is the best we will get, and insurance rates are going up everywhere. Perry would like to know if the Post Office has been insured, he does not see any of that information in the details. Terra Green will talk to Paul Piburn about post office insurance. Yvonne would like to know about the 5 acre motocross trail listed on the insurance. Terra will ask about this as well. Roll call vote. Perry Olson, yes, Jack (John) Mulcare, yes, Greg Huston, yes, Terry Coleman, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somfleth, yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.
2. FHA Modification #5: Assistant Agreement: Terra explains the change is Project Manager from Aaron Elklund to Samantha Shields. Mayor Mulcare will sign the updated agreement.
3. Grader Hydraulic Lines: This is a fix that can be between the office staff and the Mayor, if it is over the \$2000.00 then it will come back to council. There are people that volunteered to look at it.
4. Driveway Proposal from Danny Sunde: Perry Olson makes a motion to approve the driveway proposal from Danny Sunde, Mayor Mulcare would like to know if this needs to be a council vote, or if he can just approve it as Mayor. Perry doesn't believe it needs to be voted on but would prefer a council vote so there is some broader decision making done. Perry shares which lot and where the request is for. Yvonne Drozdowicz-Somfleth makes the 2nd to Perry's motion. The council feels that people should not have to wait for a council meeting to cross the ROW for a driveway and the mayor should be able to approve these. Greg Huston would like to know if there is a standard for putting in

driveways. Mayor Mulcare asks for all in favor to say “Aye” and for all opposed to be known.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

5. Janie Wainscott: Arts and Seafood: Janie Explains the request to the council and what they would like donated. Yvonne Drozdowicz-Somfleth makes a motion to accept the Arts and Seafood proposal, Dawn Rosenlund 2nd. Terra Green would like to know about the \$300 that was charged last year. Council was told they did not except the proposal and only charged for electric, and garbage for the month of August. Janie Wainscott has a question about additional costs for a Special Land Use Permit. Roll call vote. Terry Coleman. Yes. Perry Olson. Yes. Dawn Rosenlund. Yes. Greg Huston. Yes. Yvonne Drozdowicz-Somfleth. Yes. Jack Mulcare. Yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

6. NFR Application: Terra Green explains what this is and that it’s a house keeping thing. Perry Olson makes a motion to direct the mayor to sign this form with the lump sum as the option. Terry Coleman seconds that motion. There is some question about the required dates for submission and what roads are expected on the application. Roll call vote. Mayor Mulcare asks all in favor to say “Aye” and all opposed to show a like sign.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

7. Jason Wakefield ROW Requests: Dawn Rosenlund makes a motion for the mayor to approve Jason Wakefield ROW driveway requests. Yvonne Drozdowicz-Somfleth seconds that motion. Mayor asks for all in favor, and then for all opposed.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

8. Council Seat ‘C’ Appointment: The City of Coffman Cove had two letters of interest for this positon. One from William Bowden and another for Janie Wainscott. Perry Olson makes a motion to accept William Bowden for Council Seat ‘C’. Dawn Rosenlund seconds that motion. Roll call vote. Jack Mulcare. Yes. Greg Huston, Yes. Terry Coleman, Yes. Yvonne Drozdowicz-Somfleth. Yes. Dawn Rosenlund. Yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Mayor Mulcare welcomes William Bowden to the City Council. Terra Green swears William into his position and William repeats the Oath of Office.

Public/Council Comment: Janie Wainscott speaks of the public bathroom at the ballfield.

Executive Session:

Adjourn: Jack Mulcare makes a motion to adjourn the meeting. Terry Coleman seconds that motion. Mayor Mulcare asks all in favor, and then all opposed.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Signed and approved on this 17th day of August, 2023.

Mayor, Jack Mulcare.

Clerk, Soiyor Fitzpatrick