

**City of Coffman Cove
Regular City Council Meeting
Thursday, March 16th, 6:30 PM @ City Hall**

Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWVNIeHNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

Call to Order: Mayor Ashe calls meeting to order at 6:30pm

Roll Call: Kate Holtman, absent, unexcused, Terry Coleman, present, Mikael Ashe, present, Dawn Rosenlund, absent, excused, Yvonne Drozdowicz-Somfleth, absent, unexcused, Perry Olson, present, Jack Mulcare, present, by phone.

Pledge of Allegiance: Yes

Public Comment: Mayor Ashe requested that if anyone wished to be under persons to be heard for agenda items. Carolyn Duncan wanted to speak on Library.

Approval of Agenda: Approval of the agenda with an addition under New Business number 7 to be Harbormaster job description. Perry Olson makes a motion to approve the agenda as amended, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

Persons to be Heard: Carolyn Duncan, she would like council to share some background on what is/has happened when that area of the agenda comes up. Mayor Ashe shares that the only item on the library that will be discuss is the agenda item, Library Internet Matrix. Mayor Ashe shared his appreciation for all the Library Volunteer and what they have done and continue to do.

Consent Agenda: Terry Coleman makes a motion to approve the consent agenda, Jack Mulcare 2nd. Terry Coleman, yes, Mikael Ashe, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: Theresa Vanaken Letter / Troy Nolte Letter / Terra Green Letter
Mayor Ashe explains the letters, and what movements in positions will take place at the Post Office. Terra Green put in a letter agreeing to be Treasurer, and Soiyor has agreed to be the City Clerk. This was another decision made inhouse Terra will become the Treasurer and Soiyor will be City Clerk, and Billy will be also learning City Office too.

Resolutions & Ordinances:

1. Non-Code Ordinance 23 01 (First Reading): FY 23 Budget Amendment: Mayor Ashe goes over the history of Alaska Coastal Aggregates. Perry Olson makes a motion to pass the first reading of the budget amendment, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
2. Resolution 23 10 Wells Fargo Check Signers: Perry Olson makes a motion to approve resolution 23 10, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
3. Resolution 23 11 Wells Fargo Account Key Executives: Perry Olson makes a motion to pass resolution 23 11, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues: There is no new information at this time and will stay on agenda until a plan is finalized.
2. Post Office Cameras: Mayor Ashe lets council know that cameras have been ordered and will be set up in Post Office this will work through the internet. There is some discussion about the city paying for internet connection even if we need to pay out of pocket. The cameras are in.
3. Water Treatment Plant Repairs: Mayor Ashe waiting for us to move forward with this as soon as possible.
4. Approval of Subdivision Rd.: Narwhal area, Mayor Ashe talks about the history and what is going to be done. This will be left on here for the next council meeting.
5. Loggers Lane: SECON is going to come back to seal road, and once this is done it can be removed from agenda.
6. ARPA Fund Allocations: Mayor Ashe explains that these funds will be held onto until it can be decided on how to spend. This will remain on the agenda until that time.
7. Harbor Finger Floats Update: Mayor Ashe would like this removed unless two council members would like to keep it on the agenda. A few council members went to the dock to look and see what might need to be done. There is mention of the piling rings, and it did not appear that any more than one needed to be replace. In the next couple of year there may be more that need to be replaced. There are some wood pilings that need to be replaced as well on the right arm of B dock. There is some discussion about the boat launch and replacement of wood there as well. There are some cleats up at the maintenance shop that can be replaced.
8. Long Term Parking: There are logs up there, that need to be placed. There are some farm gates that Mayor Ashe will be purchasing, and they will be shipped here in someone's container from Montana.
9. Library Internet: This will be discussed under the Library Matrix in new business.

10. Peace Health Use of City Clinic: Mayor Ashe would like to sit down with Peace Health and SEARHC. This is our Clinic, and we would like to have health care providers here to provide the best and most care possible for our community. The contract is getting ready to roll over, but we can cancel the contract at any time with 30 days written notice. Perry thinks we should write a letter to cancel the agreement.

New Business:

1. SEARHC and the City of Coffman Cove Clinic Lease Agreement: Perry Olson makes a motion that the council directs the mayor to write a termination letter to this lease agreement, Terry Coleman 2nd. Mayor Ashe requests that Perry write the letter. Perry explains the history of the leasing of the clinic. Perry believes that to renegotiate term we need to first terminate current agreement. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

2. Library Internet Matrix: This is similar to the one done last year showing ACS at \$571 a month, we actually were being charged \$6860.00 a month. Mayor Ashe has spoken with Dawn and there could be some fund raising to pay for internet. Perry Olson wanted to know where the new bids were and where the numbers came from on the Matrix. Perry Olson explained the history of internet at the library, and e-rate and owl percentages. AP&T should have the fiber internet is soon, and for approximately \$300 a month we should be able to get good internet in over at the library. Mikael Ashe makes a motion to terminate current library internet contract at expiration, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

3. LMP (Licensed Massage Practitioner) City Clinic Use May 7-16: Mayor Ashe gives explanation of what this would mean for the community. Mikael Ashe makes a motion to allow the LMP to use the Clinic May 7-16, Jack Mulcare 2nd. Terry Coleman wants to make sure that they are insured when running out of our clinic. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Perry Olson makes a motion to amend the main motion by adding that the LMP need to be insured and meet all other state requirements before they use the clinic, Mikael Ashe 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

4. Alan Cunha Requesting Lot Access: Perry Olson makes a motion that the council grant permission to allow Alan Cunha access across the ROW to lot 24 block 1 in Etolin View Subdivision, Terry Coleman 2nd. Mayor Ashe would not normally vote on these matters as they are a client or could be a potential client, if he were to not vote there is not enough council members present to pass, so today would be the exception. Mayor Ashe would like council to know that he could have a vested interest in this. If council agree, then he will vote accordingly. Present Council were fine with Mayor Ashe having a vote. Jack wanted to know where this was and if it needed a pipe, a pipe will be added if needed for drainage. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

5. Matthew Crane Requesting Lot Access: Mayor Ashe shares what he would like to do just in case not everyone was able to look it over. Perry Olson makes a motion to allow Matthew Crane to

remove the downed and dangerous tree(s) from the ROW bordering his lot, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

6. John Bronson Requesting Lot Access and Building portion of Coffman Lp. in Phase II Sub.: Mayor Ashe gives explanation of what he would like to do, and that he has the necessary wetlands permits. Terry Coleman makes a motion to except the extension of Coffman Loop Phase II Subdivision Road, Perry Olson 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
7. Harbormaster Job Description: Perry Olson makes a motion to table until the next workshop, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Public/Council Comment: Mayor Ashe wanted to unform council and the present public that is a council member is unexcused from 3 council meetings they are no longer a council member according to the City Ordinance, and state law.

Mikael Ashe makes a motion to adjourn to executive session, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Executive Session: Staff / City Protocol

Adjourn: Perry Olson makes a motion to adjourn, Jack Mulcare 2nd. **All in favor, none opposed, motion passes.**

Passed and Approved this 20th Day of April 2023

Mikael Ashe, Mayor

Terra Green, City Clerk