

**City of Coffman Cove
Regular City Council Meeting
Thursday, March 16th, 6:30 PM @ City Hall
Zoom Log-In Information:**

https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXZzaWM5VWNIeHNLL2tQeU56UT09
Meeting ID: 574 852 1201 **Passcode:** 041318 **Dial in #:** (253) 215-8782

Call to Order:

Roll Call:

Pledge of Allegiance:

Public Comment:

Approval of Agenda:

Persons to be Heard:

Consent Agenda:

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: Theresa Vanaken Letter / Troy Nolte Letter / Terra Green Letter

Resolutions & Ordinances:

1. Non-Code Ordinance 23 01 (First Reading): FY 23 Budget Amendment
2. Resolution 23 10 Wells Fargo Check Signers:
3. Resolution 23 11 Wells Fargo Account Key Executives

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues
2. Post Office Cameras:
3. Water Treatment Plant Repairs
4. Approval of Subdivision Rd.
5. Loggers Lane
6. ARPA Fund Allocations
7. Harbor Finger Floats Update
8. Long Term Parking
9. Library Internet
10. Peace Health Use of City Clinic

New Business:

1. SEARHC and the City of Coffman Cove Clinic Lease Agreement
2. Library Internet Matrix
3. LMP (Licensed Massage Practitioner) City Clinic Use May 7-16
4. Alan Cunha Requesting Lot Access
5. Matthew Crane Requesting Lot Access
6. John Bronson Requesting Lot Access and Building portion of Coffman Lp. in Phase II Sub.

Public/Council Comment:

Executive Session: Staff / City Protocol

Adjourn:

Posted 3/8/2023 City Hall, Post Office, and Library

**City of Coffman Cove
Regular City Council Meeting
Thursday, February 16th, 6:30 PM @ City Hall**

Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNlbnNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

Call to Order: Mayor Ashe calls meeting to order at 6:33pm

Roll Call: Jack (John) Mulcare, absent, excused, Perry Olson, present, online, Terry Coleman, present, Kate Holtman, absent, unexcused, Mikael Ashe, present, Dawn Rosenlund, present, Yvonne Drozdowicz-Somfleth, present, online.

Pledge of Allegiance: Yes

Public Comment: Joell Wetton wants to be added. Joell would like to care for flower boxes at city hall, with a budget of \$500. Mayor Ashe will approve that as it is a smaller amount. Mayor Ashe would like to meet later about Joel's plans.

Approval of Agenda: Yvonne Drozdowicz-Somfleth made a motion to approve the agenda with the movement of #3 under new business and #11 (remove the words RFP for) under unfinished business to be moved under Resolutions & Ordinances over the resolution. Unfinished to go before new business Adding under new business #5 Library Internet, and #6 Clerk/Treasurer Position and an executive session for Staffing and City Protocol. Terry Coleman 2nd. Terry Coleman, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes, Dawn Rosenlund, yes, Mikael Ashe, yes. **All in favor, none opposed, motion passes.**

Persons to be Heard: None

Consent Agenda: Dawn Rosenlund makes a motion to approve consent agenda with spelling errors in meeting minutes, Yvonne Drozdowicz-Somfleth 2nd. Terry Coleman, yes, Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: None

Verbal Library Report: Dawn Rosenlund has included the PLAG (Public Library Assistance Grant) completed application in the council packets. It would be due April 1st, 2023. This is to help buy books, and cover operating funds. After it is reviewed at this meeting, she is asking the Mayor to sign it. Then it can be turned in ahead of time. The other item is the 2023 project Library improvements list, and what is highlighted is what they are working on now.

Verbal Mayor Report: Mayor Ashe went to Klawock for the Island Emergency Medical meeting and there were people also attending that have been looking after our EMT programs. Klawock has helped us and are working on grants to add a satellite or cell receiver on all the ambulances on the island at no

cost. They are still working on improving our ambulance. There is plenty of funding to help with communications. The current monthly Safety/Staff Meeting, Mayor feels like it was predictive. There was discussion between the council on how to save the office staff time. Mayor Ashe talks about the changes the city council discussed about making to the office if efforts to make it easier on office staff. Discussion on maintenance only being available at certain times of the day, and how they might be able to work together more frequently. We would like the maintenance team to have more of a routine and check in regularly. The backhoe is up and running, Post Office investigations are still ongoing. Various council members are continuing to work on their different goals. There was a load of logs delivered to the long-term parking area to set up stalls. Long-term parking area is starting to get cleaned up.

Resolutions & Ordinances:

Unfinished Item Move:

#11. Water Treatment Plant Repairs: Greg Huston shares his thoughts on the CRW Business plan. He looked at the drawings and specs that came out in another council meeting. There was only information about control repair, not any additional on the capacity. It was all about the ability to be able to run the plant. He has some concern about the buster pump not working, and that was not addressed in the documents. He feels if we are going to continue using the packed system we have, the media should be changed out and the tank should be cleaned, sandblasted, and painted. There was a bid alternate for the replacement of the media (filter). There is an explanation of what a media is. Mayor Ashe lets people know that the choice was made to move forward so we didn't get pushed back by many more years. There are some that say our plant could provide water to everyone on the line, if they were all hooked up. Others do not agree. Greg feels like this is a good first step but there needs to be an expansion and new media.

New Business Item Moved:

#3. CRW Business Plan: Greg is concerned about the demographics not truly reflecting what we have in the summertime. These grants must be designed to meet the peak flows. Terry Coleman would like to know what the time frame is to put the new system on. There was some discussion about the amount of fresh water being used at the Harbor during the summer. We should look into getting salt-water pumps. The intake was added to be looked at separately.

1. Resolution 23 09 City of Coffman Cove Adopting a New Water and Sewer Utility Business Plan: Soiyor Fitzpatrick reads the resolution aloud to the public and council. Yvonne Drozdowicz-Somfleth makes a motion to accept Resolution 23 09, Terry Coleman 2nd. Dawn Rosenlund, yes, Perry Olson, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Terry Coleman, yes. **All in favor, none opposed, motion passes.**

Unfinished Business:

1. Lux Property Repair: This is going to be removed from unfinished.
2. Backhoe Repair: The repairs are complete, and this can be removed.
3. Loggers Lane Paving Updates: Nothing more than what was in the consent agenda and leaving it on until SECON comes and seals the pavement.
4. Post Office: Incoming/Outgoing Mail Issues: We are looking into outside sources for mail delivery. It was brought to our attention at the staff meeting that there is someone else looking after our Post Office from Ketchikan. Mayor Ashe shares that everyone has a boss and if we cannot get an answer from one, we can from another. There is internet at the post office, but it is provided by the USPS. We cannot call to have it repaired as we do not have access. Troy and Theresa are working on the issue.

5. ARPA Fund Allocations: There was some spent on the ZOL. Terra will have a solid number for the next meeting.
6. Harbor Finger Floats Update: There are no new updates at this time.
7. Long Term Parking: Mayor Ashe shared information in his verbal mayor report. He will line the maintenance team out on getting those items complete.
8. Approval of Subdivision Rd.: Terra Green shares the quote, and there is an email in the council packets. She went on to share what her understanding of the council's expectations were. Terra still needs to hear back from Chris Pipurn and Jacki Sunde, that Platting Board Chair would like to see all the nine monuments put in. Mayor Ashe feels that this was the cities error, and the city needs to cover the cost. Terry Coleman makes a motion to approve the \$4000-\$5000 and the nine monuments for the Ron Rusher Subdivision, Dawn Rosenlund 2nd. Perry Olson, yes, Mikael Ashe, yes, Dawn Rosenlund, yes, Terry Coleman, yes, Yvonne Drozdowicz-Somfleth, yes. **All in favor, none opposed, motion passes.**
9. Post Office Cameras: The information provided by Perry Olson is in the council packets. The only problem that Mayor Ashe can foresee is that the internet at the Post Office is not working. Perry Olson shared that it is an easy set-up and would like to see about dropping a fiber optic line that the city owns, over to the Post Office. Perry states that the expected time frame for this is the May-June time frame. Mayor Ashe had a question about the 2T of storage. The 2T plan allows you to have unlimited number of cameras and storage. Mayor Ashe states that if we bought cameras for other buildings later, it would still be under the same monthly charge. Perry agrees. The council continues to go through the information provided by Perry. The start-up cost is discussed for the year. There are some suggestions and ideas to wait until it is installed at Perry's. He can then confirm it would work for us. Terra Green is going to check to see if the ARPA Funds could be used to purchase this equipment. Terry Coleman makes a motion to purchase security cameras and equipment for up to \$1,200 for the first year, Dawn Rosenlund 2nd. Mikael Ashe, yes, Terry Coleman, yes, Perry Olson, yes, Yvonne Drozdowicz-Somfleth, yes, Dawn Rosenlund, yes. **All in favor, none opposed, motion passes.**
10. Road Maintenance Chum Creek: Mayor Ashe explains where the road is and feels that getting rid of all the crush rock is not in the best interest of the city. He would like to rock used on the highly traveled roads. Mayor Ashe would like this added to the March Workshop and to be called Crush Rock Owned by The City.

New Business:

1. Cancel Gaming License: Mayor Ashe explains the gaming license and the discussion from a Workshop. It was discussed that money flows in an out when we get money from the Arts Festival and then write checks for them for the raffle winners. The city has been paying its staff to take care of all these things and would like it to be handled strictly by the Arts Festival. In order for the city to cancel our gaming license we just won't use it. You can have more than one gaming license. The City Council is willing to write a letter in support of the Arts Festival getting a gaming license. Yvonne Drozdowicz-Somfleth makes a motion to let the Gaming License go, Dawn Rosenlund 2nd. Terry Coleman, yes, Mikael Ashe, yes, Perry Olson, yes, Yvonne Drozdowicz-Somfleth, yes, Dawn Rosenlund, yes. **All in favor, none opposed, motion passes.**
2. CAPSIS Improvement Projects: Terra Green explains what CAPSIS is and there is a copy of the red and orange list in the council packet. Mayor Ashe states that the red list was the highest

priority items, and the orange list was the lower priority items. The council would like to see Water Treatment System; replacement of media in packaged water treatment plant at a cost of \$53,280. City Roads; replace culverts, repair Loggers Lane, and replace falling rock from failing road system to increase community safety for \$83,972. Replacement of Garbage Truck for \$220,670 and mini backhoe for \$90,000. Harbor; pilling ring replacements for \$154,000 and salt-water pumps for \$15,207. Mayor Ashe makes a motion to turn in the applications and do paperwork for CAPSIS/Capitol Improvement, Terry Coleman 2nd. Yvonne Drozdowicz-Somfleth, yes, Terry Coleman, yes, Perry Olson, yes, Dawn Rosenlund, yes, Mikael Ahse, yes. **All in favor, none opposed, motion passes.**

4. Peace Health Use of City of CC, Clinic: Mayor Ashe goes over some details. SEARHC has been billed. Terra explains that SEARHC is currently using the clinic for mainly dental. The contract states that no other entity providing the same services can use the clinic. Terra's hope is that we can have two contracts and help cover the cost of the clinic. There was some concern about the use of the clinic being posted and usually the office would get a flyer.

5. Library Internet: We need to find the current contract. The current bill should be \$114.33 a month and that is not what we are currently paying. The company will not speak with Dawn as she does not have access to the account. The council would like for the city staff to halt making any further payments at this time. This is until we have a signed contract in hand. City staff needs to email the company to get the contract. Dawn starts to go over the Matrix. Council does not want to continue to do the E-Rate fillings or the matrix to find a new provider until we have answers.

6. Clerk/Treasurer Position:

Mayor Ashe speaks to this, and at one point in time it was decided to be a combined position for one person. The council looked into exploring options to help the office staff succeed and to have time freed up. Terra has been working extra hours. Soiyor has shown herself and proven so far. The ordinance is still written for these positions to be separate, and Mayor Ashe would like council feedback. Mayor Ashe states that if the girls agree to taking the positions, that he would like to go ahead and split the position tonight. Terra Green does not have a recollection of saying yes to being the Treasurer and feels that there is much more training that needs to be done. Terra also feels that if she will be working under Soiyor, Soiyor should first be trained. There is outside training and there is much more training that need done in the office. Terra feels there is more conversation that needs to be had, along with new job descriptions so these items are well defined. Mayor Ashe assures the office staff that this eliminates a hierarchy within the office. Mayor Ashe talks about training that is available, and that the city is willing to pay to send someone for training. There's most definitely going to be cross training for the next 5 years. There is more discussion about how the council will reconfigure the office to help office staff from interrupted so often. Terra Green reads a passage out of the ordinance as she wanted to see if her interpretation was incorrect, and it was. Perry Olson explains that this is just an internal control. Terra goes on to say that it is not up to her, and that the Mayor/Council decides what she is going to do. Terra has more questions that she feels should be answered. Perry explains why the position was combined in the first place and the back-up was only in the office about 6 hours a week. Perry's idea behind splitting the position was to give office staff a defined title and defined roll and set of responsibilities that they could be accountable for. One is the Clerks job, and one is the Treasurers job. They would still be cross trained and helping each other. Perry does not feel that now is the time to discuss this and that the Mayor, Vice Mayor, along with Terra, and Soiyor should have a meeting to discuss and then bring it back to council. The rest of the council agrees with this.

Public/Council Comment: Greg is still concerned about the gaps in what is happening at the water plant and would like it brought to someone's attention. Mayor Ashe will talk to Jack when he gets back into town. There were questions about the waterline extension. Mayor Ashe answers questions about a timeline.

Executive Session: Staff/City Protocol: At 9:07pm Dawn Rosenlund makes a motion to move into executive session with council only, Yvonne Drozdowicz-Somfleth 2nd. **4 in favor, one opposed, motion passes.**

Dawn Rosenlund makes a motion to come back to regular meeting and adjourn executive session, Yvonne Drozdowicz-Somfleth 2nd. **All in favor, none opposed, motion passes.**

Adjourn: Dawn Rosenlund makes motion to adjourn, Terry Coleman 2nd. **All in favor, none opposed, motion passes.**

Signed and Approved on this 16th day of March 2023.

