

**City of Coffman Cove  
Regular City Council Meeting  
Thursday, July 20<sup>th</sup>, 6:30 PM @ City Hall  
Zoom Log-In Information:**

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNIeHNLL2tQeU56UT09>

**Meeting ID:** 574 852 1201      **Passcode:** 041318      **Dial in #:** (253) 215-8782

**Call to Order:**

**Roll Call:**

**Pledge of Allegiance:**

**Public Comment:**

**Approval of Agenda:**

**Persons to be Heard:**

**Consent Agenda:**

**Executive Session:** Employee Termination Follow-up

1.	Mayor Report	6.	Water/Sewer Report	11.	Loggers Lane/Luck Lake Paving Report
2.	Minutes	7.	Fire Dept. Report	12.	Harbor Report
3.	Financial Report	8.	EMS Report	13.	IT Report
4.	Post Office Report (Quarterly)	9.	Library Report		
5.	Parks/Rec/Maintenance	10.	IFA Report		

**Correspondence/Information:**

**Resolutions & Ordinances:**

**Old Business:**

1. Post Office: Incoming/Outgoing Mail Issues
2. Post Office Cameras
3. Water Treatment Plant Repairs
4. Approval of Subdivision Rd.
5. Loggers Lane
6. ARPA Fund Allocations
7. Long Term Parking
8. Library Internet
9. Peace Health Use of City Clinic
10. Alaska Coastal Aggregates
11. Boat Launch Dock Repairs
12. Crossett Grant
13. Etolin View Subdivision road extension proposal from Johnny Rice
14. Encroachment of city ROW on Lot 3, Block 2, of Clarence Straits Subdivision
15. Special Land Use Permit request from the Holtmans
16. Sewer/Water Supply Purchase

**New Business:**

1. City Insurance- AMLJIA Insurance Invoice
2. FHA Modification #5: Assistant Agreement
3. Grader Hydraulic Lines
4. Driveway Proposal From Danny Sunde
5. Janie Wainscott: Arts and Seafood
6. NFR Application
7. Jason Wakefield ROW Requests
8. Council Seat 'C' Appointment

**Public/Council Comment:**

**Executive Session:**

**Adjourn:**

**City of Coffman Cove  
Regular City Council Meeting  
Thursday, June 15<sup>th</sup>, 6:30 PM @ City Hall  
Zoom Log-In Information:**

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXZzaWM5VWVNeHNLL2tQeU56UT09>

**Meeting ID:** 574 852 1201

**Passcode:** 041318

**Dial in #:** (253) 215-8782

**6:15 Public Hearing:** Non-Code Ordinance 23 02 (Second Reading), Ordinance 23 02 Amending Title II: Section 02.03.020 (Second Reading), Ordinance 23 03 Title X Harbor Modifications (Second Reading). Mayor Ashe goes over the ordinances and gives the council and public a chance to discuss the ordinances. Mikael Ashe pre-asks anyone in the audience if they want to be added to public comment. Kate Holton, Rodney Rice, and Steve Beilgard, Steve Neiburger all want to be added.

**Call to Order:** Mayor Mikael Ashe brings the meeting to order at 6:30 pm.

**Roll Call:** Greg Huston. Present. Terry Coleman. Present. Mikael Ashe. Present. Dawn Rosenlund. Present. Yvonne Drozdowicz-Somfleth. Excused. Perry Olson. Present. Jack Mulcare. Present via phone.

**Pledge of Allegiance:** Yes.

**Public Comment:** Steve Beilgard speaks of a doctor from Peace Health that wants to live in Coffman Cove. Steve Beilgard would like the council to think this over as possible benefit for the clinic. Rodney Rice speaks of the subdivisions and wetland permits. Perry Olson reminds the room that the wetland permits expire after 5 years and because of that the city might not have them all available here in the office. Steve Neiburger would like Kate Holtman to speak first. Kate Holman would like to clear up a few things and answer any questions people might have. She requests the city clerk provide updated information to the city attorney. She speaks of the Tract A issue and how it is going to affect their business. She believes the letter from the attorney is unjust and shares her opinion. Steve Neiburger speaks next. He is speaking in defense of Josh and Kate Holtman. He believes we need to follow the law but it is ok (in his opinion) to make exceptions. He hopes the council will consider that Josh Holtman is the only one to work on boats here and his business is essential to many community members.

**Approval of Agenda:** Perry Olson makes a motion to approve the agenda with the addition of an executive session that comes before resolutions and ordinances. Dawn Rosenlund seconds that motion. Roll call vote. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes. Terry Coleman. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

**Persons to be Heard:** Steve Beilgard, Josh Holtman: Steve Beilgard says he spoke already. Soiyor Fitzpatrick asks Steve Beilgard if he still wanted to speak on his sign issue. He denies. Josh Holtman speaks of the non-compliance letters sent to him. He says the only letter he received was about Tract A and not to cul-de-sac. He states this letter coming one month after his life saving surgery. He speaks of our current parking policy and the record keeping in the office. He is hoping to get approval for the long-term storage parking area. He has the tract A cleared out and will not park customer boats there.

**Consent Agenda:** Perry Olson makes a motion to accept the consent agenda calling out the Fire Department for a verbal report and with one mistake being made in the special minutes where Terry Colemans vote was not recorded. Terry Coleman seconds that motion. This is now open for discussion. Roll call vote. Dawn Rosenlund. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes. Terry Coleman. Yes. Mikael Ashe. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

**Executive Session: City Staffing/ Protocol and Legal Update**

1. Mayor Report—	6. Water/Sewer Report	<del>11. Loggers Lane/Luck Lake Paving Report—</del>
2. Minutes	7. Fire Dept. Report	<del>12. Harbor Report—</del>
3. Financial Report	<del>8. EMS Report—</del>	<del>13. IT Report—</del>
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	<del>10. IFA Report—</del>	

**Correspondence/Information:** none

**Executive Session:** Dawn Rosenlund makes a motion to move into executive session. Greg Huston seconds that motion. All in favor say "Aye", All opposed show a like sign.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

Meeting moves into an executive session at 7:02 PM.

Meeting moves back into a regular session at 7:43 PM.

Perry Olson begins by giving a verbal Fire Department Report. He got the monthly reporting to the state. On the ISO evaluation of the city, he hasn't made progress with that yet. Dawn Rosenlund gives a verbal Library Report. She speaks of the Crossest Grant. We should get an answer on it and a full approval by next month.

#### **Resolutions & Ordinances:**

1. Non-Code Ordinance 23 02 FY24 Budget (Second Reading): Jack Mulcare makes a motion to accept Non-Code Ordinance 23-02. Terry Coleman seconds that motion. Roll call vote. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

2. Ordinance 23 02 Amending Title II: Section 02.03.020 (Second Reading): Terry Coleman makes a motion to accept Ordinance 23 02: Amending Title II. Dawn Rosenlund seconds that motion. Roll call vote. Jack Mulcare. Yes. Greg Huston. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Perry Olson. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

3. Ordinance 23 03 Title X Harbor Modifications (Second Reading): Terry Coleman makes a motion to accept Ordinance 23 03. Greg Huston seconds that motion. Roll call vote. Greg Huston. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Perry Olson. Yes. Jack Mulcare. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

#### **Old Business:**

1. Post Office: Incoming/Outgoing Mail Issues: They are still having issues with the scanner. Julie Hull will be contacted to help.
2. Post Office Cameras: We're waiting for the new fiber optics internet to be installed and then we can set up our cameras. They have already arrived and are sitting at City Hall. We called to ask for priority from AP&T. They said they will take a note of it.
3. Water Treatment Plant Repairs: Everything has been approved. A couple of folks having been working on that including Jack Mulcare and Greg Huston. Jack Mulcare applied for the extension for the extra things to be worked on like the sewer and the water intake. He hasn't heard an update on any one of those yet. He has been in contact with Aaron Weedal from VSW.
4. Approval of Subdivision Rd.: We are waiting for R&M to come put pins in the road.
5. Loggers Lane: Seacon came out and sealed the road. Jack Mulcare inspected and approved the work. Mikael Ashe approved someone do go do some ditch work.
6. ARPA Fund Allocations: We will leave this on here because we still have money in this account.
7. Long Term Parking: We have the gates and we will figure out where the access will be.
8. Library Internet: We are saying goodbye to ASC and we are waiting on the fiber optics internet to be installed.
9. Peace Health Use of City Clinic: Mikael Ashe and Perry Olson had a meeting with SEARHC. We are trying to find the best use for our city clinic. We don't want one company using the building once a month and tying it up for the rest of the month. A SEARHC representative talked with Perry Olson. It appears they own a good amount of the equipment in our clinic that is spread out across two rooms. The City of Coffman Cove owns most the of dental equipment, but they have been maintaining it. He is looking into putting together another lease agreement with us and possibly bumping up the amount they pay us. They made it aware to Perry Olson that the use of our clinic is losing money for SEARHC. They also made it clear they will not be willing to share the clinic with Peace Health. We

need to see if Peace Health will offer a better deal for us. Perry Olson notes our insurance has tripled since we started the clinic.

10. Alaska Coastal Aggregates: It appears they owe us money. Bill Bennet was running Alaska Coastal Aggregates when we first got approached by them. They were trying to find rock here that would meet the hardness spec guideline for building a road in the interior of Alaska. They found one pit that would meet the standards. The plan was to blast it, take it to a processing center, crush it, then ship it to the interior. It all fell through because there's a company out of Washington that can ship it on barges cheaper. We ended up with all this crushed rock that we could not sell to anyone. We had a five year commitment with them that they would pay us a \$2000.00 minimum a year and \$.75 a ton after that. That had now went up \$1 ton which is about \$15.00 a truck load. Perry Olson has records of receiving these payments in the past. They are now going to pay us our back dated royalties, but they will be taking out \$2000.00 first. Our choice is to either fight for this with them or accept this offer. When the contract comes up next year it will be up for renegotiation.
11. Boat Launch Dock Repairs: We have all the materials we need to do the dock repairs properly. This is mainly the bumper materials. We have rubberized old fire hose. Six loops have been replaced and are solid. All the bolts that hold the section together have been replaced. Perry Olson hopes to get some volunteers on the next nice day the following week to do that last two big hoops. When the fire hose shows up, they will do the other side, and everything will be complete.
12. Crossett Grant: This is mainly for the children's side of the library. They are hoping to get a whole section of graphic novels for the kids. They are hoping to get some new bookshelves and new chairs for the children's section. We are still waiting on approval, and we should know by next meeting. The grant we applied for is a low number of \$10,000.

#### **New Business:**

1. Araize/ Fast Fund Annual Fee: Perry Olson makes a motion to approve the \$2146.00 for the Araize/ Fastfund fee. Jack Mulcare seconds that motion. Roll call vote. Greg Huston. Yes. Terry Coleman. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Perry Olson. Yes. Jack Mulcare. Yes.  
**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**
2. Tracked Vehicles on City Streets: People have a concern about tracked vehicles tearing up our city streets. There are pads that you can put on tracks for that reason. There is some discussion, and it is decided this will be brought to the workshop.
3. Plat Review: This is about unauthorized work that is being done around town. If people are trying to access city ROW, there is process that needs to be done. If the state is going to have another land sale, Mikael Ashe mentions we should/ could require them to build roads. Greg Huston suggests that if the state refuses to do that, make it that a licensed bonded contractor was to build on city ROW. This will be moved to the next workshop.
4. City Water Shed: in 2015 the state forester came to Coffman cove and wanted to know if we have an ordinance put in to protect our water shed. At that time, we did not, and the state forestry division was offering up timber sales in our water shed. Which in turn caused problems for our water intake at the water plant. Perry Olson at that time wrote up an ordinance that is now part of our ordinances. They offered parcels of lots up half dog for logging that people had to pass over our water shed to get to. If someone wants to do commercial activities in our watershed they have to come to the city for approval before hand. Current day, they are offering more parcels for logging up Half Dog and we are trying to figure out why they have not come to seek permission. There is discussion of putting up signs letting traffic and the public know of the watershed and the requirements needed to pass through it specifically with a motor vehicle. This will stay on the agenda.
5. SEASWA rep Appointment: We found the person we appointed for our representative was not eligible because they are not a Coffman Cove resident. SEASWA stand for the Southeast Alaska Solid Waste Authority. This is a large organization, and it is who we work through to handle our solid waste and solid waste problems. Perry Olson says he is willing to be the new SEASWA rep. Mikael Ashe

makes a motion that Perry Olson be our SEASWA representative for Coffman Cove. Terry Coleman seconds that motion. Mayor Ashe asks all the council members in favor to say "Aye", and all opposed to show a like sign.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

6. City Insurance Quotes: Our insurance has been sky rocketing. Perry Olson and Soiyor Fitzpatrick met with Kirsten Vessel from AMLJIA. We might not need property coverage that asked to get a quote for. The dock could possibly be covered under liability. The 27" discussion of boats that we have been talking about just refers to city owed boats. Soiyor Fitzpatrick or Terra Green can become an online representative and send out short training, via online, to employees. AMLJIA even provides us a lawyer. Perry Olson sent out the information we learned to the council member as well and the questions he sent to Paul Bryner. Council goes over what the difference between AMLJIA and other insurance companies.
7. Sewer/Water Supply Purchase: There is some discussion about why the city wanted to put the water meters on city ROW. The council goes over the quote/list of things Stepan Smith requested. These are not things that VSW is going to pay for in their Water Plant repairs. They council goes over what will be fasted and best for the city. Either get more quotes or write a resolution. It is decided that Jack Mulcare will look into more quotes and Soiyor Fitzpatrick will also write a resolution.
8. **Public/Council Comment:** Jacki Sunde speaks in regards to the persons to be heard earlier. There is someone in the meeting that reminds the council how much they use the Holtman's business. Someone else speaks of 3<sup>rd</sup> party damage and letting the troopers know if there is something on our road that is harmed.

**Executive Session:**

**Adjourn:** Terry Coleman makes the motion to adjourn the meeting. Dawn Rosenlund seconds that motion. Mayor Ashe all in favor to say "Aye" and for all opposed to show like a sign.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES**

**MEETING ADJOURNED AT 9:05 PM.**

**Signed and approved on this 20<sup>th</sup> day of July, 2023.**

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Mayor, Jack Mulcare

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Clerk, Soiyor Fitzpatrick

City of Coffman Cove  
Special City Council Meeting  
Tuesday, June 26<sup>th</sup>, 2023, at 6:00 pm @ City Hall

**Zoom Log-In Information:**

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNIeHNLL2tQeU56UT09>

Meeting ID: 574 852 1201      Passcode: 041318

**Call to Order:** Mayor Ashe calls the meeting to order at 6:00 PM.

**Roll Call:** Roll call. Greg Huston. Entered meeting at 6:02 PM. Terry Coleman. Unexcused. Mikael Ashe. Present. Dawn Rosenlund. Present. Yvonne Drozdowicz-Somfleth. Present. Perry Olson. Present. Jack Mulcare. Present.

**Pledge of Allegiance:** Yes.

**Public Comment:** Danny Sunde begins Public Comment by asking for permission from city council for a driveway off of Etolin View, Lot 18. Randy Lenz is curious about when it came in effect that you had to ask for permission to come across a ROW to build a driveway. It is answered that came into effect in 2009. Kate Holtman is hoping to recruit another 911 radio volunteer.

