

City of Coffman Cove
Regular City Council Meeting
Thursday, November 15th 2018
Regular Meeting **6:30 PM** at City Hall

Call to Order: Mayor Olson call to order 6:30pm

Roll Call: Mike Underwood, absent, excused, Joel Buchanan: absent, excused, Randy Wright Jr., present, Yvonne Drozdowicz-Somfleth, present, Brian Wilson, present, at 6:43pm, Perry Olson, present, Bridget Wright, present.

Pledge of Allegiance: Yes

Public Comment: Randy Toman from Wale Pass introduced himself, here to observe, and the new City Clerk of Wale Pass. Also hoping that people will be interested in helping to start the EPOW Fish and Wild Life Game Advisory Committee. Tentative meeting set for December 13th, 2018 in Thorne Bay, attending Kasaan, Thorne Bay, Wale Pass, and hoping Coffman Cove. Mayor Olson would like to attend, and is interested, Yvonne is interested, and Brice Brucker is interested.

Approval of Agenda: Mayor Olson makes motion to approve agenda with one change, would like to include the subject of email which is using DropBox for City Council Packets, Bridget Wright 2nd. **All in favor, none opposed, motion passes**

Persons to be Heard: None.

Consent Agenda: Mayor Olson makes motion to accept Consent Agenda, Randy Wright 2nd. Discussion Bridget would like to see Library report changed to show 1 patron per month even if they come in more than once, Yvonne would like to keep the numbers for multiple visits and agrees with Bridget, Perry would like to see an addition of age breakdown.

All in favor, none opposed, motion passes

1. Mayor Report	6. Projects-Grants Report	11. Water & Sewer Report
2. Minutes	7. Financial Report	12. Fire Dept. Report
3. Watershed Report	8. Post Office Report	13. EMS Report
4. CQE Report	9. Parks/Rec/Maintenance	14. Library Report
5. Special Events Report	10. IFA Report	15. NEFA Report

Correspondence/Issues: None.

Resolutions & Ordinances:

1. Non-Code Ordinance 19 01 FY19 Budget Amendment: Mayor Olson makes motion to approve Non-Code Ordinance 19 01 FY Budget Amendment, recommendation from City Treasurer, Bridget Wright 2nd. **All in favor, none opposed, motion passes**

Unfinished Business:

1. Halibut Community Quota Entity (CQE): Mayor Olson makes motion to table to next meeting, Randy Wright 2nd. **All in favor, none opposed, motion passes**

New Business:

1. Coffman Cove Road Administration Proposal – Project Manager (PM): Mayor Olson makes motion to table to next meeting Brian Wilson not yet at meeting, Yvonne Drozdowicz-Somfleth 2nd. **All in favor, none opposed, motion passes**

(Brian Wilson, arrived at meeting 6:43pm, Mayor Olson brings Brian up to where we are in the meeting)

Mayor Olson makes motion to take Coffman Cove Road Administration Proposal – Project Manager (PM) off the table, Yvonne Drozdowicz-Somfleth 2nd. **All in favor, none opposed, motion passes**

Continuation of agenda item: Brian Wilson made contact with Samantha, they are working on what they are able to do, and what they are unable to do, Brian will keep council abreast of every situation as it arises. Any decision making will be brought to council. Mayor Olson received an updated agreement from Samantha change that was made is they put in the specification that the road was designed to, this information came from Trevor Sandy. **No action taken at this time**

2. Coffman Creek Assessment Findings: Sheryl Fecko was unable to get it to Mayor Olson by meeting, Mayor Olson makes motion to table item until next meeting, Yvonne Drozdowicz-Somfleth 2nd. **All in favor, none opposed, motion passes**
3. ARS Aleut Analytical Annual Contract – Compliance Monitoring Program (CMP): Mayor Olson makes motion to approve payment of contract \$6,504.30, Bridget Wright 2nd. Any amount over \$2,000 needs to be approved by council. **All in favor, none opposed, motion passes**
4. Etolin View Subdivision Road Extension Issues: DEC Permit has been extended, next is to work on Army Corps Wetland Permit extension, would like to modify 96" culvert to 36", fall back would be a 48", 60" would be last resort, also calls for a 36" would like to request 24", a third culvert on that stretch calls for 36" and may also request 24". Mayor Olson would like to hire Jenette Brucker to walk with Randy Wright and make recommendations for the modifications. Mayor Olson makes motion to hire Jenette