Mayor, Mikael Ashe

Treasurer, Terra Green

City of Coffman Cove			
Budget Comparison - Current Revision			
from July 01, 2022 to March 07, 2023			
Organization Totals			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4000 Water / Sewer Revenues	108946.29	181635	72688.71
4001 Other Revenues	0	6801.67	6801.67
4002 Harbor/Dock Revenue - Launch & Parking fees	123	780	657
4003 City Elections	300	400	100
4099 AK Coastal Aggregates Contract	0	2000	2000
4100 Post Office Contract	12557.97	16744	4186.03
4103 Gaming - July 4th Picnic Donations	0	300	300
4104 Gaming	-330	0	330
4106 Gaming - Raffle Revenue	745	0	-745
4108 Garbage Services Revenue	28009.13	65250	37240.87
4110 Garbage Services Revenue - Landfill / Dump Fees	1315.42	2000	684.58
4113 Harbor/Dock Revenue - Annual Moorage	38144.7	44393	6248.3
4114 Harbor/Dock Revenue - Harbor Revenue Electricity	378	300	-78
4115 Harbor/Dock Revenue - Transient Moorage	7490.26	15000	7509.74
4129 Administration	2537.06	816.55	-1720.51
4140 Marine Exchange & AK Coastal Aggregates	2412	2412	0
4141 Land Leases	14477.84	13000	-1477.84
4142 Building Rentals	7500	7600	100
4143 Equipment Rentals	340	0	-340
4149 Advertising	1472	0	-1472
4150 Misc. Sales	163	15420	15257
4160 Donations	5710.88	700	-5010.88
4170 Interest Income	710.87	2118.14	1407.27
4171 Finance Charge Income	740.47	2010	1269.53
4202 GRANT FUNDS State - Library Operating Grant (PLAC)	7000	7000	0
4208 GRANT FUNDS State - Community Assistance	79426.94	73072	-6354.94
4210 GRANT FUNDS State - Shared Fisheries Business Tax	235.31	300	64.69
4211 GRANT FUNDS State - OWL Internet Funds	3583.2	3500	-83.2
4212 GRANT FUNDS State - State of Alaska Elections	0	400	400
4300 GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	49840.63	-8941.34
4305 GRANT FUNDS Federal - NFR-Timber Receipts	0	52879.5	52879.5
4400 GRANT FUNDS - Reuben E. Crosssett Grant	0	5000	5000
4401 GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	5000	5000
4402 GRANT FUNDS Federal - Federal Lands Access Prog	0	200	200
4404 GRANT FUNDS Federal - American Rescue Plan Act (24778.92	28257.48	3478.56
4405 GRANT FUNDS Federal - Western Fed Lands - Logge	912046.99	941219.73	29172.74
4406 GRANT FUNDS Federal - USDA/USFS/RAC	90000	90000	0
Total Revenue	1409597.22	1636349.7	226752.48
Expenses			
6001 Salaries	95394.59	176210.95	80816.36
6015 Salaries/ Wages - Stipend	975	2400	1425
6016 Salaries/ Wages - Holiday/Bonus pay	2002.86	2424.73	421.87
6019 Salaries/ Wages - Vacation Pay	0	3298.11	3298.11

6020 Salaries/ Wages - Payroll Taxes	8826.36	14914.17	6087.81
6050 Salaries/ Wages - Workers Compensation	8409	9092.15	683.15
6100 Travel Expense - Per Diem	0	900	900
6104 Travel Expense - Airfare	0	1400	1400
6105 Travel Expense	0	1250	1250
6110 Travel Expense - Training/workshop/conf. fees	0	2500	2500
6111 Equipment - Vehicle & Equipment Fuel	5179.96	5950	770.04
6200 Consulting Fees	975	0	-975
6215 Legal & Lobbyist	914.5	5000	4085.5
6216 Bookkeeping	704.16	333.14	-371.02
6219 Water Testing	1067.48	1000	-67.48
6250 Contract Services	971534.14	1058707.34	87173.2
6309 Equipment	0	10	10
6310 Equipment - Equipment/ Material Purchase	22100.96	32400	10299.04
6312 Office & Clerical Supplies - Computers/Printers	731.12	3850	3118.88
6315 Maintenance Vehicles & Equip.	10272.05	16300	6027.95
6321 Maintenance Facilities	1771.58	12843.88	11072.3
6400 Equipment - Parts and Tools	3636.6	3900	263.4
6402 Chemicals	3728.8	5781.01	2052.21
6403 Books	1483.46	3500	2016.54
6410 Office & Clerical Supplies - Freight & Postage	1791.1	5203.58	3412.48
6415 Office & Clerical Supplies	750.29	2124.65	1374.36
6416 Office & Clerical Supplies - Copier Supplies	681.02	650	-31.02
6420 Electricity	17226.92	35309.92	18083
6421 Dump/ Pumping Fees	15320.74	39575	24254.26
6422 Lift Station Maintenance & Repa	0	5000	5000
6423 Office & Clerical Supplies - Telephone	6678.94	11266.26	4587.32
6424 Office & Clerical Supplies - Internet Access/ Web	20046.6	6793.57	-13253.03
6425 Operating Expenses - Garbage Expense	3374.5	4679	1304.5
6426 Operating Expenses - Water/ Sewer Expense	560	5886.25	5326.25
6430 Operating Expenses - Heating Oil & Firewood	15960.06	18187.1	2227.04
6500 Operating Expenses - General liability	3213.32	17073.09	13859.77
6501 Operating Expenses - Facility Insurance	24607	5749.27	-18857.73
6502 Equipment - Vehicle & Equipment Insurance	3326.3	4176.3	850
6503 Operating Expenses - Crime insurance	400	452.6	52.6
7004 Childrens Programs	500	1000	500
7010 Licenses/Fees/ Subscriptions	3344.52	2977.49	-367.03
7013 Advertising and Publications	0	3000	3000
7025 Bank Fees - Bank Service Charge	104.54	361.98	257.44
7026 Bank Fees - Merchant Bank Card Fees	5624.57	5100	-524.57
Total Expenses	1263218.04	1538531.54	275313.5
Excess (Deficit) of Revenue over Expenses	146379.18	97818.16	-48561.02
Fund Administration			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4001 Other Revenues	0	6801.67	6801.67
4003 City Elections	300	400	100
4099 AK Coastal Aggregates Contract	0	2000	2000
4129 Administration	2537.06	816.55	-1720.51

4140 Marine Exchange & AK Coastal Aggregates	2412	2412	0
4141 Land Leases	14477.84	13000	-1477.84
4142 Building Rentals	0	300	300
4149 Advertising	1472	0	-1472
4150 Misc. Sales	9	15420	15411
4160 Donations	1000	300	-700
4170 Interest Income	710.7	618.14	-92.56
4171 Finance Charge Income	740.47	0	-740.47
4208 GRANT FUNDS State - Community Assistance	79426.94	73072	-6354.94
4210 GRANT FUNDS State - Shared Fisheries Business Tax	235.31	300	64.69
4212 GRANT FUNDS State - State of Alaska Elections	0	400	400
4300 GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	49840.63	-8941.34
4305 GRANT FUNDS Federal - NFR-Timber Receipts	0	26439.75	26439.75
4402 GRANT FUNDS Federal - Federal Lands Access Program	0	100	100
4404 GRANT FUNDS Federal - American Rescue Plan Act (C)	28540.42	25757.48	-2782.94
Total Revenue	190643.71	217978.22	27334.51
Expenses			
6001 Salaries	22970.42	44000	21029.58
6016 Salaries/ Wages - Holiday/Bonus pay	665.56	891.32	225.76
6019 Salaries/ Wages - Vacation Pay	0	1000	1000
6020 Salaries/ Wages - Payroll Taxes	1884.94	4500	2615.06
6050 Salaries/ Wages - Workers Compensation	514.18	1000	485.82
6100 Travel Expense - Per Diem	0	500	500
6104 Travel Expense - Airfare	0	500	500
6110 Travel Expense - Training/workshop/conf. fees	0	500	500
6200 Consulting Fees	975	0	-975
6215 Legal & Lobbyist	914.5	5000	4085.5
6216 Bookkeeping	704.16	333.14	-371.02
6310 Equipment - Equipment/ Material Purchase	583.88	0	-583.88
6312 Office & Clerical Supplies - Computers/Printers	731.12	3500	2768.88
6321 Maintenance Facilities	0	43.88	43.88
6410 Office & Clerical Supplies - Freight & Postage	180	553.58	373.58
6415 Office & Clerical Supplies	367.88	1574.65	1206.77
6416 Office & Clerical Supplies - Copier Supplies	0	400	400
6420 Electricity	1133.17	1350.67	217.5
6423 Office & Clerical Supplies - Telephone	2196.64	2181.86	-14.78
6424 Office & Clerical Supplies - Internet Access/ Web	3929.36	5953.57	2024.21
6425 Operating Expenses - Garbage Expense	882	800	-82
6426 Operating Expenses - Water/ Sewer Expense	80	1086.25	1006.25
6430 Operating Expenses - Heating Oil & Firewood	2380.5	1439.28	-941.22
6500 Operating Expenses - General liability	354.29	1213.7	859.41
6501 Operating Expenses - Facility Insurance	2162	699.27	-1462.73
6503 Operating Expenses - Crime insurance	400	452.6	52.6
7010 Licenses/Fees/ Subscriptions	2076.77	1432.49	-644.28
7013 Advertising and Publications	0	3000	3000
7025 Bank Fees - Bank Service Charge	104.54	361.98	257.44
Total Expenses	46190.91	84268.24	38077.33
Excess (Deficit) of Revenue over Expenses	144452.8	133709.98	-10742.82
Fund Streets & Roads			

6410 Office & Clerical Supplies - Freight & Postage	1042.26	1700	657.74
6420 Electricity	7908.15	20000	12091.85
6421 Dump/ Pumping Fees	4050	7500	3450
6422 Lift Station Maintenance & Repa	0	5000	5000
6423 Office & Clerical Supplies - Telephone	1065.46	3538.82	2473.36
6425 Operating Expenses - Garbage Expense	0	132	132
6430 Operating Expenses - Heating Oil & Firewood	2371.01	4000	1628.99
6500 Operating Expenses - General liability	354.29	3500	3145.71
6501 Operating Expenses - Facility Insurance	2988	750	-2238
6502 Equipment - Vehicle & Equipment Insurance	520.66	400	-120.66
7010 Licenses/Fees/ Subscriptions	1247.75	1500	252.25
7026 Bank Fees - Merchant Bank Card Fees	5624.57	5100	-524.57
Total Expenses	94772.43	157928.43	63156
Excess (Deficit) of Revenue over Expenses	14513.86	23716.57	9202.71
Fund Garbage/Waste			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4108 Garbage Services Revenue	28009.13	65250	37240.87
4110 Garbage Services Revenue - Landfill / Dump Fees	1315.42	2000	684.58
4150 Misc. Sales	154	0	-154
4170 Interest Income	0	1500	1500
4171 Finance Charge Income	0	2000	2000
Total Revenue	29478.55	70750	41271.45
Expenses			
6001 Salaries	6835	10000	3165
6016 Salaries/ Wages - Holiday/Bonus pay	223.91	225.37	1.46
6019 Salaries/ Wages - Vacation Pay	0	721.5	721.5
6020 Salaries/ Wages - Payroll Taxes	654.69	0	-654.69
6050 Salaries/ Wages - Workers Compensation	1051.44	855	-196.44
6111 Equipment - Vehicle & Equipment Fuel	1460.06	1800	339.94
6310 Equipment - Equipment/ Material Purchase	0	3000	3000
6315 Maintenance Vehicles & Equip.	0	3000	3000
6400 Equipment - Parts and Tools	0	150	150
6421 Dump/ Pumping Fees	11270.74	32000	20729.26
6500 Operating Expenses - General liability	733.29	1800	1066.71
6502 Equipment - Vehicle & Equipment Insurance	379	650	271
Total Expenses	22608.13	54201.87	31593.74
Excess (Deficit) of Revenue over Expenses	6870.42	16548.13	9677.71
Fund Fire Department			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4160 Donations	522	100	-422
Total Revenue	522	100	-422
Expenses			

6111 Equipment - Vehicle & Equipment Fuel	0	200	200
6309 Equipment	0	10	10
6310 Equipment - Equipment/ Material Purchase	31.77	500	468.23
6315 Maintenance Vehicles & Equip.	0	500	500
6321 Maintenance Facilities	0	1000	1000
6420 Electricity	505.81	850	344.19
6423 Office & Clerical Supplies - Telephone	528.53	600	71.47
6430 Operating Expenses - Heating Oil & Firewood	3768.66	3200	-568.66
6500 Operating Expenses - General liability	0	1450	1450
6501 Operating Expenses - Facility Insurance	1726	300	-1426
6502 Equipment - Vehicle & Equipment Insurance	758	921.22	163.22
Total Expenses	7318.77	9531.22	2212.45
Excess (Deficit) of Revenue over Expenses	-6796.77	-9431.22	-2634.45
Fund Post Office			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4100 Post Office Contract	12557.97	16744	4186.03
Total Revenue	12557.97	16744	4186.03
Expenses			
6001 Salaries	13130.08	21000	7869.92
6016 Salaries/ Wages - Holiday/Bonus pay	217.75	435.49	217.74
6019 Salaries/ Wages - Vacation Pay	0	147.69	147.69
6020 Salaries/ Wages - Payroll Taxes	1239.29	2204.35	965.06
6050 Salaries/ Wages - Workers Compensation	482.88	950	467.12
6312 Office & Clerical Supplies - Computers/Printers	0	350	350
6415 Office & Clerical Supplies	22.98	200	177.02
6416 Office & Clerical Supplies - Copier Supplies	486.1	150	-336.1
6420 Electricity	538.26	996.87	458.61
6423 Office & Clerical Supplies - Telephone	770.46	678.72	-91.74
6425 Operating Expenses - Garbage Expense	55	132	77
6426 Operating Expenses - Water/ Sewer Expense	80	960	880
6430 Operating Expenses - Heating Oil & Firewood	0	1161.39	1161.39
6500 Operating Expenses - General liability	354.29	615.04	260.75
Total Expenses	17377.09	29981.55	12604.46
Excess (Deficit) of Revenue over Expenses	-4819.12	-13237.55	-8418.43
Fund Parks & Recreation			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Total Revenue	0	0	0
Expenses			
6001 Salaries	1169.5	2205.21	1035.71
6020 Salaries/ Wages - Payroll Taxes	108.74	121.38	12.64
6050 Salaries/ Wages - Workers Compensation	683.87	325	-358.87
6111 Equipment - Vehicle & Equipment Fuel	279.69	300	20.31