**Approval of Agenda:** Yvonne Drozdowicz-Somfleth makes a motion to approve the agenda with the addition of Jack Mulcare's special land use permit under 2b. Jack Mulcare seconds that motion. Roll call vote. Perry Olson. Yes. Jack Mulcare. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Greg Huston. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

**Executive Session:** Special Land Use Permit and Etolin View Subdivision Rd.

Jack Mulcare makes a motion to move into an executive session discussing Special Land Use Permit and Etolin View Subdivision Rd. Greg Huston seconds that motion. Roll call vote. Greg Huston. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

Meeting moves back into regular session at 7:04 PM. Roll call vote. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

**Persons to be Heard:**

**Correspondence/Information:**

**Resolutions & Ordinances:**

**Unfinished Business:**

**New Business:**

1. Resolution for water & sewer purchases: Our water plant manager came up with a list of items that we need to do work around town, including the harbor for \$13,106.94. Jack Mulcare worked on getting additional quotes and in the meantime Soiyor Fitzpatrick worked on a resolution because of the time crunch. Jack Mulcare makes a motion to accept Resolution 23 14 for \$13,106.94. Dawn Rosenlund seconds that motion. There is some discussion with the council members before the roll call vote. Greg Huston. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

2. Special Land Use Permit request from the Holtmans: The city received an application that has been partially filled out. There is some discussion from the council. It is decided there is more information that needs to be filled in on the application, before accepting that permit request.

2B. Special Land Use Permit from Jack Mulcare. The council looks over Jack Mulcares special land use application. Perry Olson makes a motion to accept Special Land Use Permit for Jack Mulcare. Dawn Rosenlund seconds that motion. Roll call vote. Mikael Ashe. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Abstain. Greg Huston. Yes.

**5 IN FAVOR. 1 ABSTAIN. MOTION PASSES.**

3. Etolin View Subdivision road extension proposal from Johnny Rice: Johnny Rice would like to continue the city road to reach an access point to his property. Mayor Ashe reads over Johnny Rice's proposal to extend city road. Mikael Ashe makes a motion to accept Johnny Rice's proposal to extend city rd. Yvonne Drozdowicz-Somfleth seconds that motion. Johnny Rice wants to follow what the wet land permit says. Perry Olson asks Johnny Rice when the road will be up to wetland specifications. Johnny Rice confirms it will be before April of 2024. Jack Mulcare recommends he get a bond to insure he does that. There is more discussion about whether the road can be used if it isn't up to wetland standards. It is questioned how the standards can be met if they can't actually work on it. He can work on the road to bring it up to spec, but he can't use the road to access his property until it reaches wetland standards.

There continues to be some more discussion and debate. Mikael Ashe makes a motion to amend the original motion. There is no second. Motion Dies. Mikael Ashe makes a motion to amend the original motion to include a line of being done by April. Dawn Rosenlund seconds that motion. Roll call vote. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. No. Perry Olson. No. Jack Mulcare. No. Greg Huston. No. Mikael Ashe. Yes.

**2 IN FAVOR. 4 OPPOSED. MOTION FAILS.**

Moving back to the original motion. Roll call vote. Yvonne Drozdowicz-Somfleth. No. Perry Olson. No. Jack Mulcare. No. Dawn Rosenlund. Yes. Greg Huston. No. Mikael Ashe. Yes.

**2 IN FAVOR. 4 OPPOSED. MOTION FAILS.**

Perry Olson makes a motion to close the road until it meets wetland standards. Jack Mulcare seconds that motion. There is more debate. It's recommended that Johnny Rice come to the next meeting with a different proposal. Roll call vote. Greg Huston. No. Mikael Ashe. No. Dawn Rosenlund. No. Yvonne Drozdowicz-Somfleth. No. Perry Olson. Yes. Jack Mulcare. Yes.

**2 IN FAVOR. 4 OPPOSED. MOTION FAILS.**

Greg Huston makes a motion to close the road until it has been authorized to proceed. Yvonne Drozdowicz-Somfleth seconds that motion. Roll call vote. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes. Mikael Ashe. Yes. Dawn Rosenlund. Yes

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

4. Encroachment of city ROW on Lot 3, Block 2, of Clarence Straits Subdivision: Jackie Sunde speaks of Lot 3, Block 2 on Clarence Straits Subdivision has exceeded the property lines and is on city ROW. The pins that were lost during the shooting of the rock need to be replaced by a licensed surveyor, and the rock wall need to be moved behind the pins. The driveway has been built to close to the utility pole. It's the curve that needs to be adjusted, the fill put back, and the pins restored. Perry Olson doesn't think this rock wall really needs to be moved, because he doesn't classify it as a structure.

**Public/Council Comment:** Randy Lenz speaks of when he was on the council years ago, and the issues they had with the ROW being written up to code. They suggested the road being built in major subdivisions be the responsibility of the person(s) selling the lots. Josh Holtman speaks next. He talks about not being able to access his property and his long-term parking application. Kate Holtman request meetings be added to Facebook.

**Adjourn:** Jack Mulcare makes a motion to adjourn the meeting. Dawn Rosenlund seconds that motion. All in favor say "Aye", all opposed show a like sign.

**ALL IN FAVOR, NONE OPPOSED. MEETING ENDS AT 8:30 PM.**

Signed and approved on this 20<sup>th</sup> day of July, 2023.

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Mayor, Jack Mulcare

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Clerk, Soiyor Fitzpatrick

City of Coffman Cove  
Special City Council Meeting  
Thursday, July 6<sup>th</sup>, 2023, at 6:00 pm @ City Hall

**Zoom Log-In Information:**

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNIeHNLL2tQeU56UT09>

Meeting ID: 574 852 1201      Passcode: 041318

**Call to Order:** Perry Olson brings the meeting to order at 6:00 PM.

**Roll Call:** Greg Huston. Present. Terry Coleman. Present. Mikael Ashe. Absent. Dawn Rosenlund. Present. Yvonne Drozdowicz-Somfleth. Present. Perry Olson. Present. Jack Mulcare. Present.

**Pledge of Allegiance:** yes

**Public Comment:** Josh Holtman hopes the city can appoint a mayor, and the mayor can look over his long term-parking. He also would like to get the float off of his trailer and is hoping the city will install that.

**Approval of Agenda:** Perry Olson makes a motion to approve the agenda. Yvonne Drozdowicz-Somfleth seconds that motion. Vice Mayor Olson asks all in favor to raise there hand.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

**Persons to be Heard:**

**Correspondence/Information:**

**Resolutions & Ordinances:**

**Unfinished Business:**

**New Business:**

1. Declare Vacancy of Seat C: Perry Olson makes a motion to declare Seat 'C' vacant. Yvonne Drozdowicz-Somfleth seconds that motion. Roll call vote. Terry Coleman. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

2. Declare Vacancy of Mayor: Perry Olson makes a motion to declare the Mayor's seat vacant. Dawn Rosenlund seconds that motion. Terry Coleman. Yes. Yvonne Drozdowicz-Somfleth. Yes. Perry Olson. Yes. Jack Mulcare. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

3. Elect New Mayor: Vice Mayor Olson opens up the floor for mayor nominations. Yvonne Drozdowicz-Somfleth makes a motion to elect Jack Mulcare as the new Coffman Cove mayor. Greg Huston seconds that motion. He has a concern that he

will not be here enough in the winter or the summer. It is made clear that it will only be a temporary filling of the mayor position until elections in October. He agrees he would be willing to be mayor. Roll call vote. Perry Olson. Yes. Jack Mulcare. Yes. Jack Mulcare. Yes. Greg Huston. Yes. Terry Coleman. Yes. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. Yes.

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

Jack Mulcare is the new mayor of Coffman Cove

4. Accept Fire Chief Resignation: Terry Coleman makes a motion to accept fire chief resignation. Greg Huston seconds that motion. Roll call vote. Dawn Rosenlund. Yes. Yvonne Drozdowicz-Somfleth. No. Perry Olson. Yes. Jack Mulcare. Yes. Greg Huston. Yes.

**5 IN FAVOR. 1 OPPOSED. MOTION PASSES.**

**Public/Council Comment:**

**Executive Session: None**

**Adjourn:**

Jack Mulcare asks if there is any more public or council comment? Josh Holtman speaks about the city needing to search out for harbor grants. He lets the council know they will need a permit first before they will be eligible for any grants. Dawn Rosenlund lets the room know that she hasn't heard back about the Crossett grant yet and that she checks every day. There is a question from the public about who is on our maintenance staff. It is answered that we have one active maintenance employee, Paul Ashe. It is requested by the council that 'Russ Johnston Termination' be addressed at the next meeting. Jack Mulcare makes a motion to adjourn the meeting. Dawn Rosenlund seconds that motion. All in favor say "Aye".

**ALL IN FAVOR. NONE OPPOSED. MOTION PASSES.**

MEETING ADJOURNED AT 6:10 PM.

Signed and approved on this 20<sup>th</sup> day of July, 2023

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Mayor, Jack Mulcare

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Clerk, Soiyor Fitzpatrick

# City of Coffman Cove

## Client Subsidiary Aging

as of July 11, 2023

### 01-00-1300 Administration-Accounts Receivable -Administration/Other

Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
apt0000	A P & T	50.00	-	-	50.00	100.00
alaskacoast0000	Alaska Coastal Aggregates	2,000.00	-	-	-	2,000.00
artsfestiva0000	Arts Festival	26.94	-	-	-	26.94
ashemike0000	Ashe, Mike	113.00	(2,006.00)	-	-	(1,893.00)
barretogreg0000	Barreto, Greg & Chris	10.50	-	-	-	10.50
batemanbill0000	Bateman, Bill and Lynn	65.00	8.00	-	-	73.00
beardjamess0000	Beard, James & Susan	84.00	-	-	-	84.00
beilgardste0000	Beilgard, Steve & McCurdy, Connie	11.00	-	-	-	11.00
bossardarni0000	Bossard, Arnie	347.00	-	-	-	347.00
boycetom0000	Boyce, Tom	50.00	50.00	50.00	540.00	690.00
bradleyjerr0000	Bradley, Jerry & Stephanie	80.00	-	-	(161.00)	(81.00)
brockstepha0000	Brock, Stephanie	-	-	-	(66.00)	(66.00)
brouillette0000	Brouillette, Albert	-	-	(21.33)	-	(21.33)
burgessmich0000	Burgess, Micheal*	61.00	-	-	-	61.00
Burrows	Burrows, Larry	-	-	-	(4.00)	(4.00)
cartermaria0000	Carter Mariana	80.00	-	-	-	80.00
carterbrian0000	Carter, Brian	90.00	90.00	90.00	900.00	1,170.00
cartershane0000	Carter, Shane & Christine	91.00	(1.00)	-	-	90.00
carverevanj0000	Carver, Evan & Jamie	138.00	-	-	-	138.00
clausonbren0000	Clauson, Brenda	91.00	-	-	-	91.00
collinskurt0000	Collins, Kurt	75.00	(150.00)	-	-	(75.00)
cowanmike0000	Cowan, Mike	9.00	-	-	-	9.00
crookshanks0000	Crookshanks, Verne	-	-	-	(993.00)	(993.00)
departemento0000	Department of Transportation State	80.00	-	-	160.00	240.00
dubesandy0000	Dube, Sandy / Backcountry Construction	-	-	61.00	-	61.00
edwardsonch0000	Edwardson, Charles	-	-	-	(73.00)	(73.00)
embryjames0000	Embry, James	35.00	-	-	-	35.00
familyairto0000	Family Air Tours	-	-	-	120.00	120.00
fitzpatrick2000	Fitzpatrick, Soiyor	15.00	-	-	-	15.00
holbrookrus0000	Holbrook, Russ	102.00	-	-	-	102.00
dh123	Holtman, Damon	-	150.00	-	-	150.00
holtmansmar0000	Holtman's Marine	-	-	-	120.00	120.00
housermatth0000	Houser, Matthew	-	-	-	58.50	58.50
hugheskevin0000	Hughes, Kevin	11.00	-	-	-	11.00
hulljulie0000	Hull, Julie*	-	-	(120.00)	-	(120.00)
interisland0000	Inter-Island Ferry Authority	120.00	-	-	-	120.00
jjcharters0000	J & J Charters	-	-	-	(120.00)	(120.00)
johnsonmary0000	Johnson, Mary Lou	80.00	-	-	-	80.00
johnstonrus0000	Johnston, Russ	80.00	80.00	-	-	160.00
kaiserpaul0000	Kaiser, Paul	120.00	-	-	(463.00)	(343.00)
kellerkit0000	Keller, Kit	80.00	-	-	-	80.00
kiewit0000	Kiewit	-	-	-	(10.00)	(10.00)
kilanowskij0000	Kilanowski, Jerry	80.00	-	-	-	80.00
koonrpa0000	Koonrad, Paige	54.00	-	-	-	54.00
lainhartroc0000	Lainhart, Rocky/Adams, Holly	-	-	-	1,060.00	1,060.00
lewistammy0000	Lewis, Tammy	108.00	108.00	108.00	494.00	818.00
littelldonl0000	Littell, Donley	10.00	10.00	10.00	100.00	130.00
littletonro0000	Littleton, Ron	113.00	-	-	-	113.00
ludwigjeffs0000	Ludwig, Jeff & Schutte, Suzanne	(9.50)	-	-	-	(9.50)
lyonbill0000	Lyon, Bill	50.00	-	-	-	50.00
lyonken0000	Lyon, Ken	11.00	-	-	-	11.00
mcelfreshro0000	McElfresh, Rob	-	-	-	7,110.00	7,110.00
McGraw	McGraw, Josh	-	-	-	20.00	20.00
mcnishkim0000	McNish, Kim	25.00	20.00	-	-	45.00

