

**City of Coffman Cove
Regular City Council Meeting
Thursday, April 20th, 6:30 PM @ City Hall
Zoom Log-In Information:**

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXZzaWM5VWNIeHNLL2tOeU56UT09>

Meeting ID: 574 852 1201 **Passcode:** 041318 **Dial in #:** (253) 215-8782

6:15 Public Hearing: Non-Code Ordinance 23 01 (Second Reading): FY 23 Budget Amendment
Not much comment. Yvonne Drozdowicz-Somfleth says it looks organized.

Call to Order: Mayor Ashe brings the council meeting to order.

Roll Call: Kate Holtman, unexcused. Terry Coleman, present. Mikael Ashe, present. Dawn Rosenlund, present. Yvonne Drozdowicz-Somfleth, present. Perry Olson, present. Jack Mulcare, present.

Pledge of Allegiance: yes

Public Comment: Yvonne Drozdowicz-Somfleth request she be added.

Approval of Agenda: Mayor Ashe makes some changes. Dan Ortez will be added to "Persons to be Heard". Under "Resolution and Ordinances" we will add Ordinance 23.02 as number 4. Under "New Business" we'll add "Barge Moorage" as number 5. "Harbor Master Position" will be added under "New Business" as number 6. "City Rock Pit/ Organic Site will be added under "New Business" as number 7. Under "New Business" we'll add "Coffman Cove 5th Annual Clean-up. Under "New Business" there will be a number 9 added as "Village Safe Water Grant". Under "New Business" number 10 will be added with a title of "Possible Seat A Vacancy". Perry Olson makes a motion to approve the Consent Agenda with changes made. Jack Mulcare seconds that motion. Roll call vote. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. **ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

Persons to be Heard: Cheryl Fecko/SEASWA, Dan Ortez: Dan Ortez begins by thanking the Mayor and the Honorable Council for letting him speak tonight. He goes over the legislative budget. He serves on the finance committee. Dan Ortez goes over the charts he provided for the meeting. One being the Alaska k-12 funding: Base Student Allocation. The second is a swoop graph titled FY24 Governor's Budget Compared to FY23 Management Plan. The basis of this conversation being the Revenue and Demands needed in Alaska. They are trying to figure out the best way to use their revenues. Dan Ortez requests we encourage our residents to take a survey he will be sending the city via email that will further help them understand our community. Mayor Ashe lets the meeting know that Dan is really responsive to his email and cell phone and if anyone has any questions, they can be easily put into contact with Dan Ortez directly.

Consent Agenda: Perry Olson makes a motion to approve the Consent Agenda with a call out of Fire Department for a verbal report and a correction of Minutes with Yvonne Drozdowicz-Somfleth being excused with roll call under the last meeting minutes, along with a library report given verbally. Jack Mulcare seconds the motion. Roll call vote. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes.

ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Perry Olson begins his verbal fire department report. He lets everyone know of the upcoming Fire Department meetings/trainings. These will be held in Klawock at the Klawock Fire Hall at 8:00 AM April 22nd and May 20th. If anyone wants to attend they should bring their full turnouts and if they don't have turnouts, please contact Perry Olson for one located at Coffman Firehall. Perry Olson wants to bring attention to Jack Mulcare for bringing up some major donations. Perry Olson also wants to "make note of Mike Peters" for bringing up equipment and for his efforts in trying to get us a new/used ambulance and fire engine. Mike Peters also hooked the city up with real fire equipment mechanics who will come to Coffman Cove and work on the equipment in exchange for a free place to stay and to go fishing. Under the same conditions there are some professional fire department trainers who will come to Coffman Cove as well. Jack Mulcare lets the meeting know that Williston Fire Department is the main contributor of donations to our fire department. Mayor Ashe request and name and address for the Williston Fire Dept. so we can appropriately write them a thank you letter. Dawn Rosenlund speaks next as representative for the Coffman Cove Library. She is looking for donations and has posted around Coffman Cove in search of "Old Camp Days" photos. Pictures have been donated already. The large mural painting will be started very soon. This is in efforts to keep Coffman Cove's history alive.

1. Mayor Report—	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report —
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2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: City Letter to ACS (Alaska Communications Systems) and SEARHC FY 24 PILT (Payment in Lieu of Taxes): Mayor Ashe reminds the meeting they have previously discussed these letters. Last month the council agreed to write a couple letters. One to ACS and another to SEARH. These letters will be turning down the library contract along with the contract at the clinic in Coffman Cove. The SEARCH contract does not currently allow PEACE Health to provide services like theirs. We want the best care for our community that we can and this doesn't mean one entity is going to dominate it. Perry Olson volunteered to write the letters and Mayor Ashe thanks him for this. Terra Green speaks of "Payment in Lou of Taxes (PILT)". It's a housekeeping thing we get every year. Ours came when Mayor Ashe was gone. This fiscal year it was \$53,000. Perry Olson our Vice Mayor was here and because it was already due before this meeting, he went ahead and signed the verification form. This was added to the packet so everyone would be informed what happened.