6310 Equipment - Equipment/ Material Purchase	3600	3600	0
6315 Maintenance Vehicles & Equip.	600	600	0
6400 Equipment - Parts and Tools	0	250	250
6420 Electricity	329.03	340	10.97
6421 Dump/ Pumping Fees	0	75	75
6426 Operating Expenses - Water/ Sewer Expense	80	960	880
6500 Operating Expenses - General liability	354.29	1600	1245.71
Total Expenses	7205.12	10376.59	3171.47
Excess (Deficit) of Revenue over Expenses	-7205.12	-10376.59	-3171.47
Fund Library			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4160 Donations	4188.88	200	-3988.88
4202 GRANT FUNDS State - Library Operating Grant (PLAC	7000	7000	0
4211 GRANT FUNDS State - OWL Internet Funds	3583.2	3500	-83.2
4400 GRANT FUNDS - Reuben E. Crossett Grant	0	5000	5000
4401 GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	5000	5000
4404 GRANT FUNDS Federal - American Rescue Plan Act (-2500	2500	5000
Total Revenue	12272.08	23200	10927.92
Expenses			
6001 Salaries	0	146.53	146.53
6016 Salaries/ Wages - Holiday/Bonus pay	0	1.6	1.6
6020 Salaries/ Wages - Payroll Taxes	0	13.44	13.44
6050 Salaries/ Wages - Workers Compensation	0	12.15	12.15
6105 Travel Expense	0	1250	1250
6403 Books	1483.46	3500	2016.54
6410 Office & Clerical Supplies - Freight & Postage	15.99	100	84.01
6415 Office & Clerical Supplies	309.43	300	-9.43
6416 Office & Clerical Supplies - Copier Supplies	194.92	100	-94.92
6420 Electricity	678.84	1222.38	543.54
6423 Office & Clerical Supplies - Telephone	767.88	476.86	-291.02
6424 Office & Clerical Supplies - Internet Access/ Web	15487.24	0	-15487.24
6425 Operating Expenses - Garbage Expense	84.5	100	15.5
6426 Operating Expenses - Water/ Sewer Expense	80	960	880
6430 Operating Expenses - Heating Oil & Firewood	2354.99	2159.48	-195.51
6500 Operating Expenses - General liability	0	1500	1500
6501 Operating Expenses - Facility Insurance	2881	0	-2881
7004 Childrens Programs	0	300	300
Total Expenses	24338.25	12142.44	-12195.81
Excess (Deficit) of Revenue over Expenses	-12066.17	11057.56	23123.73
Fund Gaming			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4104 Gaming	-330	0	330
4106 Gaming - Raffle Revenue	745	0	-745

4170 Interest Income	0.17	0	-0.17
Total Revenue	415.17	0	-415.17
Expenses			
6415 Office & Clerical Supplies	50	50	0
6500 Operating Expenses - General liability	0	494.35	494.35
7010 Licenses/Fees/ Subscriptions	20	25	5
Total Expenses	70	569.35	499.35
Excess (Deficit) of Revenue over Expenses	345.17	-569.35	-914.52
Fund Clinic			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4142 Building Rentals	7000	7000	0
Total Revenue	7000	7000	0
Expenses			
6321 Maintenance Facilities	0	600	600
6420 Electricity	1382.97	2500	1117.03
6423 Office & Clerical Supplies - Telephone	943.53	2300	1356.47
6426 Operating Expenses - Water/ Sewer Expense	80	0	-80
6430 Operating Expenses - Heating Oil & Firewood	960.75	1500	539.25
6501 Operating Expenses - Facility Insurance	8257	3000	-5257
Total Expenses	11624.25	9900	-1724.25
Excess (Deficit) of Revenue over Expenses	-4624.25	-2900	1724.25
Fund E M S			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4160 Donations	0	100	100
Total Revenue	0	100	100
Expenses			
6110 Travel Expense - Training/workshop/conf. fees	0	1000	1000
6111 Equipment - Vehicle & Equipment Fuel	370.1	250	-120.1
6310 Equipment - Equipment/ Material Purchase	1250	3000	1750
6315 Maintenance Vehicles & Equip.	0	3000	3000
6500 Operating Expenses - General liability	0	450	450
6502 Equipment - Vehicle & Equipment Insurance	520.66	1205.08	684.42
7010 Licenses/Fees/ Subscriptions	0	10	10
Total Expenses	2140.76	8915.08	6774.32
Excess (Deficit) of Revenue over Expenses	-2140.76	-8815.08	-6674.32
Fund Ferry Terminal			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			

4142 Building Rentals	500	300	-200
Total Revenue	500	300	-200
Expenses			
6420 Electricity	1336.62	2400	1063.38
6426 Operating Expenses - Water/ Sewer Expense	80	960	880
6430 Operating Expenses - Heating Oil & Firewood	1617.48	1000	-617.48
6500 Operating Expenses - General liability	0	450	450
6501 Operating Expenses - Facility Insurance	4497	1000	-3497
Total Expenses	7531.1	5810	-1721.1
Excess (Deficit) of Revenue over Expenses	-7031.1	-5510	1521.1
Fund Harbor/Dock			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4002 Harbor/Dock Revenue - Launch & Parking fees	123	780	657
4113 Harbor/Dock Revenue - Annual Moorage	38144.7	44393	6248.3
4114 Harbor/Dock Revenue - Harbor Revenue Electricity	378	300	-78
4115 Harbor/Dock Revenue - Transient Moorage	7490.26	15000	7509.74
Total Revenue	46135.96	60473	14337.04
Expenses			
6001 Salaries	12467.36	25000	12532.64
6016 Salaries/ Wages - Holiday/Bonus pay	223.91	217.74	-6.17
6019 Salaries/ Wages - Vacation Pay	0	326.92	326.92
6020 Salaries/ Wages - Payroll Taxes	1178.27	2100	921.73
6050 Salaries/ Wages - Workers Compensation	770.88	2100	1329.12
6111 Equipment - Vehicle & Equipment Fuel	27.25	100	72.75
6310 Equipment - Equipment/ Material Purchase	4298.54	4300	1.46
6315 Maintenance Vehicles & Equip.	2821.45	3000	178.55
6321 Maintenance Facilities	198.27	6200	6001.73
6410 Office & Clerical Supplies - Freight & Postage	202.85	2500	2297.15
6420 Electricity	2252.28	3600	1347.72
6423 Office & Clerical Supplies - Telephone	205.71	640	434.29
6424 Office & Clerical Supplies - Internet Access/ Web	630	840	210
6425 Operating Expenses - Garbage Expense	2353	3200	847
6426 Operating Expenses - Water/ Sewer Expense	80	960	880
6500 Operating Expenses - General liability	354.29	1000	645.71
6502 Equipment - Vehicle & Equipment Insurance	175	0	-175
Total Expenses	28239.06	56084.66	27845.6
Excess (Deficit) of Revenue over Expenses	17896.9	4388.34	-13508.56
Fund Maintenance/Shop			
	Year To Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Total Revenue	0	0	0
Expenses			

6001 Salaries	4068	10000	5932
6016 Salaries/ Wages - Holiday/Bonus pay	447.82	435.46	-12.36
6019 Salaries/ Wages - Vacation Pay	0	640	640
6020 Salaries/ Wages - Payroll Taxes	418.71	550	131.29
6050 Salaries/ Wages - Workers Compensation	1034	850	-184
6111 Equipment - Vehicle & Equipment Fuel	716.51	300	-416.51
6310 Equipment - Equipment/ Material Purchase	2000	2000	0
6315 Maintenance Vehicles & Equip.	5000	5000	0
6400 Equipment - Parts and Tools	573.61	500	-73.61
6420 Electricity	291.75	550	258.25
6423 Office & Clerical Supplies - Telephone	200.73	850	649.27
6425 Operating Expenses - Garbage Expense	0	315	315
6430 Operating Expenses - Heating Oil & Firewood	2506.67	3726.95	1220.28
6500 Operating Expenses - General liability	354.29	1300	945.71
6501 Operating Expenses - Facility Insurance	2096	0	-2096
6502 Equipment - Vehicle & Equipment Insurance	593.98	400	-193.98
7010 Licenses/Fees/ Subscriptions	0	10	10
Total Expenses	20302.07	27427.41	7125.34
Excess (Deficit) of Revenue over Expenses	-20302.07	-27427.41	-7125.34
Fund Special Events			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
4103 Gaming - July 4th Picnic Donations	0	300	300
Total Revenue	0	300	300
Expenses			
7004 Childrens Programs	500	700	200
Total Expenses	500	700	200
Excess (Deficit) of Revenue over Expenses	-500	-400	100
Fund Council			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Total Revenue	0	0	0
Expenses			
6015 Salaries/ Wages - Stipend	975	2400	1425
6020 Salaries/ Wages - Payroll Taxes	91.11	175	83.89
6050 Salaries/ Wages - Workers Compensation	205	0	-205
Total Expenses	1271.11	2575	1303.89
Excess (Deficit) of Revenue over Expenses	-1271.11	-2575	-1303.89
Fund Grants			
Year To Date			
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			

4404 GRANT FUNDS Federal - American Rescue Plan Act	-1261.5	0	1261.5
Total Revenue	-1261.5	0	1261.5
Expenses			
Total Expenses	0	0	0
Excess (Deficit) of Revenue over Expenses	-1261.5	0	1261.5

City of Coffman Cove						
Client Subsidiary Aging						
as of March 07, 2023						
01-00-1300 Administration-Accounts Receivable -Administration/Other						
Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
01-00-1300 Administration-						
apt0000	A P & T	50	50	0	0	100
a5blazeking0000	A5 Blaze King	120	0	0	0	120
alaskacommu0000	Alaska Communications Inte	0	0	0	800	800
ashemike0000	Ashe, Mike	0	0	0	-245	-245
backcountry0000	Backcountry Construction	0	0	0	-20	-20
bakerbrad0000	Baker, Brad	0	0	0	25	25
barretogreg0000	Barreto, Greg & Chris	-30	0	0	0	-30
batemanbill0000	Bateman, Bill and Lynn	65	0	0	0	65
beardjames0000	Beard, James & Susan	40	0	0	0	40
boycetom0000	Boyce, Tom	50	50	50	340	490
bradleyjerr0000	Bradley, Jerry & Stephanie	0	0	-401	0	-401
brandtjohn0000	Brandt, John	6140	0	0	0	6140
breakawayad1000	Breakaway Adventures	120	0	0	0	120
brockstepha0000	Brock, Stephanie	0	0	0	-80.5	-80.5
brouillette0000	Brouillette, Albert	40	40	40	0	120
buchananjoe0000	Buchanan, Joel*	55	21	0	0	76
burgessmich0000	Burgess, Micheal*	8410	0	0	0	8410
Burrows	Burrows, Larry	0	0	0	-4	-4
carterbrian0000	Carter, Brian	90	90	90	540	810
cartershane0000	Carter, Shane & Christine	157	0	0	0	157
carverevanj0000	Carver, Evan & Jamie	105	160	0	0	265
colemanron0000	Coleman, Ron	0	0	0	11	11
collinskurt0000	Collins, Kurt	75	-228.5	0	0	-153.5
crookshanks0000	Crookshanks, Verne	108	0	-1505	0	-1397
departmento0000	Department of Transportatio	80	80	0	80	240
dubesandy0000	Dube, Sandy	120	11	0	0	131
edwardsonch0000	Edwardson, Charles	0	0	0	-73	-73
embryjames0000	Embry, James	10	150	0	22	182
familyairto0000	Family Air Tours	120	0	0	0	120
fitzpatrick0000	Fitzpatrick, Jon	0	0	0	708	708
holbrookrus0000	Holbrook, Russ	121	113	0	0	234
holtmansmar0000	Holtman's Marine	120	0	0	10	130
housermatth0000	Houser, Matthew	0	0	0	58.5	58.5
hulljulie0000	Hull, Julie*	40	0	0	0	40
hullmargare0000	Hull, Margaret	91	0	0	0	91
jjcharters0000	J & J Charters	0	0	1054	0	1054
jankemichae0000	Janke, Michael & Kathy	10	0	0	265	275
johnsonmary0000	Johnson, Mary Lou	80	0	0	0	80
johnstonrus0000	Johnston, Russ	91	80	0	0	171
kaiserpaul0000	Kaiser, Paul	120	-943	0	0	-823
kellerkit0000	Keller, Kit	80	0	0	0	80
kiewit0000	Kiewit	0	0	0	-10	-10
kilanowskij0000	Kilanowski, Jerry	80	0	0	0	80
koonrpa0000	Koonrad, Paige	11	33	33	0	77

lainhartroc0000	Lainhart, Rocky/Adams, Holl	0	0	0	1060	1060
leachleonar0000	Leach, Leonard	80	0	0	0	80
lewistammy0000	Lewis, Tammy	108	108	108	237	561
littelldonl0000	Littell, Donley	10	10	10	60	90
littletonro0000	Littleton, Ron	91	0	0	0	91
lyonbill0000	Lyon, Bill	100	-46	0	0	54
lyonken0000	Lyon, Ken	0	0	0	-11	-11
mathewsstev0000	Mathews, Steve	80	0	0	0	80
mcelfreshro0000	McElfresh, Rob	8410	0	0	0	8410
McGraw	McGraw, Josh	0	0	0	20	20
mcnishkim0000	McNish, Kim	-25	-25	-5	0	-55
melendyfait0000	Melendy, Faith/Hurliman, Jef	0	0	0	-181	-181
Mesquite Magnif	Mesquite Magnificent 7, LLC	0	0	0	-2610	-2610
metoyermich0000	Metoyer, Michael	0	33	44	0	77
midelstadt0000	Middelstadt, Pamela	0	-360	0	0	-360
moorepeter0000	Moore, Peter	0	0	0	-79.69	-79.69
mulcarejack0000	Mulcare, Jack & Stone, Eliza	160	0	0	0	160
newcovenant0000	New Covenant Church	0	0	-69	0	-69
nolttroy0000	Nolte, Troy	91	0	0	0	91
oberhanslyl0000	Oberhansly, Lucas	140	130	130	374	774
ottedonnada0000	Otte, Donna & David	0	0	0	-19	-19
PacS	Pacific Seafood	0	0	0	86	86
petersonlar0000	Peterson, Larry	0	0	0	-10	-10
reubenecros0000	Reuben E. Crossett Grant	0	0	0	10124	10124
ricejohnny0000	Rice, Johnny	105	43	0	0	148
riginshack0000	Riggin' Shack	296	0	-374	0	-78
rockroadco0000	Rock N Road Construction	0	0	0	88.79	88.79
rowlandrobe0000	Rowland, Robert	120	120	48	0	288
scottheitma0000	Scott Heitman	0	0	0	216.63	216.63
seislandsch0000	SE Island School District	0	216	0	0	216
searhc0000	SEARHC	7000	0	0	0	7000
shannonpat0000	Shannon, Pat	0	0	0	-176	-176
smithclevep0000	Smith, Diana (Cleve Smith P	80	80	80	600	840
smithstepha0000	Smith, Stephan	76	65	0	98	239
southeastav0000	Southeast Aviation	0	0	0	50	50
seroadb0000	Southeast Road Builders, In	0	0	0	150	150
sullivansea1000	Sullivan, Sean & Susan	0	0	0	110	110
sunriseavia0000	Sunrise Aviation	0	0	0	10	10
thompsondon0000	Thompson, Donna/Otte Dav	0	0	0	-56	-56
warnermike0000	Warner, Mike	216	0	0	0	216
wetherbeefr0000	Wetherbee, Frank	76	123	0	0	199
wilburngary0000	Wilburn, Gary	0	0	0	8	8
wilsonbrian0000	Wilson, Brian Jr.	90	102	113	142	447
wilsonroxyb0000	Wilson, Roxy & Brian	80	0	-160	0	-80
		34153	305.5	-714	12718	46463
Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
03-00-1302 Water/Sewer-A						
adamsoned0000	Adamson, Ed	80	0	0	0	80
bakerwillia0000	Baker, William SEAK LLC	80	80	0	0	160
batemanfore0000	Bateman, Forest & Sarah	102	0	0	0	102
boycetom0000	Boyce, Tom	0	0	0	2830	2830

