

City of Coffman Cove
Regular City Council Meeting
Thursday, March 19th, 2020
6:30pm VIA TELECONFERENCE
DIAL-IN NUMBER 712-770-4974
ACCESS CODE: 125897

Call to Order: Mayor Sunde calls meeting to order at 6:31pm

Roll Call: Mike Underwood, present, Kate Holtman, present, Jacki Sunde, present, Yvonne Drozdowicz-Somfleth, present, Brian Wilson, call-in at 6:40pm, Sara Yockey, present, Terra Green, present.

Pledge of Allegiance: Yes

Public Comment: None

Approval of Agenda: Mayor Sunde makes a motion to approve agenda with the addition of Resolution 20 09 Local Disaster Emergency, Sara Yockey 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve agenda with addition of Resolution 20 09 passes.**

Persons to be Heard: Batemans: City Right of Way Parking: Forest Bateman here to speak in hopes to have some sort of exception made in order to be able to park in the right of way in front of his lot, the right of way does not extend past his lot. Mayor Sunde would like to know if anyone has an issue with Sarah and Forest Bateman parking on the right of way in front of their lot. **There were no objections and it is approved that Sarah and Forest Bateman may park in front of their lot on right of way.**

Consent Agenda: Yvonne Drozdowicz-Somfleth makes a motion to approve the consent agenda, Terra Green 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve consent agenda passes.**

Correspondence/Information: None

Resolutions & Ordinances:

1. Resolution 20 06: Community Assistance Program Financial Statement: Sara Yockey makes a motion to approve Resolution 20 06 Community Assistance Program Financial Statement, Yvonne Drozdowicz-Somfleth, 2nd. No Discussion.
Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve Resolution 20 06 Community Assistance Program Financial Statement passes.**
2. Resolution 20 07: Dodge Maintenance Truck Surplus
3. Resolution 20 08: NEFA Supplies & Equipment Surplus: Sara Yockey makes a motion to table Resolution 20 07 Dodge Maintenance Truck Surplus and Resolution 20 08 NEFA Supplies & Equipment Surplus, Mayor Sunde 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Sara Yockey, yes, Terra Green, yes. **All if favor, none opposed, motion to table Resolution 20 07 and 20 08 passes.**

4. Resolution 20 09 Local Disaster Emergency: Mayor Sunde reads aloud as not all council members were able to before meeting. Sara Yockey makes a motion to approve Resolution 20 09, Yvonne Drozdowicz-Somfleth, 2nd. Yvonne had a question about what type of disinfectant she should use while cleaning the Library. Mayor Sunde states Lysol will work, Brian: water and alcohol mixture will work. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve Resolution 20 09 passes.**

Unfinished Business:

1. New Maintenance Truck: Mayor Sunde makes motion to table, Terra Green 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion the table new maintenance truck passes.**

New Business:

1. FY21 Community Assistance Program Application: Terra Green makes a motion to approve the FY21 Community Assistance Program Application, Mayor Sunde 2nd. This is a housekeeping item, something we do every year. Yes. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve the application passes.**
2. First City Electric Statement for W/S Lift Station: Sara Yockey makes a motion to approve the \$3,115 to fix the Lift Station, Mayor Sunde 2nd. Brian would like to know if this is the total cost, and so far, yes. Brian would also like to know if there is \$200,000 in water and sewer, yes. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve First City Electric Statement passes.**
3. Alaska Island Community Services 2020 Agreement (SEARHC Clinic Use): Yvonne Drozdowicz-Somfleth make a motion to approve the Alaska Island Community Services 2020 Agreement, Terra Green 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to approve Alaska Island Community Service 2020 Agreement passes.**
4. Rainforest Islander Ferry funds allocation: Gina spoke on this topic, as you are all aware we received \$98,000 for the sale of the Rainforest Islander Ferry, since then a check was sent to Wrangell for moorage owed in the amount of \$47,209 we have left \$50,791 in our General Checking. Yvonne Drozdowicz-Somfleth makes a motion to leave in General Fund account, Kate Holtman 2nd. Brian Wilson believes that we have looked at this before and the money came from general funds before to pay bills. He does feel that the appropriate place for the funds to be returned is to the general fund, Terra Green agrees with Brian. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to leave funds in General Funds account passes.**