Brucker to walk the area and make recommendations for the city to modify permit, Bridget Wright 2nd. Discussion Bridget would like to see all points checked for modification. **All in favor, none opposed, motion passes**

5. Garbage Truck Repairs: garbage needs some brake repair, along with some other things. Mayor Olson requested a list of items for repair, and parts, not received before meeting. **No action taken at this time.**

6. 911 Situation: Johnna Holbrook was here to speak. There are two people that are 911 operators, when someone from Coffman Cove dials 911 it goes to the 2 radios that are carried with person on-call. Debbie Igo-Stewart will be gone for 3 months, and Johnna Holbrook will be gone, help is needed from community so calls can be covered at all times. Jacki Sunde offered to help, (a phone is needed), Yvonne also offered to help. There is only one extra radio, was unable to get prices on new before meeting, an email will be sent with the information. Mayor Olson and Johnna Holbrook brainstormed some ideas, one idea was to purchase more radios, they can be passed to people interested in helping, and have a rotating system with multiple backups. Another helpful solution is to have a radio at the office to be used for calls during City Office hours, talk of getting some base stations for City Office and possibly Riggins Shack. There was no objection given from council to order more radios or base stations. Programming needs to be done in Craig at Police Station. **No action taken at this time**

7. HD Fowler Invoice for Water/Sewer System Parts: over limit to authorize needs approval from council. Mayor Olson makes motion to approve invoice for water/sewer parts. Discussion parts are for a community member and city will be reimbursed for parts, Yvonne Drozdowicz-Somfleth 2nd. **All in favor, none opposed, motion passes**

8. Dropbox: idea is to set up Dropbox for each council member, Mayor Olson has one set up on a personal account. Mayor Olson explains how it works, the cost is \$9.99 about \$120 a year, data will never be lost, can get information no matter where you are as long as there is an internet connection, a terabyte of stored data. Either each council member can set up their own personal Dropbox account to be paid by city as long as council seat is held, when council member leaves city would stop paying, council member would still have their account, and be responsible for paying for it. Or the city can set up an account for each seat, when council member leaves seat the Dropbox is left behind. A folder would be set up on the city's Dropbox account, under that there would be subfolders, folders would be to read only no modifications would be possible, then city would share. This is a way to go paperless, also will have every packet for every meeting. **No action taken at this time, would like to add to next month's agenda for approval.**

Public/Council Comment: Yvonne would like the opportunity to start a Coffman Cove Community Care day, as she was out, and she noticed there has been a lot of garbage being dumped. Yvonne wants to tie it in with the school, do this on earth day, would like to do some educating. Only request from Yvonne was for city to provide dumpster, gloves, and garbage bags. Mayor Olson would like to see this every month, all of the council agreed that this would be a good idea. Bridget recommended that she contact other communities to see if there was a way to have garbage picked up if left on the side of the road. Brian recommended looking into the adopt a mile, Mayor Olson commented that the state also participates and may help with items for cleanup. Talked of organizing in team to areas, and maybe do prizes for weight, and businesses in the area may help move larger items.

Mayor Olson make motion to adjourn from public meeting to move into Executive Session for legal matters update, Randy Wright 2nd. **All in favor, none opposed, motion passes**

Executive Session: Legal Matters

Adjourn: Mayor Olson makes motion to adjourn, Yvonne Drozdowicz-Somfleth 2nd. **All in favor, none opposed, motion passes**

Perry Olson, Mayor

Terra Green, Deputy Clerk