brouillette0000	Brouillette, Albert	0	0	0	-101.3	-101.33
bruckerbryc0000	Brucker, Bryce	80	0	0	0	80
carterbrian0000	Carter, Brian	0	0	0	9397	9397
cawooddebra0000	Cawood, Debra	131	0	0	0	131
departmento0000	Department of Transportatio	0	0	0	80	80
finnpennysc0000	Finn, Penny & Scheid, Davic	65	29	0	0	94
gearysteve0000	Geary, Steve	80	0	0	0	80
Halligan	Halligan, Kacey	0	0	0	2250	2250
hedgesjerry0000	Hedges, Jerry	91	0	0	0	91
jjcharters0000	J & J Charters	240	240	240	-3479	-2759
kingshaynes0000	King, Shayne S.	0	0	0	-6	-6
LeachP	Leach, Pery	0	0	0	960	960
littelldonl0000	Littell, Donley	0	0	0	4229.9	4229.9
luxruth0000	Lux, Ruth	91	80	80	209	460
Mesquite Magnif	Mesquite Magnificent 7, LLC	0	0	0	2610	2610
noltetroy0000	Nolte, Troy	0	146	179	76	401
nortonwilli0000	Norton, William & Susan	40	40	40	3140	3260
olsonperry0000	Olson, Perry	76.5	0	0	0	76.5
piecebill0000	Pierce, Bill	90	40	40	3940	4110
raincountry0000	Rain Country Liquor Store	130	0	0	0	130
rimcoconstr0000	Rimco Construction	80	0	0	0	80
rosenlunda0000	Rosenlund, Dawn	91	0	0	0	91
royallmaxca0000	Royall, Max & Cayla	80	0	0	0	80
sisdteacher2000	SISDTeacher Housing #3 Tr	80	91	0	0	171
smithclevep0000	Smith, Diana (Cleve Smith P	0	0	0	3390	3390
sneathenbil0000	Sneathen, Bill (Collections)	40	40	40	6916	7036
streulichar0000	Streuli, Charlie	80	0	0	0	80
twitchellke0000	Twitchell, Ken	20	20	20	20	80
twitchellsh0000	Twitchell, Shannon	50	50	50	4342.6	4492.6
warmermike0000	Warner, Mike	130	130	0	0	260
websterlind0000	Webster, Linda	80	0	0	0	80
wrightrandy0000	Wright, Randy Sr. Cabin	80	0	0	0	80
wrightrandy1000	Wright, Randy*	80	0	0	0	80
		2267.5	986	689	40804	44747
Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
04-00-1301 Garbage/Waste						
baararthur0000	Baar, Arthur*	0	0	0	-9	-9
carterbrian0000	Carter, Brian	0	0	0	74	74
forehandtuc0000	Forehand, Tucker	0	-7	0	0	-7
pricealex0000	PRICE, ALEX	20	21	43	236	320
wilburngary0000	Wilburn, Gary	0	0	0	-18.5	-18.5
		20	14	43	282.5	359.5

Water Report 3/7/2023

Hello again from the water department! Raw water quality has remained pretty consistent this month with few adjustments needed at the plant. And luckily we have not suffered any major breakdowns during these recent cold spells.

We did upgrade our chemical pump for chlorine distribution, and after a bit of fiddling to install it, it has been working like a dream.

Apart from that, it has been a fairly uneventful month for us, which is great news for us!

Thanks Again,
Stephan Smith

Fire Department Report

PJ Olson <CCSeatG@outlook.com>

Wed 3/8/2023 11:02 AM

To: Terra Green <treasurer@ccalaska.com>

Cc: Mikael & Julie Ashe <mikaelseatc@gmail.com>

Coffman had no fire related incidents in the past month. Required reporting has been submitted to the State of Alaska.

Jack Mulcare and Jeff Wetton completed some repair work on the red pumper. Jack found some corrosion in the electrical system, repaired some but there's still work to be done on that. Jeff got the main pump drain working and believes that he got the pump panel throttle control working better. I interacted with E-1, the manufacturer, and found that the OEM throttle control is no longer available. E-1 referred me to a different vendor to source a compatible part.

Mike Peters and Jack Mulcare are both working to get donations of fire equipment from stateside departments.

We now have assigned positions under the fire chief:

Evan Carver is our Operations Assistant Chief.
Johnna Holbrook is the yellow pumper engineer
Jeff Wetton is the red pumper engineer
Jeff Ludwig is our SCBA specialist

Training is paused until the weather improves.

PJ Olson.

Coffman Cove Community Library Report

March 2023

- Library Meeting held w/volunteers: evening hours reduced for March due to 4 volunteers being out of state.
The Library will continue raising funds this year to offset the costs of internet as we did in 2022.
- Updated March schedule posted around Community for patrons and on Facebook.
- March schedule change also posted on back of monthly billing.
- Public Library Assistance (PLA) Grant submitted (1 month early!)
- Students have been coming to the Library to work on their homework.
- Inter Library Loans (ILL) through the Anchorage Library have been active for adult and children patrons.
- The 'cleaning/painting project' in the Library continues – slow and steady.
- 5-7 students every Wednesday morning – working on writing and illustrating their new Turtle Story Book.
- Even in the snow and rain our Volunteers and Patrons make it to the Coffman Cove Community Library! Thank You!

Dawn Rosenlund

Coffman Cove Community Library Director

Terra,

I am stepping down as the PM or head clerk of the Coffman Cove Post Office. Troy Nolte has expressed interest in taking the position and I am in complete agreement. It has been a pleasure serving our community in this way and I would certainly make myself available for emergencies or staff vacancies. Thank you
Respectfully

Theresa Vanaken

City of Coffman Cove

Re: Post Master

Would like to request the Postmaster position. Thank you for your consideration.

Sincerely

A handwritten signature in black ink, appearing to read 'Troy Nolte', with a long horizontal flourish extending to the right.

Troy Nolte

Dear City Council,

I Terra Green would be happy to take the Treasurer Position, along with a detailed description of my job duties. I request a detailed job description to ensure I meet each of your expectations as the new City Treasurer.

I look forward to having another 5 years at this office and thank you all for your individual and continued support.

Sincerely,

A handwritten signature in blue ink that reads "Terra Green". The signature is written in a cursive, flowing style.

Terra Green

**CITY OF COFFMAN COVE
NON-CODE ORDINANCE 23 01
AN ORDINANCE FOR THE CITY OF COFFMAN COVE PROVIDING FOR THE AMENDMENT OF
THE BUDGET FOR FISCAL YEAR 2023**

Section 1. Classification

This is a Non-Code Ordinance

Section 2. General Provision

The authorized changes to the FY23 Budget for the period July 1, 2022, through June 30, 2023, are as follows and are made a matter of public record.

FY 23 BUDGET AMENDMENTS

Administration:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6016 (Sal/Wage-Holiday Bonus Pay)	665.56	891.32	665.56
6200 (Consulting Fees)	975	0	5975
6216 (Bookkeeping)	704.16	333.14	1000
6310 (Equip./Mat. Purchase)	583.88	0	583.88
6420 (Electricity)	1249.48	1350.67	2320.46
6423 (Telephone)	2196.64	2181.86	4079.47
6430 (Heating Oil)	1794	1439.28	3331.71
6500 (General Liability)	354.29	1213.70	354.29
6501 (Facility Ins.)	2162	699.27	2162
6503 (Crime Ins.)	400	452.60	400
7010 (Lic./Fees/Sub)	2076.77	1432.49	2156.77

Streets and Roads:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6050 (Workers Comp)	928.87	500	2320
6310 (Equip./Material Purchase)	3000	3000	5000
6315 (Maint. Vehicles & Equip)	1804.52	1000	2500
6400 (Parts & Tools)	3000	3000	5000
6410 (Freight & Postage)	350	350	550
6420 (Electricity)	870.04	1500	1618.79
6500 (General Liability)	354.29	1700	354.29
6502 (Veh. & Equip Ins)	379	600	379

Water/Sewer:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6016 (Salaries/Wage-Holiday/Bonus Pay)	223.91	217.75	223.91
6020 (Payroll Taxes)	2944.43	4500	5152.75
6050 (Workers Comp)	2737.88	2500	5027.33
6111 (Veh.&Equip. Fuel)	1399.69	1500	1800

6219 (Water Testing)	993.64	1000	1514.60
6250 (Contract Services)	15028.31	12487.64	15028.31 (ARS)
6400 (Parts & Tools)	62.99	0	500
6420 (Electricity)	7908.15	20000	13839.27
6421 (Dump/Pump Fees)	4050	7500	7650 (went up to \$900)
6423 (Telephone)	1065.46	3538.82	1864.56
6430 (Heating Oil)	1847.24	4000	3232.67
6500 (General Liability)	354.29	3500	354.29
6501 (Facility Ins.)	2988	750	2988
6502 (Veh. & Equip. Ins)	520.66	400	520.66
7010 (Lic/Fees/Sub)	1247.75	1500	1300
7026 (Merchant Bank Fees)	5624.57	5100	8124.38

Garbage:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6001 (Salaries)	6835	10000	11961.25
6016 (Salaries&Wage-Holiday Bonus Pay)	223.91	335.37	223.91
6020 (Payroll Taxes)	654.69	0	1172.21
6050 (Workers Comp.)	1051.44	855	1913.80
6111 (Fuel)	1460.06	1800	2215.17
6421 (Dump/Pumping Fees)	11270.74	32000	19723.80
6500 (General Liab.)	733.29	1800	733.29
6502 (Veh.&Equip. Ins.)	379	650	379

Fire Department:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6423 (Telephone)	528.53	600	924.93
6430 (Heating Oil)	3146.25	3200	5505.94
6500 (General Liab.)	0	1450	0
6501 (Facility Ins.)	1726	300	1726
6502 (Veh.&Equip. Ins)	758	921.22	758

Post Office:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6001 (Salaries)	13130.08	21000	22977.65
6016 (Sal.&Wage-Holiday/Bonus Pay)	217.75	435.49	217.75
6416 (Copier Supplies)	486.10	150	850.68
6423 (Telephone)	770.46	678.72	1440.5
6500 (Gen. Lib)	354.29	615.04	354.29

Parks & Rec.:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6020 (payroll taxes)	108.74	121.38	209.50
6050 (Workers Comp.)	683.87	325	1323.13
6111 (Fuel)	279.69	300	490
6310(Equip./Mat. Purchase)	3600	3600	5600
6315(Maint. Veh. & Equip.)	600	600	1200
6420 (Electricity)	329.03	340	575.80
6500 (Gen. Lib.)	354.29	1600	354.29

Library:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6011 (Salaries)	0	146.53	0
6016 (Holiday/Bonus)	0	1.60	0
6020 (Payroll Taxes)	0	13.44	0
6050 (Workers Comp.)	0	12.15	0
6403 (Books)	1483.46	3500	3000
6415 (Office&Cler. Sup)	309.43	300	350
6416 (Copies Sup)	194.92	100	200
6423 (Telephone)	767.88	476.86	1277.01
6424 (Internet Access/Web)	15487.24	0	16,464
6430 (Heating Oil)	2354.99	2159.48	4121.63
6500 (Gen. Lib)	0	1500	0
6501 (Facility Ins)	2881	0	2881

Clinic:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6501 (Facility Ins)	8257	3000	8257

EMS:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6111 (Fuel)	370.10	250	496
6500 (Gen. Lib.)	0	450	0
6502 (Veh. Equip Ins)	520.66	1205.08	520.66

Ferry Terminal:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6430 (Heating Oil)	1617.48	1000	2695.80
6500 (Gen. Lib.)	0	450	0
6501 (Facility Ins)	4497	1000	4497

Harbor/Dock:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
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6016 (Holiday/Bonus)	223.91	217.74	223.91
6500 (Gen. Lib)	354.29	1000	354.29
6502 (Veh. & Equip. Ins)	175	0	175

Maintenance/Shop:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6016 (Holiday/Bonus)	447.82	435.46	447.82
6020 (Payroll Taxes)	418.71	550	732.75
6050 (Workers Comp.)	1034	850	2500
6111 (Fuel)	716.51	300	953.90
6310(Equip.& Mat. Purchase	2000	2000	2500
6315(Maint. Veh. & Equip)	5000	5000	5500
6400 (Parts&Tools)	573.61	500	1004
6430 (Heating Oil)	2506.67	3726.95	4386.68
6500 (Gen. Lib)	354.29	1300	354.29
6501 (Fac. Ins)	2096	0	2096
6502 (Veh.&Equip Ins)	593.98	400	593.98

Council:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6020 (Payroll Taxes)	91.11	175	230
6050 (Workers Comp)	205	0	515

First Bnk Accts - Septic Tank CD 7950	\$26,588.91
First Bnk Accts - Water Sewer Savings / R & R 7960	\$222,389.81
Accounts Receivable - Water/Sewer	\$50,226.53

Section 3. Effective Date

This Ordinance becomes effective upon its adoption by the City Council.