5. Post Office Hours of Operation: It was suggested at the Workshop that the hours change to Tuesday – Saturday 1pm – 3:30pm with no more night time hours. Mayor Sunde makes a motion to change hours to Tuesday – Saturday 1pm – 3:30pm, Terra Green 2nd. Discussion: Brian would like to see this go back into a Workshop, as that is a big decision, there are some council members that do use the evenings to check their mail. Brian feels that with everything going on with the Post Office right now we may want to put it off for a month to discuss it. Sara reminds us that she was absent, however she does not have an objection to changing Post Office hours. Mayor Sunde has Ruth's report that she filled out for us, and she had on average one customer on Tuesday nights. Sara: if the Post Office is open on Saturdays so people that work out of town can still get their mail. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to the Post Office hours to Tuesday – Saturday 1pm-3:30pm passes.**

When this go into effect, Mayor Sunde would makes a motion to amend the Post Office hours to Tuesday – Saturday regular hours beginning on April 1st of this year, Terra Green 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to amend the Post Office hours to Tuesday – Saturday regular hours beginning on April 1st of this year passes.**

6. State of Alaska MOA – Ferry Terminal Dock Agreement: Kate Holtman was unable to read this, Sara Yockey would like to know if there were any changes made from the one approved last year. No, it is the same. Brian Wilson lets us know that this is another housekeeping item we have been signing for years. It gives the Alaska State Ferry using rights. Brian Wilson lets us know that this came up years ago in order to not have to return funds to the State, this is also not to be in breach of the Grant issued. We have to guarantee access to the State should the state ever want to decide to run the ferry out of there or we will be responsible for all upkeep and maintenance, right now the state comes out and does all this. Mayor Sunde makes a motion to pass the State of Alaska MOA, Sara Yockey 2nd Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to passes the State of Alaska MOA passes.**

7. Gaming Account funds allocation: Mayor lets council know that there is \$7,840.39 in the Gaming Account and it has to be allocated to places like EMS, Fire Hall, Library wherever we would like to allocate this money it cannot stay in the Gaming Fund account. Brian Wilson makes a motion to divide the money needing allocated between EMS, and Fire Department, 75% to EMS and 25% to Fire Department, Terra Green 2nd. Yvonne would like to see some of the money allocated to the Library as it is an entity of the city. Sara does agree with Yvonne, and she also disagrees as our EMS and Fire Departments are very important right now, and we need to invest towards that right now. Jacki would have liked it all to be allocated to EMS at this time for hazmat suits or anything else needed for the current epidemic. Terra Green agrees with everyone else at this time, hazmat suits go for \$200 for 12. Brian states that we have always allocated this money to Fire, and EMS. Some of the items held by the fire department can be used during this

epidemic. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to divide 75% to EMS and 25% to Fire Department passes.**

8. COVID 19 Emergency Response Plan: Kara McCoy is online to provide us information. Yvonne would like to verify that Kara is coming out, yes Kara is coming to Coffman Cove. Yvonne would like to request that she bring out information to hand out to people. Kara is encouraging people to go to the State of Alaska COVID19 web-site and the CDC website because the information is changing so rapidly. The CDC has flyers related to Social Distancing and guidance for Municipalities including EMS, Fire Departments to post. Mayor Sunde lets us know that we have been trying to stay on top of it our EMS has also given us a protocol to follow, we have been in touch with SEARHC, we have made sure we have enough available to EMS as we can. Mayor Sunde would like the link to the Alaska site, and the CDC site that can be posted on our Facebook because that is a social way to have the community involved. Brian thanked Kara as they are checking the websites daily. Kara has been trying to get the information out as much as possible through POWCAC and other groups. Kara lets council know that the links and other information will be emailed.

Public Comment/Council Comments: Sara would like to know if there is anything that the City could organize to be able to pick up supplies for those that are high risk or unable. Brian and Sara had talked about grocery pick-up and sounds like Brian was willing to cover that. Orders would need to be in and ready by 4pm as store hours are changing. Lynn Jackson will be returning the first part of April and be here for about 6 weeks, she is a registered nurse, and licensed in the State of Alaska. Mayor Sunde would not like to upset Lynn, however we have been asking those coming back in from out of town to self-quarantine for 14 days. It was requested by a community member to find a 800 number to call in for free.

Adjourn: Yvonne Drozdowicz-Somfleth makes a motion to adjourn, Mayor Sunde 2nd. Mike Underwood, yes, Kate Holtman, yes, Jacki Sunde, yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Sara Yockey, yes, Terra Green, yes. **All in favor, none opposed, motion to adjourn passes.**

PASSED AND APPROVED THIS _____ DAY OF _____, 2020.

Jacki Sunde, Mayor

Terra Green, Clerk