Resolutions & Ordinances:

1. Non-Code Ordinance 23 01 (Second Reading): FY 23 Budget Amendment: Several council members have worked on this. Jack Mulcare makes a motion to approve Ordinance 23 01. Yvonne Drozdowicz-Somfleth seconds this motion. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.
2. Resolution 23 12 Certifying Annual Financial Statement of Revenues and Expenditures for FY2022: Yvonne Drozdowicz-Somfleth makes a motion to accepts Resolution 23 12. Terry Coleman seconds this motion. Terra Green clarifies what this grant is for and what we will do to fulfill the application requirements in case there is any confusion. Roll call vote. Perry Olson, yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.
3. Resolution 23 13 Separating the Clerk and Treasurer Positions: A resolution was written clearly stating the City of Coffman Cove will be separating those two positions. All parties involved have agreed to this. Soiyor Fitzpatrick will be taking over the clerk position and Terra Green will be the Treasurer. Billy Weden at the post office is willing to train as a back-up. Unexpectedly life happened and we actually had everyone in the office out at once. Its good to have a back up. Jack Mulcare makes a motion to accept Resolution 23 13. Yvonne Drozdowicz-Somfleth seconds that motion. Roll call vote. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.
4. Ordinance 23 02: Mayor Ashe asks Perry Olson to please explain this Ordinance. First, Perry Olson makes a motion to approve the first reading of Ordinance 23 02. Yvonne Drozdowicz-Somfleth seconds that motion. Perry Olson reviewed Roberts Rule and the Ordinances. He then explains the reason behind the change in the ordinance. This will put us in compliance with State Law and Roberts Rules. We're going to start doing a preposed agenda. Roll call vote. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues: Communication is not going well and hasn't been going smoothly considering all of our efforts, they have been slim to none help. Branson with the school district has gotten further is contacting the higher ups of the USPS in Alaska and are currently working on establishing new mail provider to Naukati. Terra Green will email Branson to see if she can get any further information to bring to the council.

2. Post Office Cameras: This is going to stay on Old Business until they are installed. We are waiting on a Fiber Optics internet connection.
3. Water Treatment Plant Repairs: Jack spoke with Village Safe Water. Their numbers are coming in a little higher than estimated and now Village Safe Water has some more work to do. They did not give Jack an estimated time frame.
4. Approval of Subdivision Rd.: This is concerning the subdivision on Narwhal. This will stay on unfinished business until everything is finalized.
5. Loggers Lane: This is going to stay on Old Business until it is finalized. Terra Green has been in contact with Chris Piburn. They need to seal the road. Coffman Cove is still on the radar, but we do not have a set date as of now.
6. ARPA Fund Allocations: Most of these funds have been set aside for our water program. A Local EMS representative was curious if some of these funds could be used for new tires on the EMS vehicle. We need to transfer our ARPA funds into an ARPA account and out of our general account. Dawn Rosenlund makes a motion to transfer the ARPA fund from general account to ARPA account. Jack Mulcare seconds that motion. Roll call vote. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes.
ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.
7. Long Term Parking: Jack Mulcare priced some gates when he was in Montana. Mayor Ashe gave the approval to buy a couple gates measured at 16'. Jack provided shipping for the gates when I included them in his storage container. Mayor Ashe speaks of the block repairs that are needed at harbor ramp. He is talking about a temporary fix for the foundation issues but this would only allow fourwheelers and side by sides to drive on the dock. We will need to put a sign up indicating there will be no vehicles on the dock other than said off road vehicles.
8. Library Internet: We need donations for internet. We are going to end our contract with the current provider and get the fiber optics hook up. This will stay on Old Business for now.
9. Peace Health Use of City Clinic: If Peace Health wants to use this then they can come meet with us to discuss what they want to do and we will set up an agreement with the council.
10. Harbormaster Job Description: Yvonne Drozdowicz-Somfleth makes a motion to accept the Harbormaster Job Description. Jack Mulcare seconds that motion. Mayor Ashe speaks of two people possibly splitting the job expectations. We will then have to bring in those two people to fine tune what they will be doing and what days. They could split the salary. They also split 50% of the transient moorage fees. Roll call vote. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes.
ALL IN FAVOR, NONE OPPOSED. MOTION PASSES.

New Business:

1. Community Assistance Program: This is something Coffman Cove does every year. Last year we received \$79,426.94. It goes into our general fund and it can be spent however we want although they would like to know how we will be spending it. They will also need our certified financial statement. Jack Mulcare makes a motion for Terra to put in the application as written. Terry Coleman seconds this motion. Roll call vote. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes.
ALL IN FAVOR, NONE OPPOSED. MOTION PASSES.
2. Boat Launch Dock Repairs: Perry Olson speaks of the section bolts being replaced already. The hoops are on order and are being made right now. All of the bolts are on order and brought to us for nothing. Mayor Ashe shows appreciation to Jack Mulcare and Perry Olson.
3. Alaska Coastal Aggregates: Perry has been doing some digging and found out that under our original contract (that has been renewed) we are supposed to be getting a \$1 a ton. We haven't gotten our \$2000 annual payment in one year. Perry found proof of royalties that had been paid to us in the past for taking the rock. Once the person who is in charge of paying that \$2000 is available, Perry Olson will contact him.
4. Harbor Insurance: Our harbor insurance only covers boats up to 27ft. Our renewal is coming up the first of July. Last year it was almost \$40,000. Dawn Rosenlund wishes for some clarification on what our harbor insurance is intended for. Terry Coleman lets the council know it is for liability in case

someone gets hurt. It also covers our dock getting damaged. This issue will be brought to the workshop.