First Reading: March 16th, 2023
 Second Reading: April 20th, 2023
 Public Hearing: April 20th, 2023

Adopted by a duly constituted quorum of the City Council of Coffman Cove, Alaska, this _____ day of _____, 2023.

 Mikael Ashe, Mayor
 ATTEST:

 Terra Green, Treasurer

CITY OF COFFMAN COVE
RESOLUTION 23 10

A RESOLUTION UPDATING MAILING INFORMATION AND AUTHORIZING NAMES ON ALL
WELLS FARGO ACCOUNTS FOR THE CITY OF COFFMAN COVE

WHEREAS, the City of Coffman Cove Title II, Section 2.09.030 authorizes only City Council Members as names and signers on city bank accounts, and

WHEREAS, the City of Coffman Cove is required by Wells Fargo to provide a resolution stating authorized names, and

WHEREAS, the Mayor shall assign Coffman Cove Treasurer, and Terra Green, authority to administer work on Wells Fargo accounts via Internet access, phone, e-mail and fax in order to complete necessary and/or required business transactions, and

WHEREAS, the City of Coffman Cove authorizes the following actions to be taken regarding signers on all accounts with Wells Fargo:

Adding authorized signers:

1. Mikael Ashe
2. Dawn Rosenlund
3. Perry Olson
4. Terry Coleman
5. John Mulcare
6. Yvonne Drozdowicz-Somfleth

Deleting authorized signers:

1. Joel Buchanan
2. Michael Underwood
3. Brian Wilson
4. Bridget Wright
5. Randy Wright Jr.

NOW THEREFORE BE IT RESOLVED BY THE COFFMAN COVE CITY COUNCIL, that the above information is to be included in all accounts associated with Wells Fargo Account City of Coffman Cove Internet Services.

ADOPTED by a duly constituted quorum of the City of Coffman Cove, Alaska this 16th day of March 2023.

Terra Green, Treasurer

Mikael Ashe, Mayor

CITY OF COFFMAN COVE
RESOLUTION 23 11

A RESOLUTION UPDATING KEY EXECUTIVES ON WELLS FARGO ACCOUNT FOR THE CITY
OF COFFMAN COVE

WHEREAS, the City of Coffman Cove Title II, Section 2.09.030 authorizes only City Council Members as names on city bank accounts, and

WHEREAS, the City of Coffman Cove is required by Wells Fargo to provide a resolution stating names of key executives, and

WHEREAS, the City of Coffman Cove authorizes the following key executives on the Wells Fargo bank account listed as, City of Coffman Cove Internet Services:

Adding Key Executives:

1. Mikael Ashe
2. Dawn Rosenlund
3. Perry Olson
4. Terry Coleman
5. John Mulcare
6. Yvonne Drozdowicz-Somfleth

Removing Old Key Executives:

1. Charles Bateman
2. Carolyn Duncan
3. Bill Fitzpatrick
4. Russell Holbrook
5. Ronald S. Rusher
6. Gary L Wilburn
7. Judy A. Willis

NOW THEREFORE BE IT RESOLVED BY THE COFFMAN COVE CITY COUNCIL, that the above information is to be included in all accounts associated with Wells Fargo Account City of Coffman Cove Internet Services.

ADOPTED by a duly constituted quorum of the City of Coffman Cove, Alaska this 16th day of March 2023.

Terra Green, Treasurer

Mikael Ashe, Mayor

LEASE AGREEMENT – COFFMAN COVE COMMUNITY CLINIC

THIS LEASE AGREEMENT ("Agreement") is made and entered into by and between Southeast Alaska Regional Health Consortium (the "Tenant" or "SEARHC"), whose address for the purpose of this lease is 3100 Channel Drive, Suite 300, Juneau, AK 99801, and the City of Coffman Cove (the "City"), whose address for the purpose of this lease is P.O. Box 18047, Coffman Cove, AK 99918.

WHEREAS, SEARHC is a consortium of federally-recognized Indian tribal governments in Southeast Alaska that provides health care and other services to Alaska Natives, American Indians and other eligible individuals as authorized, *inter alia*, by the Act of November 2, 1921, 25 U.S.C. § 13, popularly known as the Snyder Act; the Indian Health Care Improvement Act, 25 U.S.C. § 1616f, Section 121 of Pub. L. 94-437, as amended; and Title V of the Indian Self-Determination and Education Assistance Act (ISDEAA), 25 U.S.C. § 450 *et seq.*, Public Law 93-638 (P.L. 93-638); and

WHEREAS, SEARHC provides services to the communities on the North end of Prince of Wales Island by utilizing the Coffman Cove Community Clinic ("Clinic") and the City is willing to provide use of this clinic to Tenant as provided in this Agreement; and

WHEREAS, Tenant desires to lease from City all of the space in the Clinic, with the exclusion of the Dental suite, for the purposes of providing healthcare services to the residents of the City and surrounding communities;

NOW, THEREFORE, in exchange for the mutual promises in this Agreement and for other good and valuable consideration, the Parties agree as follows:

- 1. Recitation of Mutual Purpose and Goal.** City and Tenant agree that both of them enter into this Lease for the mutual purpose and with the mutual goal of providing better access to specialized areas of healthcare to residents of Coffman Cove, Alaska and surrounding communities, who would otherwise be required to travel greater distances for such care.
- 2. Premises, Term and Termination.** The City leases to the Tenant and the Tenant hereby rents and leases from the City, according to the terms and provisions herein, the following described real estate (the "Premises"):

COFFMAN COVE CLINIC located on 105 NW Kodiak Dr. in Coffman Cove, Alaska.

2.1 Term. The term of this Agreement shall commence on or about **March 19th, 2020** and shall continue for a period of one (1) year, unless sooner terminated as hereinafter provided. Thereafter, this Agreement shall automatically renew for additional one-year periods, unless terminated pursuant to the termination provisions below. Notwithstanding the above, if the parties terminate this Agreement within the first one-year term of the Agreement, the parties may not enter

into a new agreement for the lease of the same, or substantially similar, clinic space until the end of the first year of the original term of the Agreement. In the case of a holdover situation after the end of the term of this Agreement, a holdover month-to-month rental for up to six (6) months is permitted on the same terms and conditions as set forth herein.

2.2 Termination.

2.2.1 Either party may terminate this Agreement at any time upon three (3) days' written notice to the other in the event of a material breach by the other, including a default in rental payments, which has not been cured within fifteen (15) days of delivery of written notice specifying the breach.

2.2.2 Notwithstanding any other provisions of this Agreement, if the governmental agencies which administer Medicare or Medicaid, or any other payor, or any other Federal, State or local governmental agency passes, issues, interprets or promulgates any law, rule, regulation, standard or interpretation at any time while this Agreement is in effect which prohibits, restricts, limits or in any way materially adversely affects either party's rights or obligations hereunder, either party may give the other party notice of intent to amend this Agreement to the satisfaction of the noticing party, to compensate for such prohibition, restriction, limitation or change; provide; however, that the reduction in Medicare or Medicaid reimbursement rates instituted by the agencies administering such program, shall not give rise to the right to send any such notice of intent to amend by the City. If the parties do not or cannot mutually agree to amend this Agreement in writing within thirty (30) days after said notice is given then either party may elect to terminate this Agreement without further liability to any other party hereto, provided, however, that if the implementation of any such law, rule, regulations, standard or interpretation is stayed on account of any administrative appeal or any suit filed in a court of competent jurisdiction, the right to amend or terminate as set forth above shall be stayed during the period of such stay.

2.2.3 Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party. Notwithstanding the forgoing, the parties may not enter into an agreement for lease of the same or substantially similar clinic space until the expiration of the original one-year term of this Agreement.

2.2.4 Upon termination of this Lease by the City, any prepaid portion of the payment made by Tenant shall be prorated and returned to Tenant within thirty (30) days of the termination of the Lease. Upon termination of this Lease by Tenant, any prepaid portion of the payment shall be retained indefinitely by the City.

3. Rental. Tenant agrees to pay to City for rental a lump sum payment in the amount of Seven Thousand Dollars (\$7,000) per year, to offset the costs of operation and maintenance of the Premises. The parties agree that the rental payments under this Lease are consistent with fair market value determined in an arm's-length transaction between the parties, and do not reflect the volume or value of referrals or other business generated between the parties.

All rents shall be paid at the address of City as designated on page one (1) of this lease agreement, or elsewhere, as City may previously designate in writing to Tenant.

4. **Possession and Use of Premises.** Tenant shall be entitled to possession of the Premises at all times. Tenant agrees during the term of this Agreement to use and occupy the leased space only for purposes of examining and treating patients, and all reasonable uses in relation thereto.

5. **Tenant Obligations.** Tenant agrees to perform the following responsibilities or obligations in respect to the Facility:

5.1 Make all reasonable attempts to provide in-person health care services on the Premises not less than 6 times per year. Tenant has the sole right to determine the fees for the health care services. The City has no right to any fees collected by or due to Tenant relating to health care services.

5.2 Provide for the cleaning of the Facility following each use by Tenant.

5.3 Provide for products and supplies used by Tenant in the daily operation of the Premises, such as toilet paper, paper towels, and garbage bags as well as the removal of all hazardous materials attributable to Tenant use of the Premises.

5.4 The parties understand and agree that Tenant and all health care providers occupying leased space under the terms of this Agreement, are engaged in the independent practice of their profession and are contracting with City only for the limited purposes stated herein. This Agreement does not constitute, and shall not be construed in any manner so as to create, a joint venture, an employment relationship, and agency agreement, or a partnership between City and Tenant or its Providers.

6. **Books and Records.** The parties agree to comply with 42 U.S.C. § 1395x(v)(1) and make available to appropriate federal authorities the contract, books, documents and records related to the performance of this Agreement for a period of four years from and after the termination of services under this Agreement. Additionally, the parties agree to comply with § 1861(y)(1)(I) of the Social Security Act and require all of their subcontractors who perform services under this contract with the value or cost of \$10,000 or more over a 12-month period to contractually agree that until the expiration of four (4) calendar years after the furnishing of services under the subcontract, the subcontractor shall make available, upon written request of the appropriate federal authorities, the subcontract and books, documents and records of the subcontractor that are necessary to verify the nature and extent of the costs involved in the subcontract.

7. **Quiet Enjoyment.** So far as it is able, City covenants that Tenant, on paying the rent herein reserved and performing all the agreements to be performed by Tenant as provided in this Agreement, shall and may peaceably have, hold and enjoy the Premises for the term of this Agreement free from molestation, eviction or disturbance by City.

8. **Utilities and Services.** Rents to be paid herein shall also include all utilities, including air conditioning, heating, water, sewer, telephone (local calls), electricity, power, garbage and trash disposal and gas; and sufficient and safe accessibility to the Premises for Tenant and Tenant's patients, including the removal of any snow and ice from the entrance and exit paths.

9. City Obligations.

9.1 City will keep the Premises in a state of good repair.

9.2 City will provide Tenant with access to the Premises at any time during the term of this Agreement. If use of the Premises is granted to any other medical service provider, it shall be limited to providers that do not provide the same core medical services as Tenant. City will collect a daily fee for such use, a portion of which will be remitted to Tenant as mutually agreed upon by the parties.

9.3 City shall make all reasonable attempts to ensure that no one using the Premises uses Tenant equipment, computers, internet service or otherwise breaches Tenant's network.

10. Surrender of Premises at End of Term. Tenant agrees that upon the termination of this Agreement, Tenant will surrender the leased premises in good and clean condition, except the effects of ordinary wear and tear and depreciation arising from lapse of time, or damage without fault or liability of Tenant. Tenant may remove any equipment owned or controlled by Tenant and which Tenant has installed in the leased premises, providing Tenant repairs any and all damages caused by removal.

11. Taxes. Tenant shall have no responsibility for real estate taxes or special assessments for the leased premises. Tenant agrees to timely pay any personal property taxes levied or assessed by lawful authority against Tenant's personal property on the premises during the term of this lease.

12. Insurance.

12.1 Tenant shall maintain general liability and workers' compensation insurance. Tenant shall provide documentation of said insurances to the City when requested.

12.2 Tenant and Tenant's providers are covered by the Federal Tort Claims Act. City is not obligated in any way to provide protection for Tenant's patients from and against any and all loss, costs and damage due directly or indirectly to the practice of medicine by Providers hereunder.

13. Indemnification. Each party agrees to indemnify, defend and hold harmless the other party, its affiliates, and the respective officials, volunteers, officers, directors, shareholders, employees and agents of such entities, from and against any and all claims, costs, damage, expense, losses and liabilities (including, but not limited to all attorneys' fees, expert witness fees and costs of litigation) personal injury (including death) or damage to the property, including loss of use thereof, to the extent caused by the indemnifying party.

14. Signs. Tenant may only erect signage as approved by City, in its reasonable discretion.

15. Successors and Assigns. This Lease agreement is binding upon the respective successors, heirs, administrators, executors, and permitted assigns of the parties hereto.

16. Whole Agreement; Amendment. This Agreement contains the whole agreement of the

parties related to the rental of Premises hereunder, and supersedes the Memorandum of Agreement between Alaska Island Community Services and the City of Coffman Cove dated July 1, 2019. No amendment, modification or supplement thereto shall have any force or affect whatsoever, unless the same is by a written instrument, duly signed by both parties.

17. Governing Law. This Agreement, the rights and obligations of the Parties hereto, and any claims or disputes relating thereto, shall be governed by and construed in accordance with the laws of the State of Alaska.

18. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

19. No Waiver. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on this 19th day of March, 2020.

City of Coffman Cove

Tenant: Southeast Alaska Regional Health Consortium

By: Jarvis Punde
Its: Mayor

DocuSigned by:
By: Daniel Harris
A87E4EF942FF440...
Its: CFO

FY 23 – 24 Rubric for Coffman Cove Community Library Internet Service Vendor E-Rate Bids

Step 1: Complete this Matrix for the Coffman Cove Community Library Internet Service and return by _____.

Vendor Submitting Bid	Level of Service to be Reviewed	Price of eligible monthly (pre-discount) charge	Price of one time (NRC) install charges	No data limit or cost of overages	Provides E-Rate discounted bills?	Contention Ratio for Service	Notes	Total Points
Seaport Telecommunications	100 - 200 Mbps	\$240./mo	No Charge		-80%E Rate \$50.00/mo		Starlink combined w/Hughsnnet Gen 5 Continuity	Seaport Points
Seaport Telecommunications	100 – 200 Mbps	\$199./mo.	No Charge		-80%E Rate \$40.00/mo		Starlink stand alone	Seaport Points
(ACS) Alaska Communication	50 Mbps	\$6860./yr \$572./mo.	No information		-80%E Rate \$115.00/mo		Fiber optic cable	ACS Points
(ACS) Alaska Communication	100 Mbps	\$9000./yr \$750./mo.	No information		-80%E Rate \$150.00/mo		Fiber optic cable	ACS Points

Step 2: Once the above matrix is completed, fill out the areas below.