# City of Coffman Cove

## Client Subsidiary Aging

as of July 11, 2023

### 01-00-1300 Administration-Accounts Receivable -Administration/Other

Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
melendyfait0000	Melendy, Faith/Hurliman, Jeff	-	-	-	(1,046.00)	(1,046.00)
Mesquite Magnif	Mesquite Magnificent 7, LLC	-	-	-	(2,610.00)	(2,610.00)
metoyermich0000	Metoyer, Michael	22.00	55.00	33.00	99.00	209.00
middelstadt0000	Middelstadt, Pamela	40.00	-	-	(240.00)	(200.00)
millerkcrho0000	Miller, K.C. & Rhonda	(80.00)	-	-	-	(80.00)
miraclebayv0000	Miracle Bay Von Lancken, Bill	50.00	-	-	-	50.00
moodyraymon0000	Moody, Raymond	(25.00)	-	-	-	(25.00)
moorepeter0000	Moore, Peter	-	-	-	(79.69)	(79.69)
mulcarejack0000	Mulcare, Jack & Stone, Elizabeth	170.40	11.00	-	-	181.40
newcovenant0000	New Covenant Church	-	(49.00)	-	-	(49.00)
noltetroy0000	Nolte, Troy	190.00	157.00	135.00	237.00	719.00
oberhansly0000	Oberhansly, Lucas	130.00	130.00	140.00	140.00	540.00
olsonperry0000	Olson, Perry	7.00	-	-	-	7.00
ottedonnada0000	Otte, Donna & David	-	-	-	(19.00)	(19.00)
PacS	Pacific Seafood	-	-	-	86.00	86.00
petersonlar0000	Peterson, Larry	11.00	(2.00)	-	-	9.00
reubenecros0000	Reuben E. Crossett Grant	-	-	-	10,123.53	10,123.53
riginshack0000	Riggin' Shack	206.00	-	-	-	206.00
rowlandrobe0000	Rowland, Robert	120.00	-	-	-	120.00
sandersdavi0000	Sanders, David & Joy	25.00	-	-	-	25.00
seislandsch0000	SE Island School District	216.00	-	-	-	216.00
shannonpat0000	Shannon, Pat	168.00	-	-	-	168.00
smithstepha0000	Smith, Stephan	65.00	1.00	-	-	66.00
stevensjame0000	Stevens, James	25.00	-	-	-	25.00
sunriseavia0000	Sunrise Aviation	-	-	-	120.00	120.00
thompsondon0000	Thompson, Donna/Otte David	-	-	-	(56.00)	(56.00)
valentinebr0000	Valentine, Bruce & Linda	(25.00)	-	-	-	(25.00)
wetherbeefr0000	Wetherbee, Frank	236.00	62.00	-	-	298.00
wettonjeffj0000	Wetton, Jeff & Joell	-	-	-	6,140.00	6,140.00
wilburngary0000	Wilburn, Gary	-	-	(77.50)	-	(77.50)
wilsonbrian0000	Wilson, Brian Jr.	90.00	113.00	-	-	203.00
wilsonroxyb0000	Wilson, Roxy & Brian	91.00	-	-	-	91.00
		<u>\$6,369.34</u>	<u>\$(1,163.00)</u>	<u>\$408.17</u>	<u>\$21,737.34</u>	<u>\$27,351.85</u>

# City of Coffman Cove

## Client Subsidiary Aging

as of July 11, 2023

### 03-00-1302 Water/Sewer-Accounts Receivable - Water/Sewer

Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
adamsoned0000	Adamson, Ed	80.00	-	-	-	80.00
bakerwillia0000	Baker, William SEAK LLC	80.00	-	-	80.00	160.00
batemanfore0000	Bateman, Forest & Sarah	80.00	-	-	-	80.00
bossardarni0000	Bossard, Arnie	80.00	80.00	-	-	160.00
boycetom0000	Boyce, Tom	-	-	-	2,830.00	2,830.00
bruckerbryc0000	Brucker, Bryce	80.00	-	-	-	80.00
carterbrian0000	Carter, Brian	-	-	-	9,397.00	9,397.00
cawooddebra0000	Cawood, Debra	120.00	-	-	-	120.00
chaillepete0000	Chaille, Peter/Steinkruger, Erin	135.00	80.00	-	-	215.00
finnpennysc0000	Finn, Penny & Scheid, David	65.00	65.00	65.00	159.00	354.00
gearysteve0000	Geary, Steve	80.00	-	-	-	80.00
Halligan	Halligan, Kacey	-	-	-	2,250.00	2,250.00
hamarethela0000	Hamar, Ethel Almquist	240.00	-	-	-	240.00
hedgesjerry0000	Hedges, Jerry	113.00	-	-	-	113.00
hedgestravi0000	Hedges, Travis & Heather	174.00	-	-	-	174.00
jjcharters0000	J & J Charters	-	-	-	(409.00)	(409.00)
kingshaynes0000	King, Shayne S.	-	-	-	(6.00)	(6.00)
LeachP	Leach, Perry	-	-	-	960.00	960.00
littelldonl0000	Littell, Donley	-	-	-	4,229.85	4,229.85
luxruth0000	Lux, Ruth	91.00	332.00	-	-	423.00
Mesquite Magnif	Mesquite Magnificent 7, LLC	-	-	-	2,610.00	2,610.00
noltetroy0000	Nolte, Troy	-	-	-	151.00	151.00
nortonwilli0000	Norton, William & Susan	40.00	40.00	40.00	3,300.00	3,420.00
olsonperry0000	Olson, Perry	46.00	-	-	-	46.00
piercebill0000	Pierce, Bill	90.00	90.00	90.00	4,200.00	4,470.00
rimcoconstr0000	Rimco Construction	80.00	-	-	-	80.00
rosenlundda0000	Rosenlund, Dawn	102.00	-	-	-	102.00
sandersdavi0000	Sanders, David & Joy	120.00	-	-	-	120.00
sisdteacher1000	SISDTeacher Housing #2	11.00	-	-	-	11.00
sisdteacher2000	SISDTeacher Housing #3 Trailer	235.00	-	-	-	235.00
sneathenbil0000	Sneathen, Bill (Collections)	40.00	40.00	40.00	7,075.99	7,195.99
streulichar0000	Streuli, Charlie	80.00	-	-	-	80.00
twitchellsh0000	Twitchell, Shannon	50.00	50.00	50.00	4,542.57	4,692.57
warnermike0000	Warner, Mike	508.00	-	-	-	508.00
websterlind0000	Webster, Linda	80.00	-	-	-	80.00
wrightrandy0000	Wright, Randy Sr. Cabin	80.00	-	-	-	80.00
wrightrandy1000	Wright, Randy*	80.00	-	-	-	80.00
		<u>\$3,060.00</u>	<u>\$777.00</u>	<u>\$285.00</u>	<u>\$41,370.41</u>	<u>\$45,492.41</u>

# City of Coffman Cove

## Client Subsidiary Aging

as of July 11, 2023

### 04-00-1301 Garbage/Waste-Accounts Receivable - Garbage/Waste

Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
baararthur0000	Baar, Arthur*	-	-	-	(9.00)	(9.00)
carterbrian0000	Carter, Brian	-	-	-	74.00	74.00
levineron0000	Levine, Ron	3.50	-	-	-	3.50
lyonken0000	Lyon, Ken	(11.00)	-	-	-	(11.00)
madierosric0000	Madieros, Richard & Bonnie	22.00	-	-	-	22.00
pricealex0000	PRICE, ALEX	10.00	21.00	21.00	361.00	413.00
		<u>\$24.50</u>	<u>\$21.00</u>	<u>\$21.00</u>	<u>\$426.00</u>	<u>\$492.50</u>

**City of Coffman Cove**  
**Statement of Financial Position**  
as of July 11, 2023  
**Organization Totals**

	<b>Assets</b>	<b>Totals</b>
<b>Current Assets</b>		
1000 Petty Cash		\$220.80
1002 First Bnk Accts - Septic Tank CD 7950		26,599.99
1009 Cash on Hand		7,253.00
1100 First Bnk Accts - City Savings Account 2290		60,404.26
1101 First Bnk Accts - Economic Develop Fund TD 0067		123,692.02
1102 First Bnk Accts - Economic Develop Savings 5353		25,257.77
1103 First Bnk Accts - First Bank Checking 7970		933,980.85
1105 First Bnk Accts - Fish Savings 4220		131,004.75
1106 First Bnk Accts - Land Sales Savings 4845		174,444.08
1107 First Bnk Accts - Timber Receipts (NFR) CD 7930		81,549.15
1108 First Bnk Accts - Volunteer Fire Department 4512		27,784.67
1109 First Bnk Accts - EMS Savings 6470		8,891.50
1110 First Bnk Accts - Refuse Savings 6480		41,791.86
1111 First Bnk Accts - Harbor Savings TD 7940/12-20-08		80,236.04
1112 First Bnk Accts - Water Sewer Savings 7960		222,543.60
1113 WELLS FARGO ACCOUNTS - Gaming Checking 9127		1,710.48
1300 Accounts Receivable -Administration/Other		27,621.85
1301 Accounts Receivable - Garbage/Waste		492.50
1302 Accounts Receivable - Water/Sewer		45,492.41
1353 Notes Receivable - Northend Port Auth1		26,924.12
1354 Notes Receivable - Notes Rec - Northend Port Auth2		22,970.15
1355 Notes Receivable - Notes Rec - Northend Port Auth3		8,500.00
1400 Employee Advance		290.00
1453 Due To/From -Harbor Utility Grnt		(75,863.92)
1454 Due To/From - Gaming		966.85
1455 Due To/From - General		49,432.18
1456 Due To/From - Harbor & Dock		29,409.02
1457 Due To/From - Harbor Causeway		(197.10)
1458 Due To/From - Water & Sewer		(3,012.77)
1460 Due To/From - Garbage & Landfill		(2,917.53)
1461 Due To/From Other Governments		77,604.52
1600 Prepaid Expenses		(84.42)
	<b>Total Current Assets</b>	<b><u>2,154,992.68</u></b>
<b>Fixed Assets</b>		
1800 Fixed Assets - Water Sewer - Raw Water Storage Tan		1,450,312.50
1801 Fixed Assets - Water Sewer - Water Plant, Tank &		2,015,999.99
1802 Fixed Assets - Water Sewer - Water Sewer Lines Cit		705,287.29
1803 Fixed Assets - Water Sewer Lines Ferry Termnl		217,499.99
1804 Fixed Assets - Water Sewer Lines Kodiak Drive		222,500.00
1805 Fixed Assets - Water Sewer Lines Luck Point		739,246.14
1806 Fixed Assets - Water Sewer Lines Subdivision 1		1,530,611.33
1807 Fixed Assets - Water Sewer Lines Subdivision 2		2,202,607.69
1808 Fixed Assets - Water Sewer Lines Subdivision 3		1,620,073.07
1809 Fixed Assets - Buildings - City Hall		232,071.00
1810 Fixed Assets - Buildings - City Shop		74,312.35
1811 Fixed Assets - Buildings - Clinic		1,463,547.00
1812 Fixed Assets - Buildings - Ferry Terminal		529,208.00
1813 Fixed Assets - Buildings - Fire Hall		70,000.00
1814 Fixed Assets - Buildings - Library		337,735.00
1815 Fixed Assets - Buildings - Post Office		104,032.95
1816 Fixed Assets - Buildings - Public Restroom		11,775.00

**City of Coffman Cove**  
**Statement of Financial Position**  
as of July 11, 2023  
**Organization Totals**

<b>Assets</b>	<b>Totals</b>
1818 Fixed Assets - Harbor - Boat Launch	112,140.30
1819 Fixed Assets - Harbor - Ferry Terminal Dock	1,211,300.00
1820 Fixed Assets - Harbor - Small Boat Harbor	2,056,406.09
1821 Accumulated Depreciation W/S	(4,134,849.38)
1823 Fixed Assets - Land - Admin Site	320,000.00
1824 Fixed Assets - Land - Block 1 Lot 2 Clarence Strai	12,175.00
1825 Fixed Assets - Land - Block CC lot 10 Downtown	1,925.00
1827 Fixed Assets - Land - Block CC Lot 22 - downtown	2,337.50
1829 Fixed Assets - Land - Block CC Lot 9 - downtown	2,062.50
1830 Fixed Assets - Land - Tract A - Past Sea Otter	159,110.00
1831 Fixed Assets - Land - Coffman IsLand	431,184.48
1832 Fixed Assets - Land - Log Storage	346,314.47
1833 Fixed Assets - Land - Lot 7A Chum Creek	18,175.00
1834 Fixed Assets - Land - Tract SCH-3 Valentine Scho	75,450.28
1835 Fixed Assets - Land - Tract A-1 Chum Creek	12,925.00
1836 Fixed Assets - Land - Tract A Luck Point	46,141.90
1837 Fixed Assets - Land - Tract A downtown	1,237.50
1838 Fixed Assets - Land - Tract B-1 Harbor	318,600.00
1839 Fixed Assets - Land - Tract C - Off Sea Otter Dr.	40,013.69
1840 Fixed Assets - Land - Tract CC-1 Coffman Cove	80,000.00
1841 Fixed Assets - Land - Tract CC-2B - Coffman Center	34,704.56
1842 Fixed Assets - Land - Tract CC-3 Coffman Cove	103,500.00
1843 Fixed Assets - Land - Tract CC-4 Coffman Center	50,000.00
1844 Fixed Assets - Land - Tract CC-5 Coffman Center	79,544.85
1845 Fixed Assets - Land - Tract CC-6 Coffman Center	43,590.75
1846 Fixed Assets - Land - Tract E Ferry Terminal	150,000.00
1847 Fixed Assets - Land - Tract SCH-2 Valentine Scho	68,611.42
1848 Fixed Assets - Vehicles/ Equipment - Ambulance	65,250.00
1849 Fixed Assets:Vehicles/ Equipment:	27,814.18
1850 Fixed Assets - Vehicles/ Equipment - City Boat	70,101.16
1851 Fixed Assets - Vehicles/ Equipment - Fire Truck	17,822.16
1852 Fixed Assets - Vehicles/ Equipment - Flat Bed Truc	39,152.50
1853 Fixed Assets - Vehicles/ Equipment - Garbage Truck	46,596.22
1854 Fixed Assets - Vehicles/ Equipment - John Deere Lo	48,000.00
1855 Fixed Assets - Vehicles/ Equipment - Motor Road Gr	180,040.00
1856 Fixed Assets:Vehicles/ Equipment: Street Sweeper	4,086.92
1857 Fixed Assets - Vehicles/ Equipment - Water & Plow	10,800.00
1858 Fixed Assets - Vehicles/ Equipment - A/D 2006 Ford	(20,250.00)
1859 Fixed Assets:Vehicles/ Equipment	(27,814.18)
1860 Fixed Assets - Vehicles/ Equipment - A/D City Boat	(12,017.34)
1861 Fixed Assets - Vehicles/ Equipment - A/D 1989 Mac	(9,721.17)
1862 Fixed Assets - Vehicles/ Equipment - A/D 2009 Dodg	(7,542.50)
1863 Fixed Assets - Vehicles/ Equipment - A/D Garbage T	(22,273.58)
1864 Fixed Assets - Vehicles/ Equipment - A/D John Deer	(18,000.00)
1865 Fixed Assets - Vehicles/ Equipment - A/D Road Grad	(88,540.00)
1866 Fixed Assets:Vehicles/ Equipment: A/D Street Swe	(4,086.92)
1867 Fixed Assets - Vehicles/ Equipment - A/D Water & P	(4,800.00)
1868 Fixed Assets - Land - TideLand - ATS 1590	193,150.46
1869 Fixed Assets - Land - TideLand - ATS 1305	87,795.67
1870 Fixed Assets - Land - TideLand - ATS 1392	99,053.94
<b>Total Fixed Assets</b>	<b><u>15,844,037.73</u></b>

**Other Assets**

<b>Total Other Assets</b>	<b><u>0.00</u></b>
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**City of Coffman Cove**  
**Statement of Financial Position**  
as of July 11, 2023  
Organization Totals

