

**City of Coffman Cove**  
**Regular City Council Meeting**  
**December 8, 2009 @ : 11:30 a.m.**  
**At City Hall**  
**Platting Board Meeting 11:15a.m.**

**Call to Order:** Misty Fitzpatrick called the meeting to order at 11:34 a.m.  
**Roll Call:** Sara Yockey, P; Carolyn Duncan, P; Elaine Price, P; Misty Fitzpatrick, P; Mariana Carter, E; Gary Wilburn, P; Bill Fitzpatrick, P.

**Pledge of Allegiance**

**Public Comment**

**Approval of Agenda – Elaine Price motion to approve the consent agenda. Sara Yockey second. AIF**

**Persons to Be Heard**

**Consent Agenda:**

1. Regular/Special Meeting Minutes
2. Water/Sewer Report
3. Project Manager’s Report
4. Mayor’s Report
5. Harbormaster Report
6. IFA Report

**Resolutions & Ordinances**

- 1. Ordinance 10-01 – Port Authority Ordinance -** we had a public hearing on this Ordinance. Elaine Price explained she has spoken with Mr. Gaddy, who’s an attorney in Anchorage. One of the lady’s in his law firm was instrumental in writing the original State Statutes that gave us the authority to form a port authority. Elaine has written him a letter with a little history as to why we are doing this, basically asking if we can belong to two port authorities and can we stay a member of the IFA. If the council votes to pass this Ordinance today then the city can have a special election during the 3<sup>rd</sup> week in January for the public vote. There will be 3 questions on the ballot. 1) the Port Authority, 2) the APOC (financial disclosure), and 3) the VPSO. Bill Fitzpatrick asked if there would be a conflict with the Alaska Marine Hwy. coming in here in the future, if we form a port authority. Elaine explained she has checked into all of these issues and there is no conflict. The Council discussed the options for naming the Port Authority. There were a number of names discussed. *Elaine Price motion to call the Port Authority the “North End Ferry”. Gary Wilburn second. AIF*

*Elaine Price motion to pass Ordinance 10-01 Port Authority. Carolyn Duncan second. ROLL CALL VOTE: Gary Wilburn, Yes; Bill Fitzpatrick, No; Carolyn Duncan, Yes; Sara Yockey, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes. Passed – 1 opposed . (Bill Fitzpatrick)*

2. **Resolution 10-09 – Rate Adjustment Schedule A – overdue bills** Gary Wilburn made a suggestion to put a lien on any persons property who has overdue bills, if the council so chooses. Sara Yockey explained the council had decided to do a \$5 compounding overdue bill charge. She was told it is not legal to charge over 18% so the council now has to make a change to the charges on overdue bills. It was decided to charge \$5 a month for under \$50, and over \$50 it will be \$10 a month. *Elaine Price motion to charge \$5 a month late fee for under \$50 and \$10 late fee per month for over \$50. Gary Wilburn second. ROLL CALL VOTE: Misty Fitzpatrick, Yes; Elaine Price, Yes; Bill Fitzpatrick, Yes; Carolyn Duncan, Yes; Gary Wilburn, Yes; Sara Yockey, Yes. AIF*  
*Elaine Price motion to pass Resolution 10-09. Misty Fitzpatrick second. ROLL CALL VOTE: Carolyn Duncan, Yes; Bill Fitzpatrick, Yes; Gary Wilburn, Yes; Sara Yockey, Yes; Elaine Price, Yes, Misty Fitzpatrick, Yes. AIF*

#### **Unfinished Business**

1. **RFP – Install Water Meters** - there were two bids submitted. *Misty Fitzpatrick motion to accept Northern Pacific Construction’s bid to install the Water Meters. Gary Wilburn second. ROLL CALL VOTE: Elaine Price, Abstain; Sara Yockey, Yes; Gary Wilburn, Yes; Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Bill Fitzpatrick, Yes. PASSED*

2. **Rental Agreement – Ferry Maintenance Bld.** - looking at the changes made to the rental agreement that were suggested by the council at the last meeting. Gary Wilburn suggested we take care to make the place secure. *Elaine Price motion to pass the Rental Agreement. Carolyn Duncan second. 4 in favor, 2 opposed (Carolyn Duncan, Bill Fitzpatrick). PASSED*

#### **New Business**

1. **Harbormaster Position** – discussion followed concerning the Harbor issues. The job posting will be open until January.

2. **Review Boat Harbor Rate Scale Attachment A** - much discussion followed. 1) Harbormaster must make sure the boats that are hot-berthing are paying moorage. 2) apply different rate for transient boats who will pay before they leave the dock versus being billed ½ again as much if we have to bill them. Put Harbor Ordinance on February agenda.  
Hire Harbormaster in February.

**Public/Council Comment**

**Adjourn: *Misty Fitzpatrick motion to adjourn 1pm. Gary Wilburn second AIF***

**Passed and Approved on: February 18, 2009**

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**Mayor/Vice Mayor**

**ATTEST:**

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**Cindy Huff, City Clerk**