- Vendor Selection Date: _____
- Vendor Selected: _____
- E-Rate Discount for Library: _____ ask Valerie or DeAnne if you are unsure
- Library's Cost after E-Rate Discount: _____
- Can you afford the _____ monthly cost without OWL, provided you get E-rate support? _____
- Is a contract required? _____
- Request a contract from the vendor to be signed. If No Contract is required, circle Month-to-Month here
- Sign contract, put a copy in your E-rate files and send a copy to your vendor and Valerie or DeAnne.
- Contract begins: July 1, _____ 2023 _____
- Contract ends: June 30, _____ 2024 _____

Completed by _____ on _____.

Request Lot Access Across City Right of Way

Alan C. <afcx22@gmail.com>

Sat 2/11/2023 8:13 AM

To: Deputy Clerk <clerk2@ccalaska.com>; Terra Green <treasurer@ccalaska.com>

Cc: mikaelseatc@gmail.com <mikaelseatc@gmail.com>

To the Mayor of Coffman Cove and any other person whom it may concern,

My name is Alan F. Cunha Jr. and I have purchased Lot 24, Block 1, ETOLIN VIEW SUBDIVISION, containing 1.79 acres, more or less, according to the plat thereof filed in the Ketchikan Recording District on September 11, 2008, as Plat No. 2008-42, and filed in the Petersburg Recording District, on September 11, 2008, as Plat No. 2008-14, First Judicial District, State of Alaska.

I am writing to request permission to access and construct a driveway entrance to the noted lot from Loggers Lane, across the city right of way.

Please let me know if you need further information.

Respectfully submitted,

Alan F. Cunha Jr.
23 Mill St.
Assonet, MA 02702
401-487-3188

To:
City of Coffman Cove
P.O. Box 18047
Coffman Cove, AK 99918

From:

Matthew P Crane
615 S E 4 point Drive
Coffman Cove, AK 99918
208-550-5523

Mailing address
24831 Harvey Rd.
Caldwell, Id. 83607

I would like to have the enclosed letter and information to be presented to the City Council for consideration at the next council meeting. Can you please enter this into record and get it placed on the agenda for discussion and ruling at the next meeting. I need a ruling on how to proceed in this matter and am looking for either a resolution or process to deal with this issue in accordance to the city's procedures.

Thank You,



Matt Crane

City of Coffman Cove

To: The honorable city Council and Mayor and Vice Mayor of Coffman Cove

Mikael Ashe
Terry Coleman
Yvonne Drozdowicz-Sonfleth
Kate Holman
John Mulcare
Perry Olson
Dawn Rosenlund

I am making this request in accordance with the terms of the plating and restrictions placed on the subdivision by both the State of Alaska, City of Coffman Cove and all other governing boards.

I had purchased a piece of property in Etolin View subdivision Block 1, Lot 11. When the road was pushed into the area of my lot, there were many large trees cut and left along the roadbed many of these were left in either the right of way, on lots or in the city easement. Several of these trees were left on my property or in the access to my property. I would like to ask for the right to remove these to gain access from the road right of way to the property. There were several other trees 2 to 3 that are now in the process of dying or left unstable by the removal of the other surrounding trees along the front property line. I would like to make sure the city does not want these trees or has plans to remove them in the future. This request is limited only to the trees in the right of way access, property easement, blocking access to the property or posing a threat of falling onto the property.

I would like to get a ruling from the city prior to removing or going forward with disturbing and removal the trees in question. I plan to start removal and development of the lot in the spring of 2023 as per the Corps of Engineers permit covering this parcel. I have attached a copy of the plat and showing the lot in question.

I am sorry for making this request in writing and not in person, as I know there may be questions that you may have. Please feel free to contact me at 208-550-5523 or at matthewpocrane@msn.com.

Sincerely,



Matthew P. Crane

Etolin View Subdivision

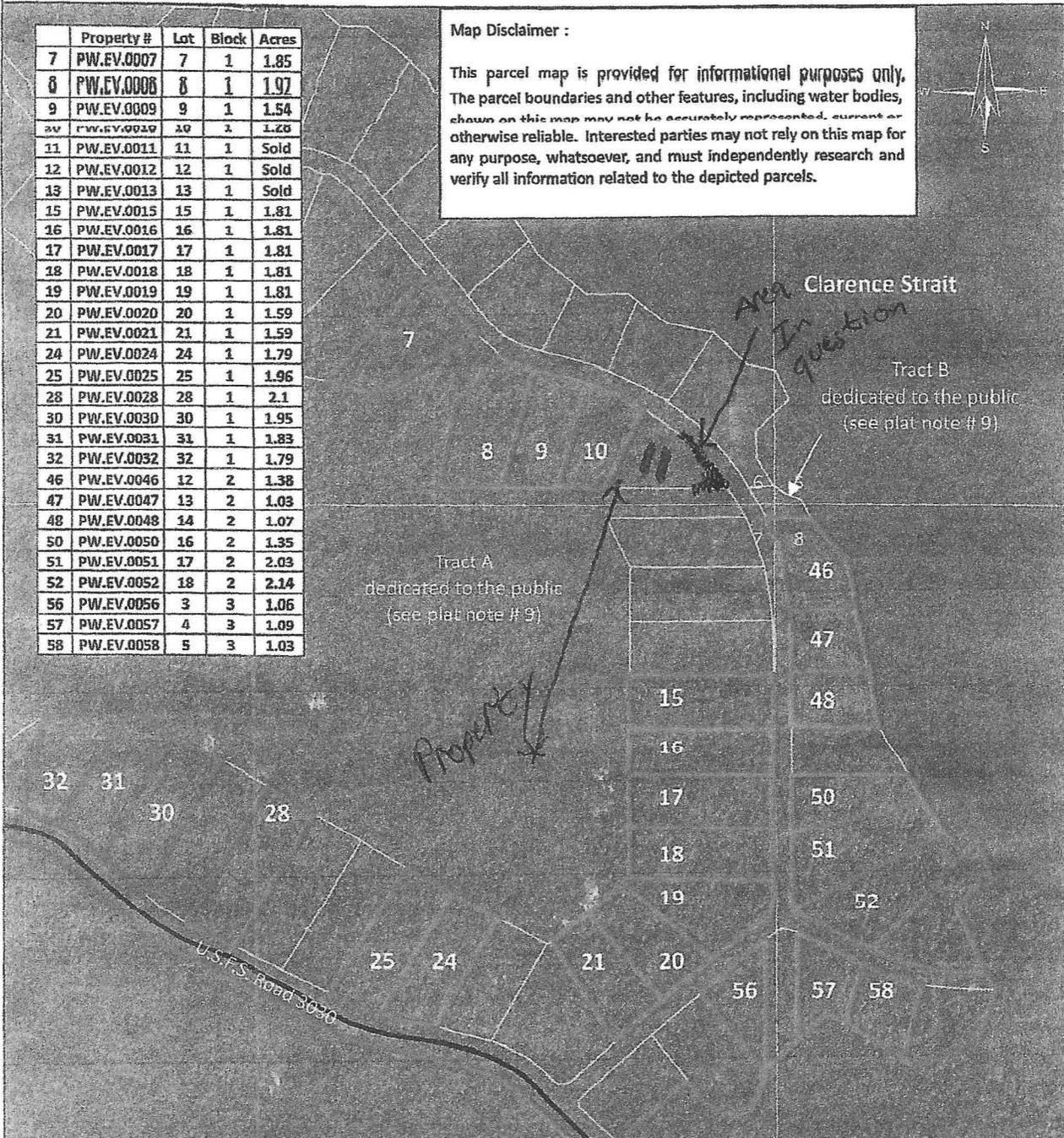
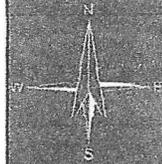
PW.EV.XXXX

R 82E

Property #	Lot	Block	Acres	
7	PW.EV.0007	7	1	1.85
8	PW.EV.0008	8	1	1.97
9	PW.EV.0009	9	1	1.54
10	PW.EV.0010	10	1	1.28
11	PW.EV.0011	11	1	Sold
12	PW.EV.0012	12	1	Sold
13	PW.EV.0013	13	1	Sold
15	PW.EV.0015	15	1	1.81
16	PW.EV.0016	16	1	1.81
17	PW.EV.0017	17	1	1.81
18	PW.EV.0018	18	1	1.81
19	PW.EV.0019	19	1	1.81
20	PW.EV.0020	20	1	1.59
21	PW.EV.0021	21	1	1.59
24	PW.EV.0024	24	1	1.79
25	PW.EV.0025	25	1	1.96
28	PW.EV.0028	28	1	2.1
30	PW.EV.0030	30	1	1.95
31	PW.EV.0031	31	1	1.83
32	PW.EV.0032	32	1	1.79
46	PW.EV.0046	12	2	1.38
47	PW.EV.0047	13	2	1.03
48	PW.EV.0048	14	2	1.07
50	PW.EV.0050	16	2	1.35
51	PW.EV.0051	17	2	2.03
52	PW.EV.0052	18	2	2.14
56	PW.EV.0056	3	3	1.06
57	PW.EV.0057	4	3	1.09
58	PW.EV.0058	5	3	1.03

Map Disclaimer :

This parcel map is provided for informational purposes only. The parcel boundaries and other features, including water bodies, shown on this map may not be accurately represented, current or otherwise reliable. Interested parties may not rely on this map for any purpose, whatsoever, and must independently research and verify all information related to the depicted parcels.



500
Feet

UA LAND MANAGEMENT

April 2021

Photo Source : Google Earth

Photo Date : 4/5/2012

Meridian Township Range

C 68S 82E

Craig D-3 (USGS)

Road and Driveway Build Plans

John Bronson <johnnybron@protonmail.com>

Wed 3/1/2023 2:41 PM

To: Terra Green <treasurer@ccalaska.com>;clerk2@ccalaska.com <clerk2@ccalaska.com>

📎 2 attachments (3 MB)

Wetland Permit Application.pdf; Sheets 1-7.pdf;

Hello Coffman Cove

John Bronson here.

I am planning to extend / build part of the Coffman Loop Road and am writing to ask for the official letter for city approval. The plan is to build the road and driveway first phase. Then to complete the gravel pad areas as second phase.

I have attached the road build permits that were submitted to Army Corp.
(Wetlands Permit Application) (Sheets 1-7)

My property is Block 2 Lot 4. The Army Corp of Engineers has already received the proposal and given approved for the road build as well as approved the gravel pad area to be built on my property.

The plans approved by Army Corp is for a large gravel area, however what my pad will be is a bit smaller with two 70 foot long driveways. The driveways will come off Coffman Loop Road and go down to a 65 by 136 foot long gravel pad to build a house on.

They gravel area in the permit covers 136 feet along the road and 130 feet into my property. The approval from Army Corp is to make the whole area a big gravel pad, however the pad will be in the shape of a U within the footprint of the area. Also I will use part of the area in the middle of the U next to the road to build a separate gravel pad with possibly a garage or barn type building.

My goal is to have two separate gravel pad areas within the approved gravel pad footprint.

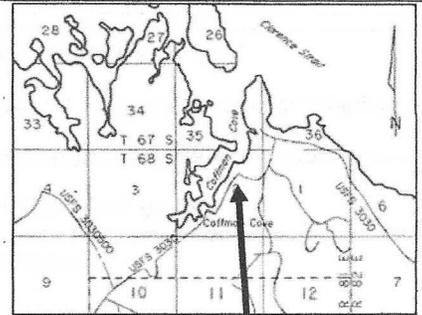
The upper pad will have 20 to 30 feet natural vegetation separation from the loop driveways to the lower pad area. When I build a house or cabin, I am going to use a Cinderella propane incineration toilet in place of a sewage septic system.

Please review the plans I have and send me any feedback or concerns or an approval letter.

Thank You John Bronson

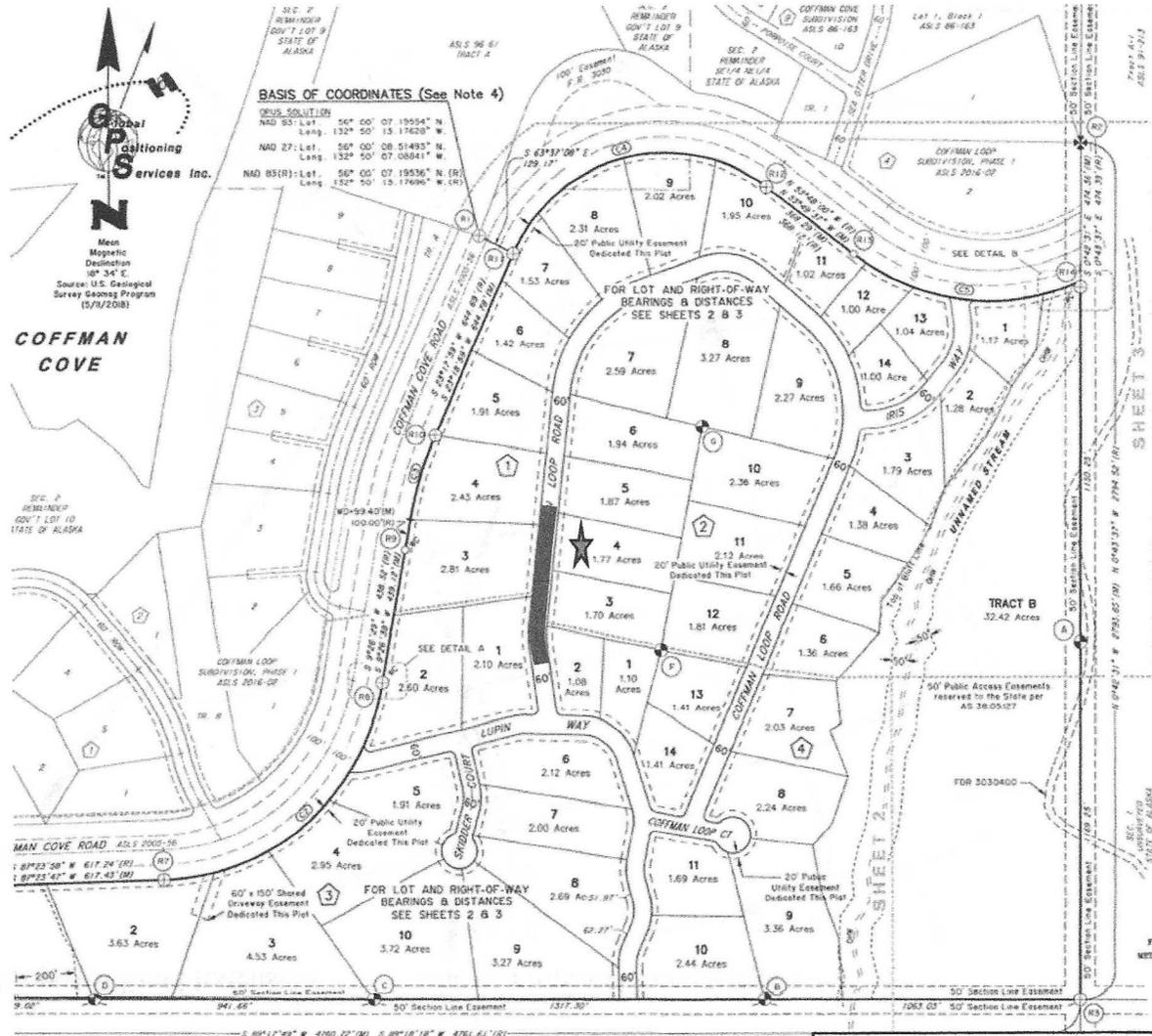
johnnybron@protonmail.com

907-957-7552



Vicinity Map

GENERAL LOCATION MAP



Alaska State Land Survey No. 2018-01

Coffman Loop Subdivision

General Location:
Proposed Project Road (■) and Pad (★)