Assets		Totals
	<b>Total Assets</b>	<b><u>\$17,999,030.41</u></b>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
2000 Accounts Payable		\$3,313.77
2120 Accounts Payable Other		(4,336.27)
2210 Payroll Liabilities - Federal Withholding		(738.88)
2220 Payroll Liabilities - Medicare - Company		(277.79)
2230 Payroll Liabilities - Social Security--Company		(832.68)
2232 Payroll Liabilities - Workers Comp		28,345.48
2240 Payroll Liabilities - Alaska Unemployment ESC Comp		471.63
2241 Payroll Liabilities - Alaska UnemploymentESC Emplo		208.06
	<b>Total Current Liabilities</b>	<b><u>26,153.32</u></b>
<b>Other Liabilities</b>		
	<b>Total Other Liabilities</b>	<b><u>0.00</u></b>
	<b>Total Liabilities</b>	<b><u>26,153.32</u></b>
<b>Net Assets</b>		
3000 Net Asset - Administration		5,011,479.04
3000 Net Asset - Streets & Roads		23,819.58
3000 Net Asset - Water/Sewer		6,031,282.49
3000 Net Asset - Garbage/Waste		80,497.88
3000 Net Asset - Fire Department		89,830.57
3000 Net Asset - Post Office		78,838.06
3000 Net Asset - Parks & Recreation		(2,995.99)
3000 Net Asset - Library		321,234.57
3000 Net Asset - Gaming		2,901.00
3000 Net Asset - Clinic		1,454,853.37
3000 Net Asset - E M S		46,215.06
3000 Net Asset - Ferry Terminal		2,094,059.56
3000 Net Asset - Harbor/Dock		2,537,816.90
3000 Net Asset - Maintenance/Shop		65,393.71
3000 Net Asset - Special Events		(1,400.00)
3000 Net Asset - Reuben E. Crossett Grant		(852.85)
3000 Net Asset - Council		(7,701.78)
3000 Net Asset - Fish Enhancement		130,948.35
3000 Net Asset - Grants		46,426.38
	<b>Total Net Assets</b>	<b><u>18,002,645.90</u></b>
	<b>Total Liabilities and Net Assets</b>	<b><u>\$18,028,799.22</u></b>

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
from July 01, 2023 to July 11, 2023  
**Organization Totals**

	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Annual Bgt Rem
<b>Revenue</b>					
4000 Water / Sewer Revenues	\$52.00	\$14,718.00	(\$14,666.00)	\$176,616.00	\$176,564.00
4001 Other Revenues	0.00	58.33	(58.33)	700.00	700.00
4002 Harbor/Dock Revenue - Launch & Parking fees	25.00	37.50	(12.50)	450.00	425.00
4003 City Elections	0.00	8.33	(8.33)	100.00	100.00
4099 AK Coastal Aggregates Contract	0.00	166.67	(166.67)	2,000.00	2,000.00
4100 Post Office Contract	0.00	1,395.25	(1,395.25)	16,743.00	16,743.00
4108 Garbage Services Revenue	254.00	3,120.80	(2,866.80)	37,449.54	37,195.54
4113 Harbor/Dock Revenue - Annual Moorage	0.00	3,343.06	(3,343.06)	40,116.70	40,116.70
4114 Harbor/Dock Revenue - Harbor Revenue Electricity	15.00	35.00	(20.00)	420.00	405.00
4115 Harbor/Dock Revenue - Transient Moorage	1,058.01	813.58	244.43	9,762.97	8,704.96
4129 Administration	4.00	200.00	(196.00)	2,400.00	2,396.00
4140 Marine Exchange & AK Coastal Aggregates	0.00	201.00	(201.00)	2,412.00	2,412.00
4141 Land Leases	2,000.00	1,833.33	166.67	22,000.00	20,000.00
4142 Building Rentals	0.00	25.00	(25.00)	300.00	300.00
4149 Advertising	240.00	120.00	120.00	1,440.00	1,200.00
4150 Misc. Sales	0.00	17.50	(17.50)	210.00	210.00
4160 Donations	0.00	142.61	(142.61)	1,711.31	1,711.31
4170 Interest Income	0.00	75.00	(75.00)	900.00	900.00
4202 GRANT FUNDS State - Library Operating Grant (PLAG)	0.00	583.33	(583.33)	7,000.00	7,000.00
4208 GRANT FUNDS State - Community Assistance	0.00	6,251.80	(6,251.80)	75,021.55	75,021.55
4210 GRANT FUNDS State - Shared Fisheries Business Tax	0.00	100.00	(100.00)	1,200.00	1,200.00
4212 GRANT FUNDS State - State of Alaska Elections	0.00	25.00	(25.00)	300.00	300.00
4300 GRANT FUNDS Federal - Payment in Lieu of Taxes	0.00	4,416.67	(4,416.67)	53,000.00	53,000.00
4305 GRANT FUNDS Federal - NFR-Timber Receipts	0.00	1,553.85	(1,553.85)	18,646.19	18,646.19
4400 GRANT FUNDS - Reuben E. Crosssett Grant	0.00	867.27	(867.27)	10,407.19	10,407.19
4402 GRANT FUNDS Federal - Federal Lands Access Program	0.00	2,575.41	(2,575.41)	30,904.95	30,904.95
<b>Total Revenue</b>	<b><u>3,648.01</u></b>	<b><u>42,684.29</u></b>	<b><u>(39,036.28)</u></b>	<b><u>512,211.40</u></b>	<b><u>508,563.39</u></b>
<b>Expenses</b>					
6001 Salaries	2,783.80	10,714.12	7,930.32	128,569.29	125,785.49
6015 Salaries/ Wages - Stipend	0.00	200.00	200.00	2,400.00	2,400.00
6016 Salaries/ Wages - Holiday/Bonus pay	0.00	200.00	200.00	2,400.00	2,400.00
6019 Salaries/ Wages - Vacation Pay	0.00	247.39	247.39	2,968.62	2,968.62
6020 Salaries/ Wages - Payroll Taxes	256.11	1,371.34	1,115.23	16,455.99	16,199.88
6050 Salaries/ Wages - Workers Compensation	0.00	317.35	317.35	3,808.12	3,808.12
6100 Travel Expense - Per Diem	0.00	41.67	41.67	500.00	500.00
6110 Travel Expense - Training/workshop/conf. fees	0.00	75.00	75.00	900.00	900.00
6111 Equipment - Vehicle & Equipment Fuel	0.00	820.84	820.84	9,850.00	9,850.00
6210 Audit	0.00	3,333.33	3,333.33	40,000.00	40,000.00
6215 Legal & Lobbyist	0.00	416.67	416.67	5,000.00	5,000.00
6219 Water Testing	0.00	100.00	100.00	1,200.00	1,200.00
6250 Contract Services	28,337.40	4,075.41	(24,261.99)	48,904.95	20,567.55
6310 Equipment - Equipment/ Material Purchase	0.00	2,411.76	2,411.76	28,941.17	28,941.17
6312 Office & Clerical Supplies - Computers/Printers	0.00	83.33	83.33	1,000.00	1,000.00
6315 Maintenance Vehicles & Equip.	0.00	695.83	695.83	8,350.00	8,350.00
6321 Maintenance Facilities	0.00	341.67	341.67	4,100.00	4,100.00
6400 Equipment - Parts and Tools	0.00	416.67	416.67	5,000.00	5,000.00
6402 Chemicals	0.00	833.33	833.33	10,000.00	10,000.00
6403 Books	0.00	250.00	250.00	3,000.00	3,000.00
6410 Office & Clerical Supplies - Freight & Postage	79.20	407.82	328.62	4,893.89	4,814.69
6415 Office & Clerical Supplies	0.00	731.77	731.77	8,781.13	8,781.13
6416 Office & Clerical Supplies - Copier Supplies	0.00	133.33	133.33	1,600.00	1,600.00

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
from July 01, 2023 to July 11, 2023  
**Organization Totals**

	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Annual Bgt Rem
6420 Electricity	(26.94)	2,390.59	2,417.53	28,687.14	28,714.08
6421 Dump/ Pumping Fees	1,543.00	1,725.00	182.00	20,700.00	19,157.00
6422 Lift Station Maintenance & Repa	0.00	416.67	416.67	5,000.00	5,000.00
6423 Office & Clerical Supplies - Telephone	0.00	723.16	723.16	8,677.92	8,677.92
6424 Office & Clerical Supplies - Internet Access/ Web	70.00	830.00	760.00	9,960.00	9,890.00
6425 Operating Expenses - Garbage Expense	0.00	376.33	376.33	4,516.00	4,516.00
6426 Operating Expenses - Water/ Sewer Expense	0.00	640.00	640.00	7,680.00	7,680.00
6430 Operating Expenses - Heating Oil & Firewood	0.00	2,012.25	2,012.25	24,146.97	24,146.97
6500 Operating Expenses - General liability	0.00	432.33	432.33	5,188.00	5,188.00
6501 Operating Expenses - Facility Insurance	0.00	2,602.20	2,602.20	31,226.24	31,226.24
6502 Equipment - Vehicle & Equipment Insurance	0.00	199.85	199.85	2,398.28	2,398.28
6503 Operating Expenses - Crime insurance	0.00	33.33	33.33	400.00	400.00
7004 Childrens Programs	0.00	58.33	58.33	700.00	700.00
7010 Licenses/Fees/ Subscriptions	275.00	685.84	410.84	8,230.00	7,955.00
7026 Bank Fees - Merchant Bank Card Fees	0.00	698.85	698.85	8,386.15	8,386.15
<b>Total Expenses</b>	<b><u>33,317.57</u></b>	<b><u>42,043.36</u></b>	<b><u>8,725.79</u></b>	<b><u>504,519.86</u></b>	<b><u>471,202.29</u></b>
<b>Excess (Deficit) of Revenue over Expenses</b>	<b><u>(\$29,669.56)</u></b>	<b><u>\$640.93</u></b>	<b><u>(\$30,310.49)</u></b>	<b><u>\$7,691.54</u></b>	<b><u>\$37,361.10</u></b>

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
from July 01, 2023 to July 11, 2023  
**Fund Administration**

	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Annual Bgt Rem
<b>Revenue</b>					
4001 Other Revenues	\$0.00	\$58.33	(\$58.33)	\$700.00	\$700.00
4003 City Elections	0.00	8.33	(8.33)	100.00	100.00
4099 AK Coastal Aggregates Contract	0.00	166.67	(166.67)	2,000.00	2,000.00
4129 Administration	4.00	200.00	(196.00)	2,400.00	2,396.00
4140 Marine Exchange & AK Coastal Aggregates	0.00	201.00	(201.00)	2,412.00	2,412.00
4141 Land Leases	2,000.00	1,833.33	166.67	22,000.00	20,000.00
4149 Advertising	240.00	120.00	120.00	1,440.00	1,200.00
4150 Misc. Sales	0.00	0.83	(0.83)	10.00	10.00
4170 Interest Income	0.00	75.00	(75.00)	900.00	900.00
4212 GRANT FUNDS State - State of Alaska Elections	0.00	25.00	(25.00)	300.00	300.00
<b>Total Revenue</b>	<b><u>2,244.00</u></b>	<b><u>2,688.49</u></b>	<b><u>(444.49)</u></b>	<b><u>32,262.00</u></b>	<b><u>30,018.00</u></b>
<b>Expenses</b>					
6001 Salaries	0.00	2,605.40	2,605.40	31,264.75	31,264.75
6016 Salaries/ Wages - Holiday/Bonus pay	0.00	40.83	40.83	490.00	490.00
6019 Salaries/ Wages - Vacation Pay	0.00	66.83	66.83	801.98	801.98
6020 Salaries/ Wages - Payroll Taxes	0.00	327.47	327.47	3,929.60	3,929.60
6050 Salaries/ Wages - Workers Compensation	0.00	12.21	12.21	146.51	146.51
6100 Travel Expense - Per Diem	0.00	41.67	41.67	500.00	500.00
6210 Audit	0.00	3,333.33	3,333.33	40,000.00	40,000.00
6215 Legal & Lobbyist	0.00	416.67	416.67	5,000.00	5,000.00
6250 Contract Services	0.00	666.67	666.67	8,000.00	8,000.00
6310 Equipment - Equipment/ Material Purchase	0.00	58.33	58.33	700.00	700.00
6312 Office & Clerical Supplies - Computers/Printers	0.00	83.33	83.33	1,000.00	1,000.00
6410 Office & Clerical Supplies - Freight & Postage	79.20	20.83	(58.37)	250.00	170.80
6415 Office & Clerical Supplies	0.00	125.00	125.00	1,500.00	1,500.00
6416 Office & Clerical Supplies - Copier Supplies	0.00	20.83	20.83	250.00	250.00
6420 Electricity	(26.94)	177.04	203.98	2,124.49	2,151.43
6423 Office & Clerical Supplies - Telephone	0.00	117.17	117.17	1,406.00	1,406.00
6424 Office & Clerical Supplies - Internet Access/ Web	0.00	360.00	360.00	4,320.00	4,320.00
6425 Operating Expenses - Garbage Expense	0.00	141.75	141.75	1,701.00	1,701.00
6426 Operating Expenses - Water/ Sewer Expense	0.00	80.00	80.00	960.00	960.00
6430 Operating Expenses - Heating Oil & Firewood	0.00	274.75	274.75	3,297.00	3,297.00
6500 Operating Expenses - General liability	0.00	399.25	399.25	4,791.00	4,791.00
6501 Operating Expenses - Facility Insurance	0.00	237.81	237.81	2,853.75	2,853.75
6503 Operating Expenses - Crime insurance	0.00	33.33	33.33	400.00	400.00
7010 Licenses/Fees/ Subscriptions	275.00	541.67	266.67	6,500.00	6,225.00
<b>Total Expenses</b>	<b><u>327.26</u></b>	<b><u>10,182.17</u></b>	<b><u>9,854.91</u></b>	<b><u>122,186.08</u></b>	<b><u>121,858.82</u></b>
<b>Excess (Deficit) of Revenue over Expenses</b>	<b><u>\$1,916.74</u></b>	<b><u>(\$7,493.68)</u></b>	<b><u>\$9,410.42</u></b>	<b><u>(\$89,924.08)</u></b>	<b><u>(\$91,840.82)</u></b>

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
from July 01, 2023 to July 11, 2023  
**Fund Streets & Roads**