5. Barge Moorage: There is a company down south with a 240ft barge and a tug boat that is 100ft long. They would like to moor in Coffman Cove with the possibility of hiring a community member to watch after the barge and boat. In the past the Forest Service has docked at the Ferry Terminal location. Unfortunately, we cannot store these at the birthing slip for the requested 6 month commitment. legally. Would it be worth talking to the State of Alaska and seeing if this is actually a possibility? After some discussion it seems this is not as financially beneficial to the city as thought originally after Terra does the math. Terry Coleman makes a motion to decline moorage for 240ft barge and 100ft tug boat. Perry Olson seconds this motion. If this gets voted down we will have to send a letter declining. Roll call vote. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes.

ALL IN FAVOR, NONE OPPOSED. MOTION PASSES.

6. Harbormaster Position: Monday we can post for the new Harbormaster, and maybe the current Harbormaster will even put her name in for the position. It is under discussion if it they appropriate thing to do is to vote on terminating the current position and open up the applications for the new positions. It is in agreeance. Jack Mulcare makes a motion to terminate current position, post the new position, and open up applications for Harbor Master. Terry Coleman seconds that motion. Roll call vote. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes.

ALL IN FAVOR, NONE OPPOSED. MOTION PASSES.

7. City Rock Pit/ Organic Site: Currently, Ashe Construction has an agreement to use the City Rock Pit. Mikael Ashe goes over all of the actions they have taken to make not only the Waste Site better but also the Scrap Metal Site. Ashe Construction is requesting to extend their contract for five more years. The current contract expires in early 2024. Perry Olson makes a motion to approve proposed five-year contract with Ashe Construction. Terry Coleman seconds that motion. The council members discuss the wording of the agreement. The council also decide that the contract will be re-negotiated at the end of the extension period. Roll call vote. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Onstain.

ALL IN FAVOR, ONE OBSTAIN. MOTION PASSES.

8. Coffman Cove 5th Annual Clean-up: This year Yvonne Drozdowicz wanted this clean-up to be more enticing to people so they offered one free truck load of scrap metal per household, for those who came and helped at the cleanup. This will only be valid until for one month. There will be two prizes for the most unusual and the most pounds collected. Those will be two \$25 gift certificates for Log Cabin. The gift certificates were a donation from Log Cabin. This will held from 11-3 and the school kids will be doing a bake sale.
9. Village Safe Water CIP Grant: Because of our scores we are eligible for up to \$500,000nin the C.I.P Grant. What that does is allow us to skip the planning process and we can use the money of issue we are ready to work on. We can't use it for buying chemical. This is due the 5th of May. Dawn Rosenlund offers her help to Jack Mulcare with this grant if he is needed. Mikael Ashe makes a motion for Jack Mulcare to work on the C.I.P Grant. Dawn Rosenlund seconds that motion. Mayor Ashe asks "all in favor say "Aye". All council members say "Aye"

ALL IN FAVOR, NONE OPPOSED. MOTION PASSES.

10. Possible 'Seat A' Vacancy: Council Member for Seat A has been unexcused for three consecutive council meetings, all the workshops, and one special meeting. Office staff have reached out directly. It is in discussion if we can declare this seat vacant now? Terra Green informs the meeting that it is not required to declare the seat vacant. That after this meeting, the seat will automatically be vacant. It's not technically in our ordinance but after some discussion the council decided to make a motion. Perry Olson makes a motion to declare the seat vacant and if Seat A does not attend by the adjournment of this meeting, we post the seat vacant. Dawn Rosenlund seconds that motion. Roll call vote. Perry Olson. Yes. Jack Mulcare. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes.

ALL IN FAVOR, NONE OPPOSED. MOTION PASSES

Public/Council Comment: Jacki Sunde thanks everyone for their time. Terra goes over a couple of payments we received and the SEARHC contract. Terra also speaks of another property that has sold and outstanding city bills for that property have been paid off. Last she talks of the Tyler Rental septic pumping going up in prices to over \$900. Soiyor Fitzpatrick just wanted to inform the council that the city dumpster bottoms are almost completely rusted out.

Executive Session: ROW Issues/Legal Issues: Yvonne Drozdowicz-Somfleth makes a motion to adjourn and move forward into an executive session, to talk about the right of way issues, legal issues, and staffing issues with only the council members. All in favor say "I". All council members are in favor and the meeting goes into executive session at 9:03 PM.

Adjourn: Motion to adjourn. All in favor. Meeting adjourned at 9:35 PM

Signed and approved on this 18th day of May 2023.

Mikael Ashe, Mayor

Soiyor Fitzpatrick, Deputy Clerk