Not to Scale

NAME: John Bronson

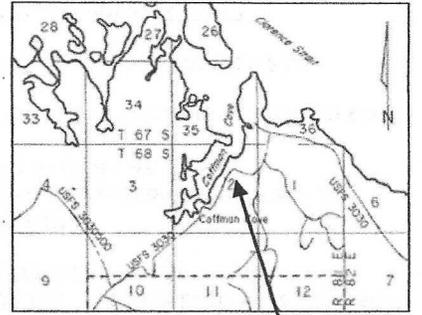
PROJECT: Coffman Loop Road Extension
and Lot 4 Pad Development

LOCATION:
Coffman Loop Subdivision Phase 2.
Coffman Cove, AK 99918

WATERBODY: Tributary to Coffman Cove

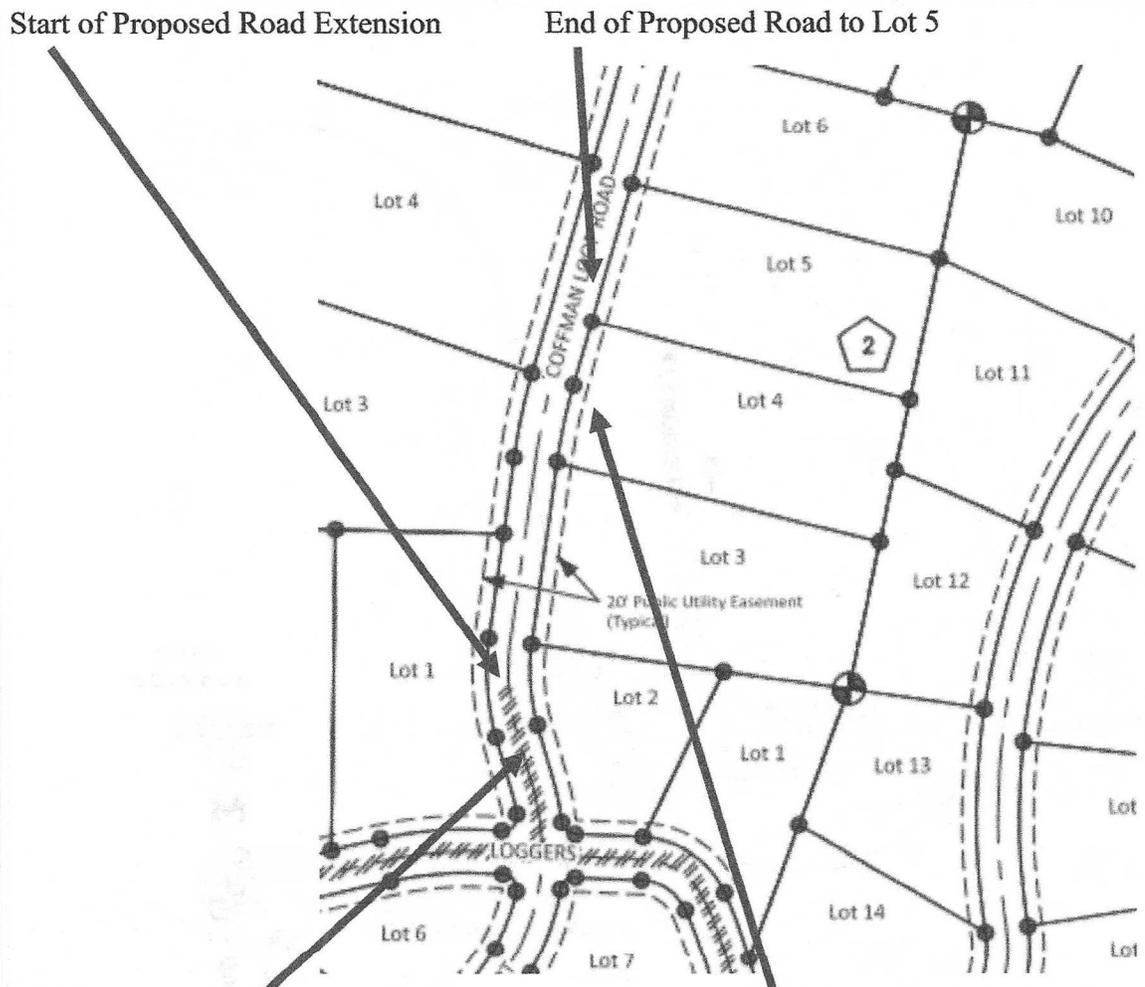
SHEET: 1 General Location Map

DATE: December 2, 2022



Vicinity Map

PROJECT PLAT MAP WITH EXISTING LOGGING ROAD



Existing Logging Road
(hash marks)

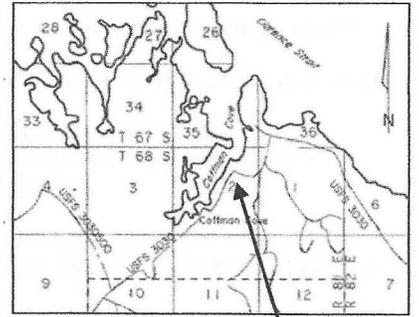
Lot 4
Proposed Pad

Proposed Road is located in both Wetlands and Uplands
Existing Logging Road was built in Wetlands

Plat 2020-17, Ketchikan Recording District

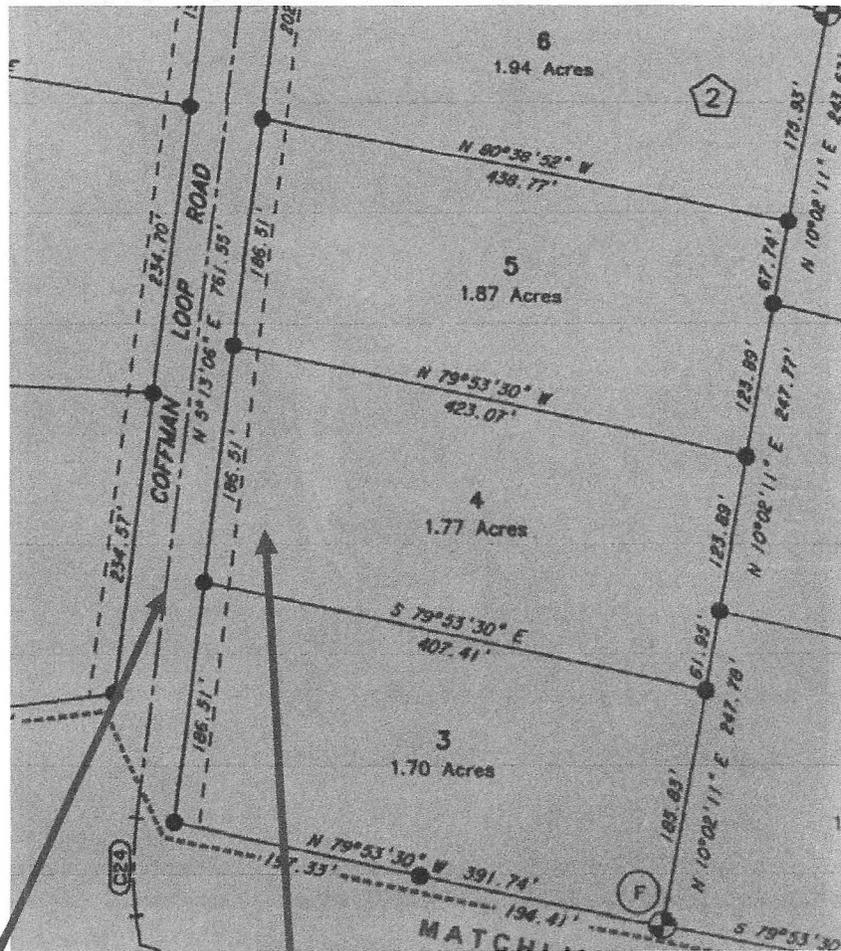
No Scale

NAME: John Bronson
 PROJECT: Coffman Loop Road Extension and Lot 4 Pad
 LOCATION:
 Coffman Loop Subdivision Phase 2.
 Coffman Cove, AK 99918
 WATERBODY: Tributary to Coffman Cove
 SHEET: 2 Project Plat Map w/Logging Rd.
 DATE: December 2, 2022



Vicinity Map

PROJECT PLAT MAP WITH EXISTING SURVEY INFORMATION



Proposed Road Extension

Proposed Lot 4 Pad

AK State Land Survey No. 2018-01,
Petersburg & Ketchikan Recording Districts

No Scale

NAME: John Bronson

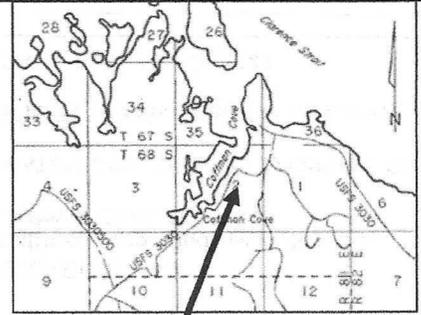
PROJECT: Coffman Loop Road Extension
and Lot 4 Pad

LOCATION:
Coffman Loop Subdivision Phase 2.
Coffman Cove, AK 99918

WATERBODY: Tributary to Coffman Cove

SHEET:3 Project Plat Map w/Survey.

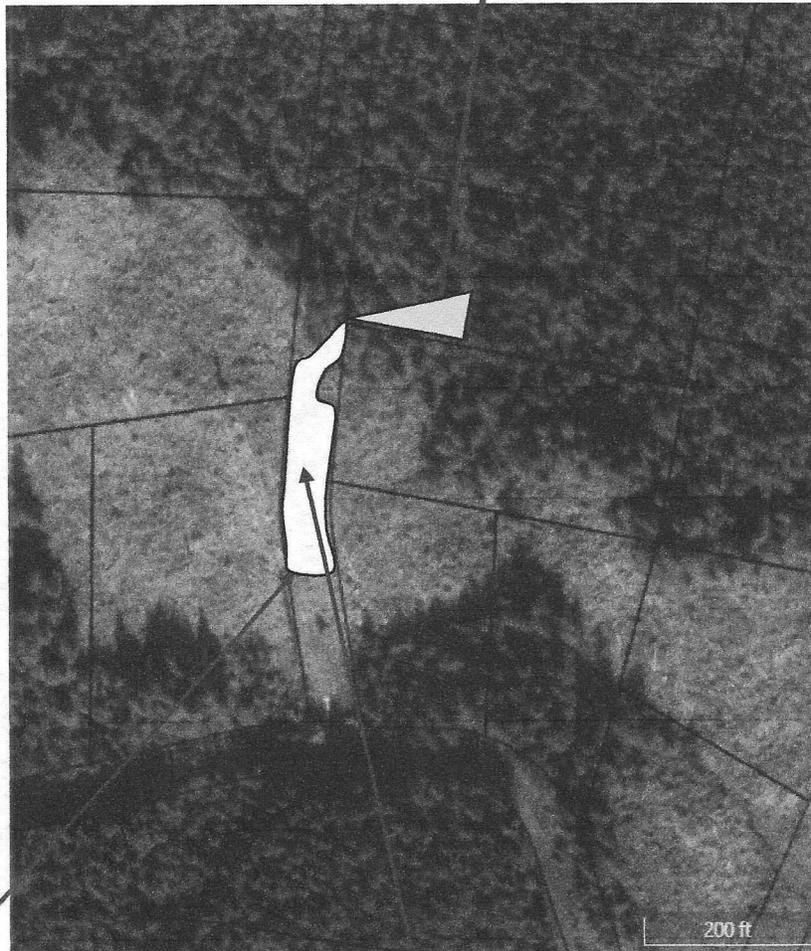
DATE: December 2, 2022



Vicinity Map

PROPOSED WETLAND FILL AREAS

Proposed Lot 4 Pad Wetland Fill



End of Existing Logging Road
and Start of Extension

Proposed Road Wetland Fill

All other non-designated areas of the project are uplands

Not to Scale

NAME: John Bronson

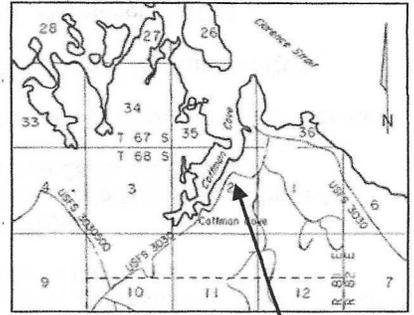
PROJECT: Coffman Loop Road Extension
and Lot 4 Pad