	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Annual Bgt Rem
<b>Revenue</b>					
4305 GRANT FUNDS Federal - NFR-Timber Receipts	\$0.00	\$1,553.85	(\$1,553.85)	\$18,646.19	\$18,646.19
4402 GRANT FUNDS Federal - Federal Lands Access Program	0.00	2,575.41	(2,575.41)	30,904.95	30,904.95
<b>Total Revenue</b>	<u><b>0.00</b></u>	<u><b>4,129.26</b></u>	<u><b>(4,129.26)</b></u>	<u><b>49,551.14</b></u>	<u><b>49,551.14</b></u>
<b>Expenses</b>					
6001 Salaries	0.00	490.43	490.43	5,885.19	5,885.19
6016 Salaries/ Wages - Holiday/Bonus pay	0.00	33.87	33.87	406.40	406.40
6019 Salaries/ Wages - Vacation Pay	0.00	6.89	6.89	82.65	82.65
6020 Salaries/ Wages - Payroll Taxes	0.00	64.11	64.11	769.37	769.37
6050 Salaries/ Wages - Workers Compensation	0.00	30.47	30.47	365.61	365.61
6111 Equipment - Vehicle & Equipment Fuel	0.00	141.67	141.67	1,700.00	1,700.00
6250 Contract Services	28,337.40	2,575.41	(25,761.99)	30,904.95	2,567.55
6310 Equipment - Equipment/ Material Purchase	0.00	316.67	316.67	3,800.00	3,800.00
6315 Maintenance Vehicles & Equip.	0.00	208.33	208.33	2,500.00	2,500.00
6400 Equipment - Parts and Tools	0.00	291.67	291.67	3,500.00	3,500.00
6410 Office & Clerical Supplies - Freight & Postage	0.00	41.67	41.67	500.00	500.00
6420 Electricity	0.00	134.61	134.61	1,615.32	1,615.32
6502 Equipment - Vehicle & Equipment Insurance	0.00	37.81	37.81	453.76	453.76
<b>Total Expenses</b>	<u><b>28,337.40</b></u>	<u><b>4,373.61</b></u>	<u><b>(23,963.79)</b></u>	<u><b>52,483.25</b></u>	<u><b>24,145.85</b></u>
<b>Excess (Deficit) of Revenue over Expenses</b>	<u><b>(\$28,337.40)</b></u>	<u><b>(\$244.35)</b></u>	<u><b>(\$28,093.05)</b></u>	<u><b>(\$2,932.11)</b></u>	<u><b>\$25,405.29</b></u>

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
from July 01, 2023 to July 11, 2023  
Fund Water/Sewer

	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Annual Bgt Rem
<b>Revenue</b>					
4000 Water / Sewer Revenues	\$52.00	\$14,718.00	(\$14,666.00)	\$176,616.00	\$176,564.00
<b>Total Revenue</b>	<b>52.00</b>	<b>14,718.00</b>	<b>(14,666.00)</b>	<b>176,616.00</b>	<b>176,564.00</b>
<b>Expenses</b>					
6001 Salaries	0.00	3,968.52	3,968.52	47,622.20	47,622.20
6016 Salaries/ Wages - Holiday/Bonus pay	0.00	38.23	38.23	458.70	458.70
6019 Salaries/ Wages - Vacation Pay	0.00	106.00	106.00	1,272.01	1,272.01
6020 Salaries/ Wages - Payroll Taxes	0.00	496.41	496.41	5,956.90	5,956.90
6050 Salaries/ Wages - Workers Compensation	0.00	138.03	138.03	1,656.31	1,656.31
6111 Equipment - Vehicle & Equipment Fuel	0.00	191.67	191.67	2,300.00	2,300.00
6219 Water Testing	0.00	100.00	100.00	1,200.00	1,200.00
6250 Contract Services	0.00	833.33	833.33	10,000.00	10,000.00
6310 Equipment - Equipment/ Material Purchase	0.00	1,083.33	1,083.33	13,000.00	13,000.00
6321 Maintenance Facilities	0.00	250.00	250.00	3,000.00	3,000.00
6402 Chemicals	0.00	833.33	833.33	10,000.00	10,000.00
6410 Office & Clerical Supplies - Freight & Postage	0.00	175.00	175.00	2,100.00	2,100.00
6420 Electricity	0.00	1,028.89	1,028.89	12,346.73	12,346.73
6421 Dump/ Pumping Fees	0.00	475.00	475.00	5,700.00	5,700.00
6422 Lift Station Maintenance & Repa	0.00	416.67	416.67	5,000.00	5,000.00
6423 Office & Clerical Supplies - Telephone	0.00	127.40	127.40	1,528.80	1,528.80
6425 Operating Expenses - Garbage Expense	0.00	5.50	5.50	66.00	66.00
6426 Operating Expenses - Water/ Sewer Expense	0.00	80.00	80.00	960.00	960.00
6430 Operating Expenses - Heating Oil & Firewood	0.00	273.74	273.74	3,284.88	3,284.88
6501 Operating Expenses - Facility Insurance	0.00	314.46	314.46	3,773.46	3,773.46
7010 Licenses/Fees/ Subscriptions	0.00	141.67	141.67	1,700.00	1,700.00
7026 Bank Fees - Merchant Bank Card Fees	0.00	698.85	698.85	8,386.15	8,386.15
<b>Total Expenses</b>	<b>0.00</b>	<b>11,776.03</b>	<b>11,776.03</b>	<b>141,312.14</b>	<b>141,312.14</b>
<b>Excess (Deficit) of Revenue over Expenses</b>	<b>52.00</b>	<b>\$2,941.97</b>	<b>(\$2,889.97)</b>	<b>\$35,303.86</b>	<b>\$35,251.86</b>

## Monthly Harbor Report July 2023

### Items to be repaired

- We are still waiting for parts to repair the water supply to the harbor restroom.

I have fixed the water supply to the fish cleaning float and the slips along the bull rail and skiff ramp.

I have also replaced broken deck boards and cleats on launch ramp dock and on the main dock.

I launched the remaining portion of the last finger float and will start working on it this week.

We have constructed a cover for the fish cleaning area on the chinook dock, I donated all the materials and all the labor was volunteer, so no cost to the city.

I am planning on building a road to access my property. As i need to get to property and build before winter begins. i will be Building it to specs provided by the current wet land permit. With culverts to address any water issues, and sloped and ditched properly when completed. It will have organic ( punchion ) under neath to support the road across varying depths of mud, width of 14-16 ft, and rock of varying depth. It will be around 800 ft long from end of existing road. I will also be selling timber from along the road I build to offset very little of the cost for building the free road for the city, At a later date after I get established on my property.

Thank you.. John Rice jr

[Sent from Yahoo Mail on Android](#)

City of Coffman Cove

SPECIAL LAND USE PERMIT  
LONG TERM PARKING AREA

1. APPLICANT

Holtman Josh A  
Name (Last) (First) (MI)  
18027  
206 cove court coffman cove AK 99918  
Street/P.O. Box City State Zip  
329 2044 kate.holtman@gmail.com  
Phone Email

2. DATE OF INTENDED USE (Not to exceed on year): From 6-21-23 to 6-21-24

3. PLEASE CIRCLE WHAT YOU ARE STORING:

VEHICLE  HEAVY EQUIPMENT  CONTAINER  BOAT  OTHER (NOT A BUILDING)

PLEASE PROVIDE THE FOLLOWING PERTAINING TO YOUR STORAGE ITEM:

Trailers

DESCRIPTION OF OTHER

IF VEHICLE or HEAVY EQUIPMENT or CONTAINER or BOAT PLEASE PROVIDE THE FOLLOWING:

VIN NUMBER LICENSE NUMBER MAKE/MODEL

COLOR LENGTH WIDTH

4. REGISTERED OWNER: \_\_\_\_\_ PHONE \_\_\_\_\_

5. DATE OF APPLICATION: 6-19-23, 20\_\_\_\_.

6. [Signature] 6-19-23  
SIGNATURE OF APPLICANT TITLE DATE

7. APPLICATION IS:  Granted  Denied  Granted as Modified

FEE: \$ \_\_\_\_\_

BY \_\_\_\_\_  
Title Date

8. BOND IS REQUIRED \_\_\_\_\_ Yes (See attached bond) \_\_\_\_\_ No

Red white 3/4 ton F350  
1FTHX26G3JK A95738

KHH-994

Josh Holtman

white Jeep cherokee JLU 833 1J34GX48Y7WK18221

Josh Holtman

Grey 3/4 ton chevvy 3769Dk 1GCFK24H5NE203220

Damon Holtman

Green ford explorer GHB 291 IfmDU34xxNUA94835

Damon Holtman

Tan GMC yukon JKE 373

Josh Holtman

Blue GMC suburban GQA 435 1GN GK26N5PJ300748

Josh Holtman

Grey Chevvy 3/4 ton Gnm 418 1GCGK24U0YE308785

Josh Holtman

marone chevvy tahoe JaJ 818 1GNEK13R1VJ398733

Josh Holtman

Blue chevvy ~~3/4~~ 1/2 ton GDV-895 1GCEC14H6ME197798

Josh Holtman

Blue ford club wagon ~~A~~ERB 889 1EB5S31G1LHA19453

Damon Holtman

WNB 107 Red suburban 1CB EK158EF109173

Josh Holtman

Red 4 Runner CVR 288 JT4RN62D6G0082001

Josh Holtman

Blue GMC 3/4 ton Truck 1GTGK24R9YR117029

Josh Holtman

Red toyota pickup 246 ODk

Josh Holtman

Chop top Geo metro Green

Damon Holtman

Tandem Axle cargo trailer

Josh Holtman

Tandem Axle trailer w/shack

Damon Holtman

Tandem Axle EZ loader trailer

Josh Holtman

Single Axl tilt Deck Trailer

Damon Holtman

(Ordinance 94-01; Ordinance 95-6; Ordinance 13-04)

**Section 13.01.030 Economic Development Sites**

The city may acquire, own and hold real property, either inside or outside the City boundaries, as sites available for new industries which will benefit the city.

**Section 13.01.040 Temporary Use of City Lands**

The mayor has the authority to issue special land use permits for the exclusive temporary use of city lands. A special land use permit does not convey an interest in the land and may be revoked for cause within thirty (30) days' notice. Unless otherwise agreed to in writing, the land will be restored to in its original condition upon expiration or revocation of the permit. Easements will not be granted under a special land use permit. Public comments shall be sought before the issuing of a special land use permit in those situations where, in the opinion of the mayor, a hazardous or obnoxious use might significantly affect the surrounding area. Notice of the proposed action shall be published a period for public comment shall be provided. When significant adverse comment is received, a public hearing shall be held.

A special land use permit shall not be granted for a term exceeding one year. Special land use permits are not transferable or renewable. Upon expiration, a special land use permit may be re-issued for a term not exceeding one year.

If a fee is charged for the issuance of special land use permit, the fee schedule shall be established by the City council.

(Ordinance 94-01)

**Section 13.01.050 Casual Uses of City Land**

- A. No permit of lease is required for casual uses of City land.
- B. Any use under this section is at the risk of the user. The City assumes no responsibility for such use.
- C. The City shall notify the public of the location of City lands that are not open to casual use.

(Ordinance 94-01)

**Section 13.01.060 Disposal of Real Property**

*Can we please have a public hearing before a special land use permit is issued? After a permit is issued, the user will be responsible for the removal of the vehicles and the return of the area to its original condition. The State of Michigan always has exceptions to be made.*

# Invoice



807 G Street, Suite 356  
Anchorage AK 99501  
800.337.3682 Toll Free  
907.258.2625 Office  
907.279.3615 Fax  
www.amljia.org

Page 1/1  
INVOICE 24-025  
Date 7/1/2023

**Bill To:** CITY OF COFFMAN COVE  
PO BOX 18047  
COFFMAN COVE AK 99918

ATD		Member ID	Payment Terms		
FY24 ORG BILLING		100112-001	30		
Quantity	Item Number	Description	Unit Price	Ext. Price	
1.0	GL	GENERAL LIABILITY	\$4,791.00	\$4,791.00	
1.0	WC	WORKERS' COMPENSATION	\$7,956.00	\$7,956.00	
1.0	AL	AUTO LIABILITY	\$2,653.00	\$2,653.00	
1.0	CC	COMP AND COLLISION	\$1,159.00	\$1,159.00	
1.0	PROP	PROPERTY	\$31,231.00	\$31,231.00	
1.0	ME	MOBILE EQUIPMENT	\$660.00	\$660.00	
1.0	CR	Crime	\$400.00	\$400.00	

Total \$48,850.00

**LOCAL GOVERNMENT AT ITS BEST - THANK YOU!**

*Payment is due within 30 days of invoice date. Late payment may be subject to a finance charge.*



807 G Street, Suite 356  
Anchorage AK 99501  
800.337.3682 Toll Free  
907.258.2625 Office  
907.279.3615 Fax  
www.amljia.org

Page 1/1  
RETURN 24-013  
Date 7/1/2023

Bill To: CITY OF COFFMAN COVE  
PO BOX 18047  
COFFMAN COVE AK 99918

ATD Number	Customer ID	Payment Terms		
FY24 ORG BILLING	100112-001			
Quantity	Item Number	Description	Unit Price	Ext. Price
1.0	LCIP	LOSS CONTROL INCENTIVE PROGRAM DISCOUNT	(\$759.00)	(\$759.00)

Total (\$759.00)

**LOCAL GOVERNMENT AT ITS BEST**

*Thank you*

*Please do not pay - This is a credit on your account!*



### FY 2024 NOTICE OF DEPOSIT CONTRIBUTION

#### City of Coffman Cove

PO Box 18135  
Coffman Cove, AK, 999 Fax: (907) 329-2212  
Phone

Broker:  
Brokerage Firm:  
Phone Fax  
Joined AMLJIA: 7/1/1995

#### ANNUAL CONTRIBUTION

#### 1. GENERAL LIABILITY

General Liability Limits:	\$3,000,000	<b>\$4,791</b>
General Liability Deductible:	\$0	
Reported Payroll:	\$157,500	
Average Daily Membership (School only)	0	
General Liability Broker Fees:	\$0	

#### 2. PUBLIC OFFICIALS LIABILITY / School Leaders E and O

Included in General Liability

#### 3. WORKERS' COMPENSATION

Reported Payroll:	\$157,500	<b>\$7,956</b>
Workers' Comp Broker Fees:	\$0	

#### 4. AUTO LIABILITY

Auto Liability Limits:	\$3,000,000	<b>\$2,653</b>
Auto Liability Deductible:	\$0	
Auto Liability Broker Fees:	\$0	
Total Number of Vehicles:	7	
Scheduled Values:	\$96,610	
Comp. and Collision Premium:		<b>\$1,159</b>
Comp. and Collision Broker Fees:	\$0	

#### 5. PROPERTY

*Deductibles and Rates are listed on your Property Detail Report*

Total Values:	\$4,687,770	<b>\$31,231</b>
Total Mobile Equipment Values:	\$132,000	<b>\$660</b>
Mobile Equipment Broker Fees:	\$0	
Property Broker Fees:	\$0	

*Earthquake and Flood Coverage: (see Property Detail Report for coverage and limits.)*

#### 6. POLICE PROFESSIONAL LIABILITY

PPL Limits:	\$1,000,000	
PPL Deductible:	\$0	<b>\$0</b>
PPL Broker Fees:	\$0	
Reported Police Payroll:	\$0	
Accreditation Discount Percent:	0%	<b>\$0</b>

THIS IS NOT A BILL - Actual Invoices are sent out June 2023

<b>7. TOTAL ENHANCEMENT CONTRIBUTION</b>		<b>\$400</b>
Crime Coverage Limits:	\$500,000	
EC Broker Fees:	\$0	
Loss Control Incentive Program Discount:		<b>(\$759)</b>
Rate Stabilization Fund Used:		<b>\$0</b>
	<b>TOTAL CONTRIBUTION</b>	<b>\$48,091</b>
3 Year Agreement Rate Discount:		<b>\$0</b>
	<b>TOTAL CONTRIBUTION WITH 3 YEAR AGREEMENT</b>	<b>\$48,091</b>

THIS IS NOT A BILL - Actual Invoices are sent out June 2023



## MEMORANDUM

---

DATE: June 23, 2023  
TO: AMLJIA Member  
FROM: Paul Bryner, Underwriting Manager  
RE: FY2024 Renewal Documents

---

Enclosed in this packet are your FY2024 Renewal Documents. These are your *FY2024 Certificate of Coverage* and any copies of certificates on an annual reissue. Also included is your *Employer's Notice of Coverage* forms, which are required to be posted in a prominent location at the worksite by the Department of Labor.

