

**City of Coffman Cove**  
**Special Meeting & Workshop**  
**Thursday June 2<sup>nd</sup> 2011 @ 7:00 pm at City Hall**

**WORKSHOP**

1. Budget FY12 was discussed. Several categories are over and should be adjusted for next year. Fuel, electricity and supplies are over budget in almost all departments. Misty and Bridget will work together on the budget and present to council.
2. The storage area will be placed on the agenda for the next meeting to establish a fee for parking boat trailers.
3. July 4<sup>th</sup> fireworks were discussed. It was the public's desire that the City purchase fireworks both to sale and to set off for display. Randy Neuberger volunteered to help with the selling and the display on the 4<sup>th</sup>. The proceeds from the sale of fireworks will go to the Fire Department. The Fire Department will also purchase the fireworks. Donation jars will be set out now for anyone wishing to help with this project.

**Call to order:** 8:20 pm

**Roll Call:** Randy Lenz, here; Misty Fitzpatrick, here; Carolyn Duncan, here; Gary Wilburn, here; Sara Yockey, resigned June 2<sup>nd</sup> at 2:00 pm per letter; Elaine Price, here; Mariana Carter, absent. Quorum present.

**Pledge of Allegiance:**

**Public Comment:** none

**Persons to be heard:** none

**Approval of Agenda:** Misty made a motion to approve the special meeting agenda, Gary seconded; AIF.

**Agenda:**

1. **Harbor improvement bid award** – Three companies submitted bids by the deadline. Sitka electric at \$596315.50, Puffin Electric at \$584,912.00, and Anchor Electric at \$690,641.00. Misty made a motion to accept Puffin Electric's bid and award them the harbor project, Randy seconded. Roll Call: Carolyn: yes, Randy: yes, Gary: yes, Misty: yes, Elaine: yes. AIF.
2. **Viking lumber use of the log transfer facility** – Bryce Dahlstrom spoke with Elaine about using the log transfer facility for the next year and a half to haul logs into Coffman Cove and barge them out. There would be a barge approximately every other day. Council suggested Elaine negotiate for \$2/1000 board feet, leave the area in better shape than when found, maintain any gravel road used for hauling and the maintenance and use of the waste area.

Misty made a motion to give Elaine the authority to fairly negotiate this business transaction, Randy seconded. AIF

3. **City employee job descriptions** – Employee job descriptions for all positions except the Project Manager were presented to the council for review. Bridget will have the remaining description available for review at the next meeting. Elaine made a motion to accept the descriptions as presented, Misty seconded. AIF

**Public Comment** - Randy Neuberger requested signage on the main road for the log trucks. Two signs stating no use of jake brakes and slow down for children. Four-wheeler safety and the cordoning off of the log transfer facility were also discussed. It is the council and public's desire that both the community and Viking employees be safe and free from harm during the time they use the log transfer facility.

**Adjourn:** 8:50 pm

**ATTEST:**

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Misty Fitzpatrick, Mayor

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Bridget Wright, City Clerk