LOCATION:
Coffman Loop Subdivision Phase 2.
Coffman Cove, AK 99918

WATERBODY: Tributary to Coffman Cove

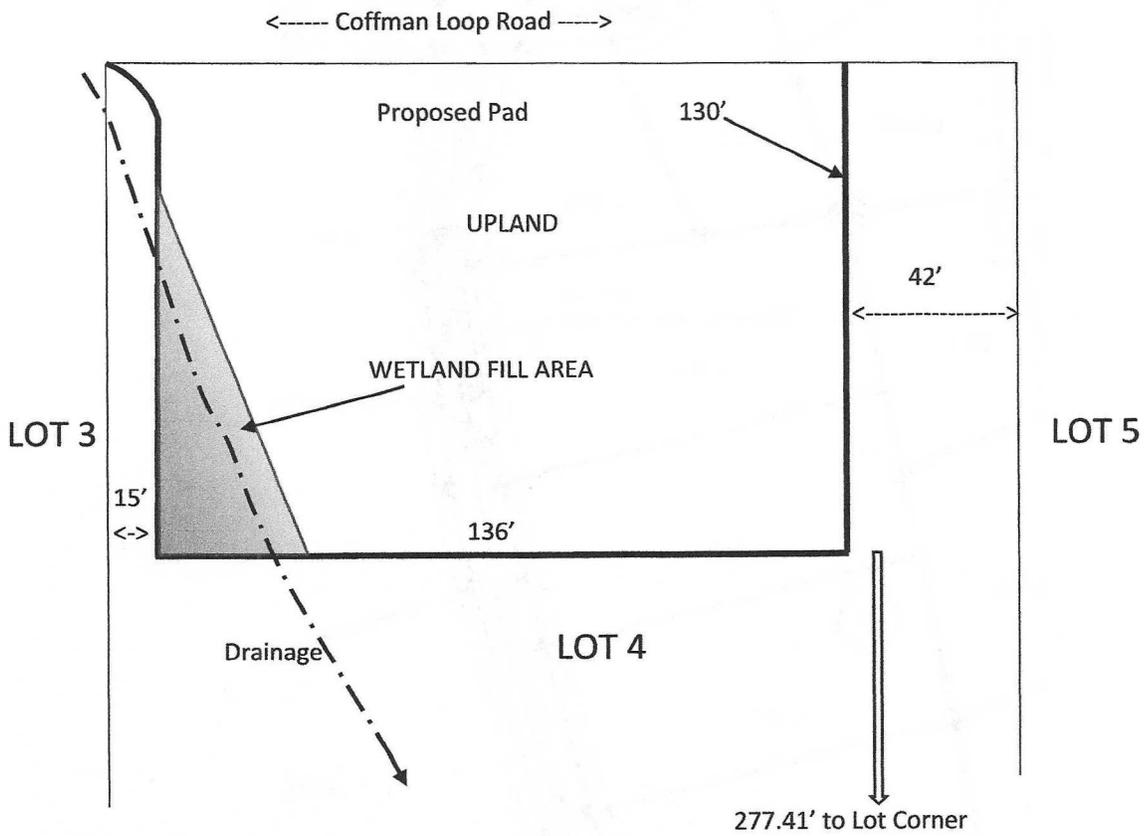
SHEET: 4 Proposed Wetland Fill Areas

DATE: December 2, 2022

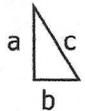


Vicinity Map

PROPOSED WETLAND FILL IN LOT 4 PAD



Approximate Lot 4 Pad Wetland Fill Quantities



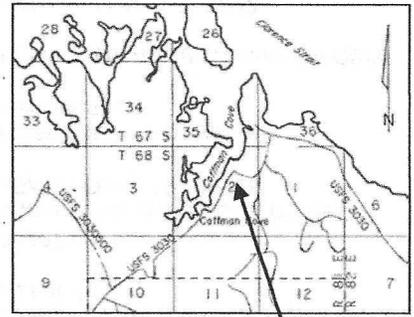
Depth of fill = 5 feet

a = 115 feet, b = 45 feet, c = 124 feet

Volume of Fill = 480 cubic yards

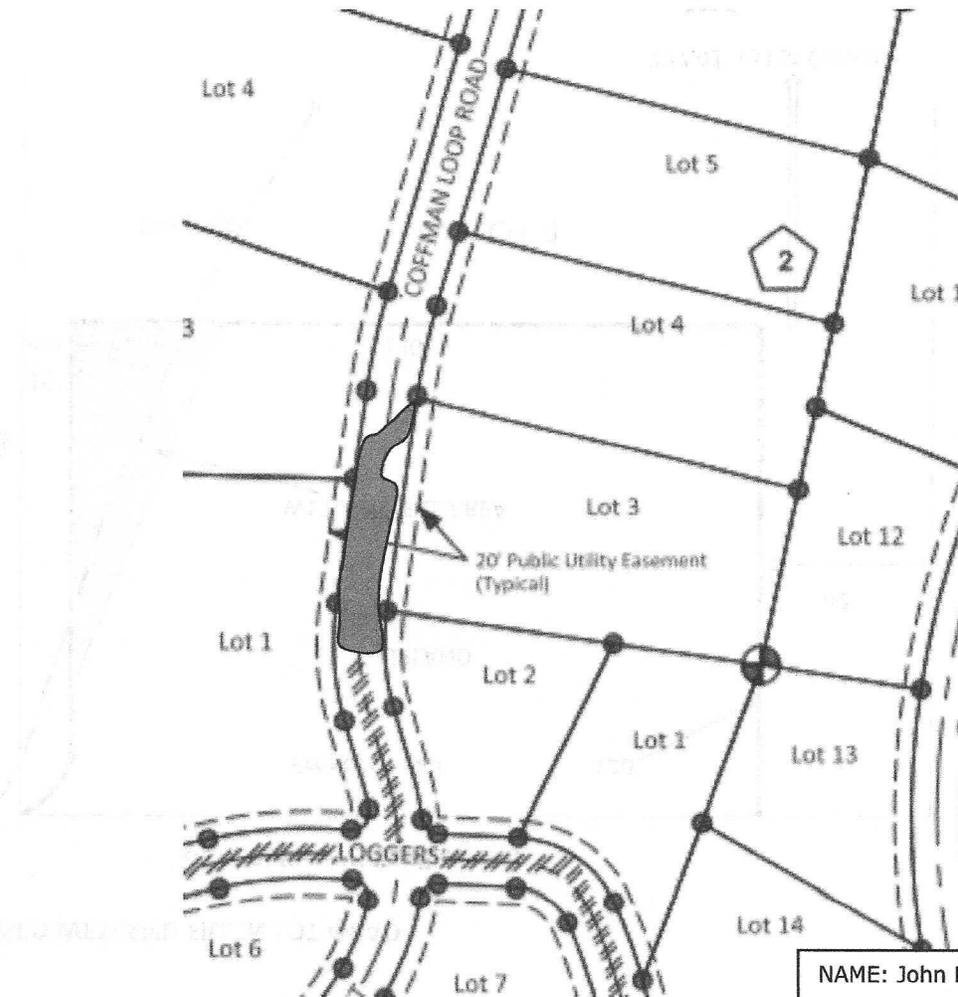
Area = 2588 square feet = 0.06 acre

NAME: John Bronson
 PROJECT: Coffman Loop Road Extension and Lot 4 Pad
 LOCATION:
 Coffman Loop Subdivision Phase 2,
 Coffman Cove, AK 99918
 WATERBODY: Tributary to
 Clarence Strait
 SHEET:5 Lot 4 Pad Wetland Fill Qty's
 DATE: December 2, 2022



Vicinity Map

PROPOSED WETLAND FILL FOR COFFMAN LOOP ROAD EXTENSION



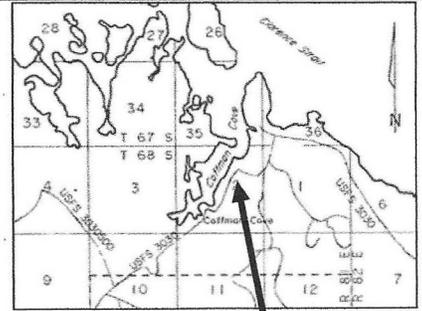
Approximate Road Wetland Fill Quantities

Wetland Fill (█): 276' long x 30' wide = 8,280 ft²
 Depth of Fill = 5 feet

Volume of Fill = 1,533 cubic yards

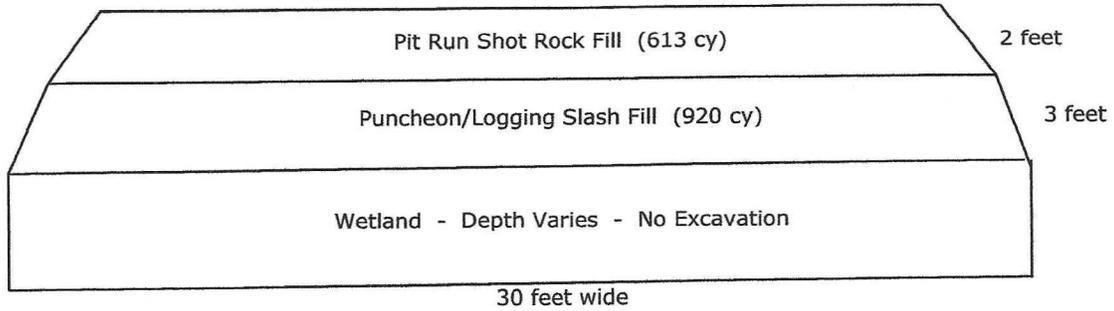
Area = 0.19 acre

NAME: John Bronson
 PROJECT: Coffman Loop Road Extension and Lot 4 Pad
 LOCATION:
 Coffman Loop Subdivision Phase 2.
 Coffman Cove, AK 99918
 WATERBODY: Tributary to Coffman Cove
 SHEET:6 Road Wetland Fill Qty's
 DATE: December 2, 2022



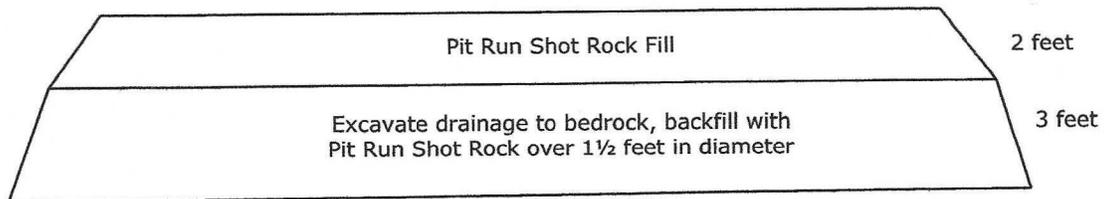
Vicinity Map

Coffman Loop Road



Area = 0.19 acres
 Total Volume of Fill = 1,533 cubic yards

Lot 4 Pad



Area = 0.06 acres
 Volume of Fill = 2,588 cubic yards

NAME: John Bronson

PROJECT: Coffman Loop Road Extension and Lot 4 Pad Development

LOCATION:
 Coffman Loop Subdivision Phase 2.
 Coffman Cove, AK 99918

WATERBODY: Tributary to Coffman Cove

SHEET: 7 Wetland Fill Profile

DATE: December 2, 2022

Not to Scale

U.S. Army Corps of Engineers (USACE)
APPLICATION FOR DEPARTMENT OF THE ARMY PERMIT
 33 CFR 325. The proponent agency is CECW-CO-R.

Form Approved -
OMB No. 0710-0003
Expires: 02-28-2022

The public reporting burden for this collection of information, OMB Control Number 0710-0003, is estimated to average 11 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR APPLICATION TO THE ABOVE EMAIL.

PRIVACY ACT STATEMENT

Authorities: Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research, and Sanctuaries Act, Section 103, 33 USC 1413; Regulatory Programs of the Corps of Engineers; Final Rule 33 CFR 320-332. Principal Purpose: Information provided on this form will be used in evaluating the application for a permit. Routine Uses: This information may be shared with the Department of Justice and other federal, state, and local government agencies, and the public and may be made available as part of a public notice as required by Federal law. Submission of requested information is voluntary, however, if information is not provided the permit application cannot be evaluated nor can a permit be issued. One set of original drawings or good reproducible copies which show the location and character of the proposed activity must be attached to this application (see sample drawings and/or instructions) and be submitted to the District Engineer having jurisdiction over the location of the proposed activity. An application that is not completed in full will be returned. System of Record Notice (SORN). The information received is entered into our permit tracking database and a SORN has been completed (SORN #A1145b) and may be accessed at the following website: <http://dpcl.dod.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570115/a1145b-ce.aspx>

(ITEMS 1 THRU 4 TO BE FILLED BY THE CORPS)

1. APPLICATION NO.	2. FIELD OFFICE CODE	3. DATE RECEIVED	4. DATE APPLICATION COMPLETE
--------------------	----------------------	------------------	------------------------------

(ITEMS BELOW TO BE FILLED BY APPLICANT)

5. APPLICANT'S NAME First - John Middle - Last - Bronson Company - E-mail Address - johnnybron@protomail.com		8. AUTHORIZED AGENT'S NAME AND TITLE (agent is not required) First - Jeanette Middle - Last - Brucker Company - Southeast Road Builders E-mail Address - jbrucker@colaska.com	
6. APPLICANT'S ADDRESS: Address- PO Box 5272 City - Ketchikan State - Alaska Zip - 99901 Country - USA		9. AGENT'S ADDRESS: Address- PO Box 18046 City - Coffman Cove State - AK Zip - 99918 Country - USA	
7. APPLICANT'S PHONE NOs. w/AREA CODE a. Residence b. Business c. Fax 907-957-7552		10. AGENTS PHONE NOs. w/AREA CODE a. Residence b. Business c. Fax 907-329-2000 907-826-2928	

STATEMENT OF AUTHORIZATION

11. I hereby authorize, Jeanette Brucker to act in my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

SIGNATURE OF APPLICANT DATE

NAME, LOCATION, AND DESCRIPTION OF PROJECT OR ACTIVITY

12. PROJECT NAME OR TITLE (see instructions) Coffman Loop Road and Block 2, Lot 4 Development	
13. NAME OF WATERBODY, IF KNOWN (if applicable) Tributary to Coffman Cove Bay	14. PROJECT STREET ADDRESS (if applicable) Address 210 SE Coffman Loop Road City - Coffman Cove State- Alaska Zip- 99918
15. LOCATION OF PROJECT Latitude: °N 55.999207 Longitude: °W -132.835069	
16. OTHER LOCATION DESCRIPTIONS, IF KNOWN (see instructions) State Tax Parcel ID Municipality City of Coffman Cove Section - 2 Township - 068S Range - 081E	