If you have auto coverage, we also included the Auto Insurance ID Cards for your scheduled autos. Please place them in your vehicles for proof of coverage.

Let me know if you are missing any documents or have any questions.



Alaska Municipal League Joint Insurance Association, Inc.

807 G Street, Suite 356 | Anchorage, AK 99501 | Phone (800)337-3682 | Fax (907)279-3615

**CERTIFICATE OF COVERAGE**

6/15/2023

Policy# GP2024 - 112

**Certificate Holder:**  
City of Coffman Cove

Term of Certificate: Various

PO Box 18135

Coffman Cove

AK

99918

Annual Re-issue: Yes

**Re: City of Coffman Cove - Evidence of Coverage**

Please be advised that City of Coffman Cove is a member of the Alaska Municipal League Joint Insurance Association, Inc. (AMLJIA), and participates in the self-insured and loss-pooling programs checked below, which are administered by the AMLJIA for those municipalities and school districts:

Coverage:	Limits:	Deductible:	Term of Coverage:
<input checked="" type="checkbox"/> Automobile Liability	\$3,000,000 Per Occurrence	\$0	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Comp & Collision	Actual Cash Value on Scheduled Vehicles	\$1,000	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Earthquake	\$100,000,000 Per Occurrence/Program Aggregate	2%/ \$100,000 minimum	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Employers' Liability	\$2.5 Million Per Occurrence		7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Flood	\$125,000,000 Per Occurrence/Program Aggregate	\$100K/\$250K	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> General Liability	\$3,000,000 Per Occurrence	\$0	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Mobile Equipment	Actual Cash Value of Scheduled Equipment	\$5,000	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Property	\$500,000,000 Per Occurrence / Replacement Cost on Scheduled	\$10,000	7/1/2023 to 7/1/2024
<input checked="" type="checkbox"/> Workers' Compensation	Statutory Benefits		7/1/2023 to 7/1/2024

**CANCELLATION:**

Should any of the above described coverage be canceled before the expiration date thereof, notice will be delivered in accordance to the Participant Coverage Memorandum provisions.

Kevin Smith, ARM  
Executive Director

This certificate is issued for information only and gives no rights to the certificate holder. This certificate does not amend, extend or alter the coverage provided by the AMLJIA.

cc:



Alaska Municipal League Joint Insurance Association, Inc.

807 G Street, Suite 356 | Anchorage, AK 99501 | Phone (800)337-3682 | Fax (907)279-3615

## CERTIFICATE OF COVERAGE

6/15/2023

Policy# GP2024 - 112

**Certificate Holder**

State of Alaska, Division of Fire & Life Safety

Term of Certificate: Various

5700 E Tudor Road

Anchorage

AK

99507

Annual Re-issue: Yes

**Re: City of Coffman Cove - Evidence of Coverage: Firework Sales at 103 SW Harbor Avenue, Coffman Cove, AK from June 1 to July 1.**

Please be advised that City of Coffman Cove is a member of the Alaska Municipal League Joint Insurance Association, Inc. (AMLJIA), and participates in the self-insured and loss-pooling programs checked below, which are administered by the AMLJIA for those municipalities and school districts:

Coverage:	Limits:	Deductible:	Term of Coverage:
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<input checked="" type="checkbox"/> Property	\$500,000,000 Per Occurrence / Replacement Cost on Scheduled	\$10,000	7/1/2023 to 7/1/2024

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Kevin Smith, ARM

Executive Director

cc: City of Coffman Cove



Alaska Municipal League Joint Insurance Association, Inc.

807 G Street, Suite 356 | Anchorage, AK 99501 | Phone (800)337-3682 | Fax (907)279-3615

**CERTIFICATE OF COVERAGE**

6/15/2023

Policy# GP2024 - 112

**Certificate Holder/Additional Insured:**

University of Alaska Land Management

Term of Certificate: Various

1815 Bragaw Street, Suite 101

Anchorage

AK

99508

Annual Re-issue: Yes

**Re: City of Coffman Cove - DogWood Subdivision Special Use for Internet Antenna / Tract G - 3.41 Acre: Storage Area**

Please be advised that City of Coffman Cove is a member of the Alaska Municipal League Joint Insurance Association, Inc. (AMLJIA), and participates in the self-insured and loss-pooling programs checked below, which are administered by the AMLJIA for those municipalities and school districts:

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<input checked="" type="checkbox"/> Workers' Compensation	Statutory Benefits		7/1/2023 to 7/1/2024

On behalf of the member, the AMLJIA agrees with and represents to certificate holder, that within the limits and provisions of the above program, AMLJIA will provide defense, payment, loss or indemnification funding in accordance with the terms of the contractual assumption of the member contained in the agreement.

**CANCELLATION:**

Should any of the above described coverage be canceled before the expiration date thereof, notice will be delivered in accordance to the Participant Coverage Memorandum provisions.

This certificate is issued for information only and gives no rights to the certificate holder. This certificate does not amend, extend or alter the coverage provided by the AMLJIA.

Kevin Smith, ARM  
Executive Director

cc: City of Coffman Cove



Alaska Municipal League Joint Insurance Association, Inc.

807 G Street, Suite 356 | Anchorage, AK 99501 | Phone (800)337-3682 | Fax (907)279-3615

**CERTIFICATE OF COVERAGE**

6/15/2023

Policy# GP2024 - 112

**Certificate Holder**

US Forest Service

Term of Certificate: Various

PO Box 19001

Thorne Bay

AK

99919

Annual Re-issue: Yes

**Re: City of Coffman Cove - Evidence of Coverage: 5 Acre Motocross Trail**

Please be advised that City of Coffman Cove is a member of the Alaska Municipal League Joint Insurance Association, Inc. (AMLJIA), and participates in the self-insured and loss-pooling programs checked below, which are administered by the AMLJIA for those municipalities and school districts:

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Executive Director

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cc: City of Coffman Cove



# EMPLOYER'S NOTICE OF COVERAGE

**TO THE EMPLOYEES OF THE UNDERSIGNED:**

**Your employer is covered by:**

**Alaska Municipal League Joint Insurance Association, Inc.**

Company

**807 G Street, Suite 356**

Street and Number

**Anchorage**

City

**Alaska**

State

**99501**

Zip Code

**For the period from** 7/1/2023 **Through** 7/1/2024 at 12:01 A.M. standard time at employer's address shown on policy

**AMLJIA Claims Department**

Alaska Adjusting Company

**807 G Street, Suite 356**

Street and Number

**Anchorage**

City

**Alaska**

State

**99501**

Zip Code

**(907) 258-2625 or (800) 337-3682**

Telephone

This insurance pays benefits for job-connected injuries, illnesses or death as provided by the Alaska Workers' Compensation Act.

**City of Coffman Cove**

Employer

By

Title

Witness

Witness

Immediately (not later than 30 days from injury or death date) give your employer and the Alaska Workers' Compensation Board written notice of a job-related injury, illness, or death. Get the "Report of Occupational Injury or Illness" form from your employer for this purpose.

If you have questions about your rights or benefits under the Alaska Workers' Compensation Act, contact the insurer at the above address and the Alaska Workers' Compensation Board at the nearest office listed below:

**ANCHORAGE**

3301 Eagle Street  
Suite 304

Anchorage, AK 99503

(907) 269-4980

**FAIRBANKS**

675 Seventh Avenue  
Station K

Fairbanks, AK 99701-4586

(907) 451-2889

**JUNEAU**

P.O. Box 115512

1111 W. 8th Street, Room 305

Juneau, AK 99811-5512

(907) 465-2790

**NOTICE TO EMPLOYER: AS 23.30.060 requires that you post this notice in three conspicuous places on the employer's premises.**



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**ASSISTANCE AGREEMENT**

1. Award No. 6905671950009		2. Modification No. 0005	3. Effective Date See block 27	4. CFDA No. 20.224
5. Awarded To COFFMAN COVE CITY OF Attn: GINA CARVARETTA 102 DENALI COFFMAN COVE AK 99918		6. Sponsoring Office FEDERAL HIGHWAY ADMINISTRATION FHWA WESTERN FED LANDS DIVISION 610 E FIFTH STREET Vancouver WA 98661		7. Period of Performance 03/06/2019 through 12/31/2024
8. Type of Agreement <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other	9. Authority 23 U.S.C. 204		10. Purchase Request or Funding Document No.	
11. Remittance Address COFFMAN COVE CITY OF Attn: COFFMAN COVE CITY OF PO BOX 18135 COFFMAN COVE AK 99918		12. Total Amount Govt. Share: \$951,800.00  Cost Share : \$0.00  Total : \$951,800.00		13. Funds Obligated This action: \$0.00  Total : \$951,800.00
14. Principal Investigator	15. Program Manager SAMANTHA SHIELDS Phone: 360-619-7847		16. Administrator Federal Highway Administration FHWA WESTERN FED LANDS DIVISION 610 E FIFTH STREET Vancouver WA 98661	
17. Submit Payment Requests To FHWA Delphi eInvoicing System <a href="https://einvoice.esc.gov">https://einvoice.esc.gov</a>		18. Paying Office FHWA Delphi eInvoicing System <a href="https://einvoice.esc.gov">https://einvoice.esc.gov</a>		19. Submit Reports To Samantha.Shields@dot.gov
20. Accounting and Appropriation Data See Schedule				
21. Research Title and/or Description of Project AK COFFMAN 51(1), LUCK LAKE ACCESS IMPROVEMENT				
For the Recipient		For the United States of America		
22. Signature of Person Authorized to Sign		25. Signature of Grants/Agreements Officer  <b>ANGY LEE</b> Digitally signed by ANGY LEE LILJEDAHL		
23. Name and Title	24. Date Signed	26. Name of Officer ANGY LILJEDAHL		27. Date Signed Date: 2023.06.29 08:04:02 -07'00'

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
6905671950009/0005

PAGE OF  
2 | 2

NAME OF OFFEROR OR CONTRACTOR  
COFFMAN COVE CITY OF

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>UEI: LQZ8RLRGPAL5 AK COFFMAN 51(1), Luck Lake Road</p> <p>Amendment 0004 serves to update the Agreement Officer's Representative (AOR).</p> <p>Amendment 0004 is a no-cost administrative amendment that hereby relieves Aaron Eklund of his duties as the AOR, and appoints Sam Shields as the new AOR.</p>				

ANGY LEE  
LILEDALH

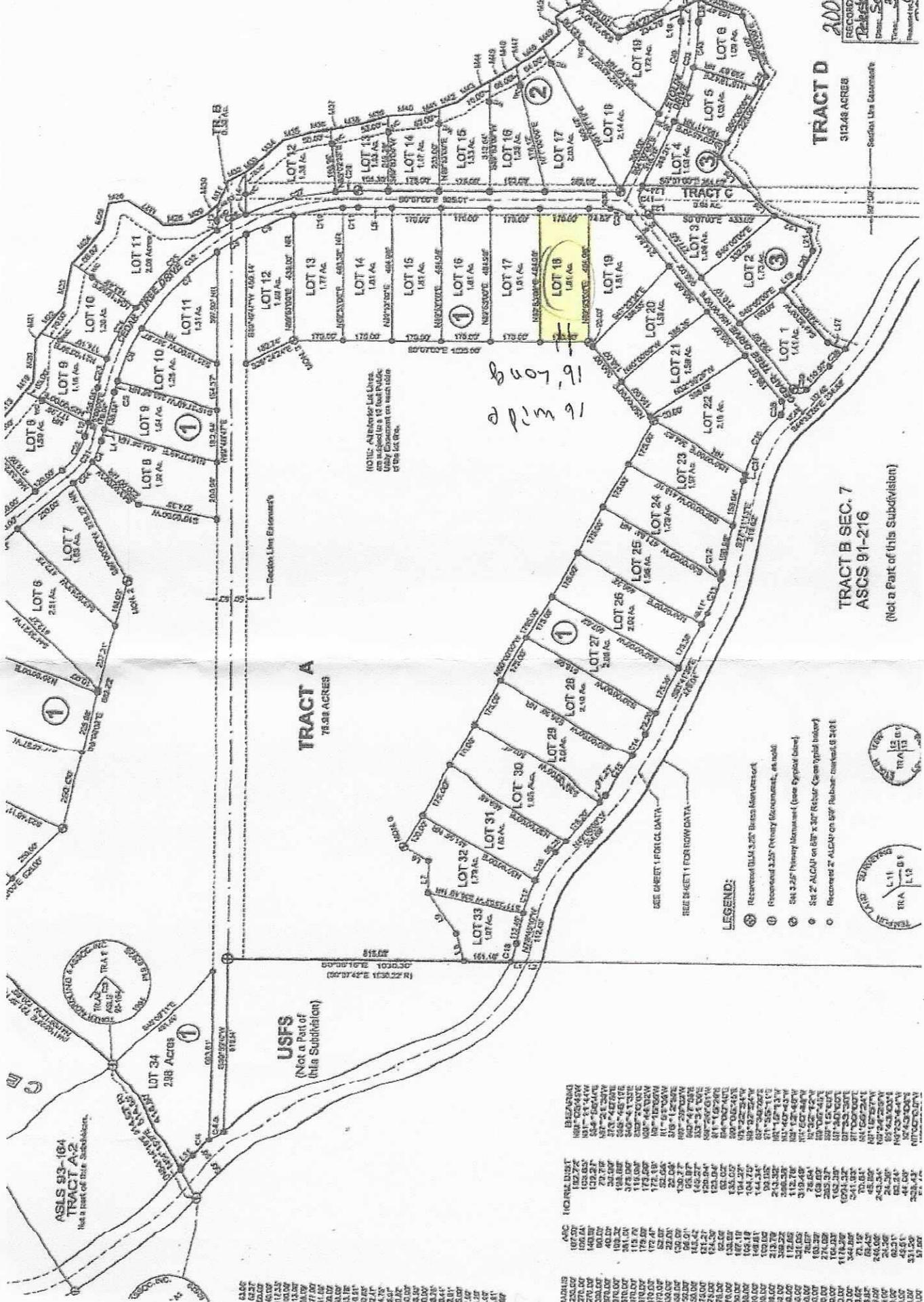
## Hydraulic line replacement:

- ~It needs to have some general main on hydraulic lines
- ~right now it is not operational
- ~Needs 2-4 lines that are blown/ leaking issues

Along with general maintenance

Paul is capable to do the replacement.

ASLS 93-104  
TRACT A-2  
Not a Part of this Subdivision.



2008-14  
RECORDED FILE  
Book: 311  
Page: 316  
Tract: 312.48 Acres

**TRACT D**  
312.48 ACRES  
Section Line Easements

**TRACT B SEC. 7**  
**ASCS 91-216**  
(Not a Part of this Subdivision)

- LEGEND:**
- ① Recorded 01/14/2005 Bates Maintenance
  - ② Easement 2/25/1999 Primary Government, as made
  - ③ 54' 2 1/2" Primary Easement (see Easement Book)
  - ④ 54' 2" ALCAU on 80' x 30' Right-of-Way (see Easement Book)
  - ⑤ Recorded 2/14/2001 on 50' Right-of-Way (see Easement Book)



BEARING	DISTANCE
N81°05'45"W	102.72'
S81°55'44"W	102.83'
N82°05'44"W	102.94'
S82°15'43"W	103.05'
N82°25'42"W	103.16'
S82°35'41"W	103.27'
N82°45'40"W	103.38'
S82°55'39"W	103.49'
N83°05'38"W	103.60'
S83°15'37"W	103.71'
N83°25'36"W	103.82'
S83°35'35"W	103.93'
N83°45'34"W	104.04'
S83°55'33"W	104.15'
N84°05'32"W	104.26'
S84°15'31"W	104.37'
N84°25'30"W	104.48'
S84°35'29"W	104.59'
N84°45'28"W	104.70'
S84°55'27"W	104.81'
N85°05'26"W	104.92'
S85°15'25"W	105.03'
N85°25'24"W	105.14'
S85°35'23"W	105.25'
N85°45'22"W	105.36'
S85°55'21"W	105.47'
N86°05'20"W	105.58'
S86°15'19"W	105.69'
N86°25'18"W	105.80'
S86°35'17"W	105.91'
N86°45'16"W	106.02'
S86°55'15"W	106.13'
N87°05'14"W	106.24'
S87°15'13"W	106.35'
N87°25'12"W	106.46'
S87°35'11"W	106.57'
N87°45'10"W	106.68'
S87°55'09"W	106.79'
N88°05'08"W	106.90'
S88°15'07"W	107.01'
N88°25'06"W	107.12'
S88°35'05"W	107.23'
N88°45'04"W	107.34'
S88°55'03"W	107.45'
N89°05'02"W	107.56'
S89°15'01"W	107.67'
N89°25'00"W	107.78'
S89°35'59"W	107.89'
N89°45'58"W	108.00'
S89°55'57"W	108.11'
N90°05'56"W	108.22'
S90°15'55"W	108.33'
N90°25'54"W	108.44'
S90°35'53"W	108.55'
N90°45'52"W	108.66'
S90°55'51"W	108.77'
N91°05'50"W	108.88'
S91°15'49"W	108.99'
N91°25'48"W	109.10'
S91°35'47"W	109.21'
N91°45'46"W	109.32'
S91°55'45"W	109.43'
N92°05'44"W	109.54'
S92°15'43"W	109.65'
N92°25'42"W	109.76'
S92°35'41"W	109.87'
N92°45'40"W	109.98'
S92°55'39"W	110.09'
N93°05'38"W	110.20'
S93°15'37"W	110.31'
N93°25'36"W	110.42'
S93°35'35"W	110.53'
N93°45'34"W	110.64'
S93°55'33"W	110.75'
N94°05'32"W	110.86'
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N94°25'30"W	111.08'
S94°35'29"W	111.19'
N94°45'28"W	111.30'
S94°55'27"W	111.41'
N95°05'26"W	111.52'
S95°15'25"W	111.63'
N95°25'24"W	111.74'
S95°35'23"W	111.85'
N95°45'22"W	111.96'
S95°55'21"W	112.07'
N96°05'20"W	112.18'
S96°15'19"W	112.29'
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S100°55'51"W	115.37'
N101°05'50"W	115.48'
S101°15'49"W	115.59'
N101°25'48"W	115.70'
S101°35'47"W	115.81'
N101°45'46"W	115.92'
S101°55'45"W	116.03'
N102°05'44"W	116.14'
S102°15'43"W	116.25'
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N104°45'28"W	117.90'
S104°55'27"W	118.01'
N105°05'26"W	118.12'
S105°15'25"W	118.23'
N105°25'24"W	118.34'
S105°35'23"W	118.45'
N105°45'22"W	118.56'
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N106°05'20"W	118.78'
S106°15'19"W	118.89'
N106°25'18"W	119.00'
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S106°55'15"W	119.33'
N107°05'14"W	119.44'
S107°15'13"W	119.55'
N107°25'12"W	119.66'
S107°35'11"W	119.77'
N107°45'10"W	119.88'
S107°55'09"W	119.99'
N108°05'08"W	120.10'
S108°15'07"W	120.21'
N108°25'06"W	120.32'
S108°35'05"W	120.43'
N108°45'04"W	120.54'
S108°55'03"W	120.65'
N109°05'02"W	120.76'
S109°15'01"W	120.87'
N109°25'00"W	120.98'
S109°35'59"W	121.09'
N109°45'58"W	121.20'
S109°55'57"W	121.31'
N110°05'56"W	121.42'
S110°15'55"W	121.53'
N110°25'54"W	121.64'
S110°35'53"W	121.75'
N110°45'52"W	121.86'
S110°55'51"W	121.97'
N111°05'50"W	122.08'
S111°15'49"W	122.19'
N111°25'48"W	122.30'
S111°35'47"W	122.41'
N111°45'46"W	122.52'
S111°55'45"W	122.63'
N112°05'44"W	122.74'
S112°15'43"W	122.85'
N112°25'42"W	122.96'
S112°35'41"W	123.07'
N112°45'40"W	123.18'
S112°55'39"W	123.29'
N113°05'38"W	123.40'
S113°15'37"W	123.51'
N113°25'36"W	123.62'
S113°35'35"W	123.73'
N113°45'34"W	123.84'
S113°55'33"W	123.95'
N114°05'32"W	124.06'
S114°15'31"W	124.17'
N114°25'30"W	124.28'
S114°35'29"W	124.39'
N114°45'28"W	124.50'
S114°55'27"W	124.61'
N115°05'26"W	124.72'
S115°15'25"W	124.83'
N115°25'24"W	124.94'
S115°35'23"W	125.05'
N115°45'22"W	125.16'
S115°55'21"W	125.27'
N116°05'20"W	125.38'
S116°15'19"W	125.49'
N116°25'18"W	125.60'
S116°35'17"W	125.71'
N116°45'16"W	125.82'
S116°55'15"W	125.93'
N117°05'14"W	126.04'
S117°15'13"W	126.15'
N117°25'12"W	126.26'
S117°35'11"W	126.37'
N117°45'10"W	126.48'
S117°55'09"W	126.59'
N118°05'08"W	126.70'
S118°15'07"W	126.81'
N118°25'06"W	126.92'
S118°35'05"W	127.03'
N118°45'04"W	127.14'
S118°55'03"W	127.25'
N119°05'02"W	127.36'
S119°15'01"W	127.47'
N119°25'00"W	127.58'
S119°35'59"W	127.69'
N119°45'58"W	127.80'
S119°55'57"W	127.91'
N120°05'56"W	128.02'
S120°15'55"W	128.13'
N120°25'54"W	128.24'
S120°35'53"W	128.35'
N120°45'52"W	128.46'
S120°55'51"W	128.57'
N121°05'50"W	128.68'
S121°15'49"W	128.79'
N121°25'48"W	128.90'
S121°35'47"W	129.01'
N121°45'46"W	129.12'
S121°55'45"W	129.23'
N122°05'44"W	129.34'
S122°15'43"W	129.45'
N122°25'42"W	129.56'
S122°35'41"W	129.67'
N122°45'40"W	129.78'
S122°55'39"W	129.89'
N123°05'38"W	130.00'
S123°15'37"W	130.11'
N123°25'36"W	130.22'
S123°35'35"W	130.33'
N123°45'34"W	130.44'
S123°55'33"W	130.55'
N124°05'32"W	130.66'
S124°15'31"W	130.77'
N124°25'30"W	130.88'
S124°35'29"W	130.99'
N124°45'28"W	131.10'
S124°55'27"W	131.21'
N125°05'26"W	131.32'
S125°15'25"W	131.43'
N125°25'24"W	131.54'
S125°35'23"W	131.65'
N125°45'22"W	131.76'
S125°55'21"W	131.87'
N126°05'20"W	131.98'
S126°15'19"W	132.09'
N126°25'18"W	132.20'
S126°35'17"W	132.31'
N126°45'16"W	132.42'
S126°55'15"W	132.53'
N127°05'14"W	132.64'
S127°15'13"W	132.75'
N127°25'12"W	132.86'
S127°35'11"W	132.97'
N127°45'10"W	133.08'
S127°55'09"W	133.19'
N128°05'08"W	133.30'
S128°15'07"W	133.41'
N128°25'06"W	133.52'
S128°35'05"W	133.63'
N128°45'04"W	133.74'
S128°55'03"W	133.85'
N129°05'02"W	133.96'
S129°15'01"W	134.07'
N129°25'00"W	134.18'
S129°35'59"W	134.29'
N129°45'58"W	134.40'
S129°55'57"W	134.51'
N130°05'56"W	134.62'
S130°15'55"W	134.73'
N130°25'54"W	134.84'
S130°35'53"W	134.95'
N130°45'52"W	135.06'
S130°55'51"W	135.17'
N131°05'50"W	135.28'
S131°15'49"W	135.39'
N131°25'48"W	135.50'
S131°35'47"W	135.61'
N131°45'46"W	135.72'
S131°55'45"W	135.83'
N132°05'44"W	135.94'
S132°15'43"W	136.05'
N132°25'42"W	136.16'
S132°35'41"W	136.27'
N132°45'40"W	136.38'
S132°55'39"W	136.49'
N133°05'38"W	136.60'
S133°15'37"W	136.71'
N133°25'36"W	136.82'
S133°35'35"W	136.93'
N133°45'34"W	137.04'
S133°55'33"W	137.15'
N134°05'32"W	137.26'
S134°15'31"W	137.37'
N134°25'30"W	137.48'
S134°35'29"W	137.59'
N134°45'28"W	137.70'
S134°55'27"W	137.81'
N135°05'26"W	137.92'
S135°15'25"W	138.03'
N135°25'24"W	138.14'
S135°35'23"W	138.25'
N135°45'22"W	138.36'
S135°55'21"W	138.47'
N136°05'20"W	138.58'
S136°15'19"W	138.69'
N136°25'18"W	138.80'
S136°35'17"W	138.91'
N136°45'16"W	139.02'
S136°55'15"W	139.13'
N137°05'14"W	139.24'
S137°15'13"W	139.35'
N137°25'12"W	139.46'
S137°35'11"W	139.57'
N137°45'10"W	139.68'
S137°55'09"W	139.79'
N138°05'08"W	139.90'
S138°15'07"W	140.01'
N138°25'06"W	140.12'
S138°35'05"W	140.23'
N138°45'04"W	140.34'
S138°55'03"W	140.45'
N139°05'02"W	140.56'
S139°15'01"W	140.67'
N139°25'00"W	140.78'
S139°35'59"W	140.89'
N139°45'58"W	141.00'
S139°55'57"W	141.11'
N140°05'56"W	141.22'
S140°15'55"W	141.33'
N140°25'54"W	141.44'
S140°35'53"W	141.55'
N140°45'52"W	141.66'
S140°55'51"W	141.77'
N141°05'50"W	141.88'
S141°15'49"W	141.99'
N141°25'48"W	142.10'
S141°35'47"W	142.21'
N141°45'46"W	142.32'
S141°55'45"W	142.43'
N142°05'44"W	142.54'
S142°15'43"W	142.65'
N142°25'42"W	142.76'
S142°35'41"W	142.87'
N142°45'40"W	142.98'
S142°55'39"W	143.09'
N143°05'38"W	143.20'
S143°15'37"W	143.31'
N143°25'36"W	143.42'
S143°35'35"W	143.53'
N143°45'34"W	143.64'
S143°55'33"W	143.75'
N144°05'32"W	143.86'
S144°15'31"W	143.97'
N144°25'30"W	14

want to put driveway in





"By The Sea" Arts & Seafood Festival  
P.O. Box 18167, Coffman Cove, AK 99918

(907)821-5116

[info@artsandseafoodfestival.com](mailto:info@artsandseafoodfestival.com)

[www.artsandseafoodfestival.com](http://www.artsandseafoodfestival.com)

## PROPOSAL

June 26, 23

City of Coffman Cove Council Members:

The Arts & Seafood Festival Committee is submitting a proposal to the City for the use of the Coffman Cove Ferry Terminal for the August 11<sup>th</sup> & 12<sup>th</sup>, 2023 festival.

The Committee is requesting the use of the terminal buildings, the fenced-in area, the area outside of the fence as well as the ferry terminal parking lot.

Set to begin set up on July 23<sup>rd</sup>, 2023. Break down and cleanup to be completed by August 27<sup>th</sup>, 2023.

The Committee is asking permission to use the water outside of the maintenance building for dishes, hand washing stations and tent weight buckets.

The Committee is requesting the City to donate three dumpsters. We ask that two dumpsters be placed outside of the fenced area against the rock wall and one dumpster placed on the right side of the maintenance building on the sidewalk.

The Committee will also place six Port-a-Potties outside the fenced area, against the rock wall.

Thank you,

"By The Sea" Arts & Seafood Festival Committee



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

455 3<sup>RD</sup> Avenue, Suite 140  
Fairbanks, Alaska 99701-4737  
Main: 907.451.2749  
Fax: 907.451.2742

VIA EMAIL

May 12, 2023

The Honorable Mikael Ashe  
Mayor, City of Coffman Cove  
PO Box 18047  
Coffman Cove, AK 99918

**RE: FY24 NATIONAL FOREST RECEIPTS PROGRAM**

Dear Mayor Ashe,

The Division of Community and Regional Affairs (DCRA) is pleased to provide the attached FY24 National Forest Receipts Program (NFR) application. Carefully review the application and attached instructions. The completed FY24 NFR application must be received by August 15, 2023.

Email to: [caa@alaska.gov](mailto:caa@alaska.gov)

Subject line **"Entity Name, NFR, FY24 Application"**

Mail to: DCCED/DCRA

Attn: Samantha Lannet, Grants Administrator  
455 3<sup>rd</sup> Avenue, Suite 140  
Fairbanks, AK 99701

This application may include Secure Rural Schools (SRS) payment for Federal Fiscal Year 23. For more information on SRS go to the following website: <https://www.fs.usda.gov/working-with-us/secure-rural-schools>. If you have any questions regarding the program or require assistance in completing the application, please contact me at [samantha.lannet@alaska.gov](mailto:samantha.lannet@alaska.gov) or call (907)451-2749.

Sincerely,

A handwritten signature in cursive script, appearing to read "Samantha Lannet".

Samantha Lannet  
Grants Administrator

Enclosures – Instruction Page  
FY24 NFR Application

**NATIONAL FOREST RECEIPTS PROGRAM**  
**FY2024 MUNICIPALITY APPLICATION AND CERTIFICATION**  
**DEADLINE: AUGUST 15, 2023**

<b>NAME OF MUNICIPALITY</b> City of Coffman Cove	<b>Unique Entity ID#</b>	<b>CONTACT NAME</b> Terra Green
<b>MAILING ADDRESS</b> PO Box 18047		<b>CONTACT EMAIL ADDRESS</b> treasurer@ccalaska.com
<b>CITY, STATE, ZIP CODE</b> Coffman Cove AK 99918		<b>CONTACT PHONE &amp; FAX NUMBER</b> (907) 329-2233/No Fax

**Accounting Report for SFY 23 Roads Payment:**

- 1) Total SFY 23 Roads Payment: \$ 26,803.89
- 2) Indicate amount **expended on Public Roads** during SFY 23 (July 1, 2022 – June 30, 2023):
- a) Operation \$ 20,994.29
  - b) Maintenance \$ 5,809.60
  - c) Repair \$ 0
  - d) Construction \$ 0
- TOTAL** \$ 26,803.89

**Road Maintenance Report:**

Report only those roads located within the city's boundaries maintained by the city as of September 30, 2022.

- 1) Miles of city roads approved for SFY 23 program: 13.69
- 2) Miles of new city roads maintained as of September 30, 2022: 0
- 3) Total miles (add #1 and #2 above) of city roads claimed for SFY 24 program: 13.69
- \* Does the city have a road maintenance agreement with DOT to maintain State roads? Yes  No
- 4) Miles of State roads maintained by the city as of September 30, 2022: 0

**CERTIFICATION and ASSURANCES:**

The applicant certifies that to the best of my knowledge and belief, the information in this application is true and correct and the applicant agrees to comply with the laws and regulations, which are used to administer National Forest Receipts Program funds, and must provide documentation to the department upon request. The applicant also certifies that the municipality has not been suspended or debarred from participating in federal programs.

\_\_\_\_\_  
Mayor or Manager Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

**National Forest Receipts Program (NFR)  
Municipality Instructions - 2<sup>nd</sup> Class City  
FY2024 Application Requirements and Certification**

National Forest Receipts Program regulations (3 AAC 132.050) require all entities that may be eligible for participation in the national forest receipts program (3 AAC 132.040) to submit an annual application including:

- **An accounting report that documents the expenditure of income received from the NFR program for State Fiscal Year (SFY) 23 Roads payment,**
- **Unique Entity ID generated by [SAM.gov](https://sam.gov),**
- **Copy of State DOT road maintenance agreement (if applicable), and**
- **Certification and Assurances.**

**Roads Payment:**

**3 AAC 132.080. Calculation of locally maintained roads**

(a) The amount of a payment made under the national forest receipts program to a municipality in the unorganized borough for public roads will be calculated based upon the number of road miles located within the municipality over which the municipality exercises road powers plus the number of state road miles maintained by the municipality under a road maintenance agreement with the state in effect as of September 30 of the state fiscal year immediately preceding the application year.

To find your total NFR payment amount for SFY 23 go to website:

<https://www.commerce.alaska.gov/dcra/eGrantsOnLine/Pages/RevenueSharing.aspx>

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATIONS IS AUGUST 15, 2023**

Email to: [caa@alaska.gov](mailto:caa@alaska.gov)

Subject line **"Entity Name, NFR, FY24 Application"**

Ex. "City of Angoon - NFR - FY24 Application"

Fax to: (907)451-2742

Mail to: DCCED/DCRA

Attn: Samantha Lannet, Grants Administrator

455 3<sup>rd</sup> Avenue, Suite 140

Fairbanks, AK 99701

Statutes, regulations, and application are available on our website:

<https://www.commerce.alaska.gov/web/dcra/grantandfunding/NationalForestReceipts.aspx>

National Forest Receipts and Secure Rural Schools information is available at website:

<https://www.fs.usda.gov> and <https://www.fs.usda.gov/working-with-us/secure-rural-schools>.

**NOTE:** Municipalities, who expend \$750,000 or more in federal awards from all sources in a fiscal year, are required to complete a federal single audit for that year.

If there are questions concerning the National Forests Receipt Program, please contact Samantha Lannet at (907)451-2749 or email [samantha.lannet@alaska.gov](mailto:samantha.lannet@alaska.gov).

**DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC  
DEVELOPMENT (DCCED)**

**NATIONAL FOREST RECEIPTS PROGRAM  
FY2024 APPLICATION FORM**



**APPLICATION MUST BE SUBMITTED TO DCCED  
NO LATER THAN  
AUGUST 15, 2023**

**E-mail**

[caa@alaska.gov](mailto:caa@alaska.gov)

**Subject Line: "Municipality Name, FY24, NFR"**

**OR Mail to:**

**State of Alaska DCCED  
National Forest Receipts Program  
455 3rd Avenue, Suite 140  
Fairbanks, Alaska 99701-4737**

**State of Alaska  
Mike Dunleavy, Governor**

**Department of Commerce, Community, and  
Economic Development  
Julie Sande, Commissioner**

**Division of Community and Regional Affairs  
Sandra Moller, Director**

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
 from July 01, 2022 to June 30, 2023  
 Organization Totals

	Actual	Budget	Variance
<b>Revenue</b>			
Water / Sewer Revenues	\$150,770.29	\$181,635.00	(\$30,864.71)
Other Revenues	0.00	6,801.67	(6,801.67)
Harbor/Dock Revenue - Launch & Parking fees	178.00	780.00	(602.00)
City Elections	300.00	400.00	(100.00)
AK Coastal Aggregates Contract	0.00	2,000.00	(2,000.00)
Post Office Contract	16,743.96	16,744.00	(0.04)
Gaming - July 4th Picnic Donations	0.00	300.00	(300.00)
Gaming	(330.00)	0.00	(330.00)
Gaming - Raffle Revenue	745.00	0.00	745.00
Garbage Services Revenue	36,344.63	65,250.00	(28,905.37)
Garbage Services Revenue - Landfill / Dump Fees	1,008.44	2,000.00	(991.56)
Harbor/Dock Revenue - Annual Moorage	40,128.70	44,393.00	(4,264.30)
Harbor/Dock Revenue - Harbor Revenue Electricity	408.00	300.00	108.00
Harbor/Dock Revenue - Transient Moorage	8,841.51	15,000.00	(6,158.49)
Administration	2,428.06	816.55	1,611.51
Marine Exchange & AK Coastal Aggregates	2,412.00	2,412.00	0.00
Land Leases	19,640.09	13,000.00	6,640.09
Building Rentals	7,503.94	7,600.00	(96.06)
Equipment Rentals	340.00	0.00	340.00
Advertising	1,452.00	0.00	1,452.00
Misc. Sales	167.00	15,420.00	(15,253.00)
Donations	6,071.83	700.00	5,371.83
Interest Income	1,077.86	2,118.14	(1,040.28)
Finance Charge Income	970.47	2,010.00	(1,039.53)
GRANT FUNDS State - Library Operating Grant (PLAG)	7,000.00	7,000.00	0.00
GRANT FUNDS State - Community Assistance	79,426.94	73,072.00	6,354.94
GRANT FUNDS State - Shared Fisheries Business Tax	5,224.69	300.00	4,924.69
GRANT FUNDS State - OWL Internet Funds	3,583.20	3,500.00	83.20
GRANT FUNDS State - State of Alaska Elections	0.00	400.00	(400.00)
GRANT FUNDS Federal - Payment in Lieu of Taxes	58,781.97	49,840.63	8,941.34
GRANT FUNDS Federal - NFR-Timber Receipts	26,803.89	26,439.75	364.14
GRANT FUNDS - Reuben E. Crossett Grant	0.00	5,000.00	(5,000.00)
GRANT FUNDS Federal - Interlibrary Cooperation Gra	0.00	5,000.00	(5,000.00)
GRANT FUNDS Federal - Federal Lands Access Program	0.00	200.00	(200.00)
GRANT FUNDS Federal - American Rescue Plan Act (AR	24,778.92	28,257.48	(3,478.56)
GRANT FUNDS Federal - Western Fed Lands - Loggers	912,046.99	941,219.73	(29,172.74)
GRANT FUNDS Federal - USDA/USFS/RAC	90,000.00	90,000.00	0.00
<b>Total Revenue</b>	<b>1,504,848.38</b>	<b>1,609,909.95</b>	<b>(105,061.57)</b>
<b>Expenses</b>			
Salaries	126,962.08	180,003.32	53,041.24
Salaries/ Wages - Stipend	1,575.00	2,400.00	825.00
Salaries/ Wages - Holiday/Bonus pay	2,002.86	2,002.86	0.00
Salaries/ Wages - Vacation Pay	0.00	3,298.11	3,298.11
Salaries/ Wages - Payroll Taxes	12,081.51	17,051.56	4,970.05
Salaries/ Wages - Workers Compensation	8,409.00	17,649.26	9,240.26
Travel Expense - Per Diem	0.00	900.00	900.00
Travel Expense - Airfare	0.00	1,400.00	1,400.00
Travel Expense	0.00	1,250.00	1,250.00
Travel Expense - Training/workshop/conf. fees	0.00	2,500.00	2,500.00
Equipment - Vehicle & Equipment Fuel	7,528.03	7,755.07	227.04
Consulting Fees	975.00	5,975.00	5,000.00

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
 from July 01, 2022 to June 30, 2023  
 Organization Totals

	Actual	Budget	Variance
Legal & Lobbyist	1,091.50	5,000.00	3,908.50
Bookkeeping	764.16	1,000.00	235.84
Water Testing	1,269.75	1,514.60	244.85
Contract Services	991,551.59	1,061,248.01	69,696.42
Equipment	0.00	10.00	10.00
Equipment - Equipment/ Material Purchase	25,611.21	37,483.88	11,872.67
Office & Clerical Supplies - Computers/Printers	792.11	3,850.00	3,057.89
Maintenance Vehicles & Equip.	9,714.91	18,900.00	9,185.09
Maintenance Facilities	2,556.33	12,843.88	10,287.55
Equipment - Parts and Tools	4,054.04	6,904.00	2,849.96
Chemicals	5,996.15	5,781.01	(215.14)
Books	2,665.04	3,000.00	334.96
Office & Clerical Supplies - Freight & Postage	2,849.11	5,403.58	2,554.47
Office & Clerical Supplies	2,792.18	2,174.65	(617.53)
Office & Clerical Supplies - Copier Supplies	1,125.15	1,450.68	325.53
Electricity	27,127.50	30,473.57	3,346.07
Dump/ Pumping Fees	18,767.92	27,448.80	8,680.88
Lift Station Maintenance & Repa	0.00	5,000.00	5,000.00
Office & Clerical Supplies - Telephone	10,113.50	13,376.47	3,262.97
Office & Clerical Supplies - Internet Access/ Web	21,767.55	23,257.57	1,490.02
Operating Expenses - Garbage Expense	3,374.50	4,679.00	1,304.50
Operating Expenses - Water/ Sewer Expense	560.00	5,886.25	5,326.25
Operating Expenses - Heating Oil & Firewood	22,377.83	25,935.82	3,557.99
Operating Expenses - General liability	3,213.32	3,607.67	394.35
Operating Expenses - Facility Insurance	24,607.00	24,607.00	0.00
Equipment - Vehicle & Equipment Insurance	3,030.53	3,326.30	295.77
Operating Expenses - Crime insurance	400.00	400.00	0.00
Childrens Programs	700.00	1,000.00	300.00
Licenses/Fees/ Subscriptions	7,182.77	3,501.77	(3,681.00)
Advertising and Publications	0.00	3,000.00	3,000.00
Bank Fees - Bank Service Charge	182.43	361.98	179.55
Bank Fees - Merchant Bank Card Fees	6,644.24	8,124.39	1,480.15
<b>Total Expenses</b>	<b><u>1,362,415.80</u></b>	<b><u>1,592,736.06</u></b>	<b><u>230,320.26</u></b>
<b>Excess (Deficit) of Revenue over Expenses</b>	<b><u>\$142,432.58</u></b>	<b><u>\$17,173.89</u></b>	<b><u>\$125,258.69</u></b>

**City of Coffman Cove**  
**Budget Comparison - Current Revision**  
 from July 01, 2022 to June 30, 2023  
 Fund Streets & Roads

Revenue	Actual	Budget	Variance
<i>Also on page 1 which includes all totals</i>			
GRANT FUNDS Federal - NFR-Timber Receipts	\$0.00	\$26,439.75	(\$26,439.75)
GRANT FUNDS Federal - Federal Lands Access Program	0.00	100.00	(100.00)
GRANT FUNDS Federal - Western Fed Lands - Loggers	912,046.99	941,219.73	(29,172.74)
GRANT FUNDS Federal - USDA/USFS/RAC	90,000.00	90,000.00	0.00
<b>Total Revenue</b>	<b><u>1,002,046.99</u></b>	<b><u>1,057,759.48</u></b>	<b><u>(55,712.49)</u></b>
<b>Expenses</b>			
Salaries	5,809.60	8,000.00	2,190.40
Salaries/ Wages - Payroll Taxes	579.16	750.00	170.84
Salaries/ Wages - Workers Compensation	928.87	2,320.00	1,391.13
Equipment - Vehicle & Equipment Fuel	1,763.92	1,500.00	(263.92)
Contract Services	976,523.28	1,046,219.70	69,696.42
Equipment - Equipment/ Material Purchase	3,114.17	5,000.00	1,885.83
Maintenance Vehicles & Equip.	1,804.52	2,500.00	695.48
Equipment - Parts and Tools	3,000.00	5,000.00	2,000.00
Office & Clerical Supplies - Freight & Postage	403.94	550.00	146.06
Electricity	1,455.28	1,618.79	163.51
Operating Expenses - General liability	354.29	354.29	0.00
Equipment - Vehicle & Equipment Insurance	379.00	379.00	0.00
<b>Total Expenses</b>	<b><u>996,116.03</u></b>	<b><u>1,074,191.78</u></b>	<b><u>78,075.75</u></b>
<b>Excess (Deficit) of Revenue over Expenses</b>	<b><u>\$5,930.96</u></b>	<b><u>(\$16,432.30)</u></b>	<b><u>\$22,363.26</u></b>

Date: 06/29/2023

To: Coffman Cove City Council

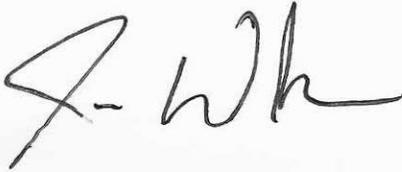
From: Jason & Anggi Wakefield

Subject: Permission to cross right of way to build a drive way

Coffman Cove City Council,

I am requesting permission to cross the Coffman Cove city right of way in order to build 1, possibly 2 driveways (a loop) for a residence on our 1.6 acres lot of 109 Wolf Court, Block 1 Lot 4, Coffman Loop Phase 1, Petersburg District 2018-6.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "J. Wakefield". The signature is fluid and cursive, with the first letter "J" being particularly large and stylized.

Jason Wakefield

PO Box 18032

Coffman Cove AK, 99918

(907) 329-2400

Date: 07/11/2023

To: Coffman Cove City Council

From: Coffman Cove Community Baptist Church; Jason Wakefield

Subject: Permission to cross right of way to build a drive way

Coffman Cove City Council,

I am requesting permission to cross the Coffman Cove city right of way in order to build 1 drive way for a residence on the church lot of 100 NW Harpoon Way, Block 1 Lot 17, Coffman Point.

Thank you for your consideration,

A handwritten signature in blue ink, appearing to read "Jason Wakefield".

Jason Wakefield, Pastor

Coffman Cove Community Baptist Church

PO Box 18032

Coffman Cove AK, 99918

(907) 329-2400