

City of Coffman Cove
Regular City Council Meeting
Friday, November 20, 2009 @ 7: p.m.
At City Hall
Public Hearing – 6:45 pm

The Public Hearing was to address the Port Authority Ordinance. There was much discussion concerning what to name it. There were a number of suggestions made but no final decision. The names presented were: Tongass Island Connection, Tongass Ferry Connection, Southeast Alaska Ferry Entity (S.A.F.E.), Alaska Rainforest Ferry, The Ferry Boat.

Call to Order: Misty Fitzpatrick called the meeting to order at 7:04 pm.

Roll Call: Sara Yockey, P; Gary Wilburn, P; Misty Fitzpatrick, P; Carolyn Duncan, P; Marianna Carter, A; Elaine Price, P; Bill Fitzpatrick, P.

Pledge of Allegiance

Public Comment

Persons to Be Heard

Approval of Agenda – Elaine Price motion to approve the agenda. Gary Wilburn second . AIF

Consent Agenda:

1. Regular/Special Meeting Minutes
2. Water/Sewer Report
3. Project Manager's Report
4. Mayor's Report
5. Harbormaster Report
6. IFA Report

Elaine Price motion to approve the Consent Agenda. Misty Fitzpatrick second. AIF

Resolutions & Ordinances

1. **Ordinance 10-01 – Port Authority Ordinance** - postponed until Dec. 8th mtg.
2. **Resolution 10-07 – Shared Fisheries Business Tax** - this is money the State has collected from the Commercial Fishermen. They in turn give back a portion of this money to the communities which have been impacted by commercial fisheries. **Elaine Price motion to pass Resolution 10-07 – Shared Fisheries Business Tax. Sara Yockey second. Roll Call Vote: Elaine Price, Yes; Bill Fitzpatrick, Yes; Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Sara Yockey, Yes; Gary Wilburn, Yes.**

3. **Resolution 10-08 – IFA Yearly Subsidy** - the IFA is asking the State of Alaska for a yearly subsidy to run the Ferry from Hollis to Ketchikan. *Elaine Price motion to pass Resolution 10-08 – IFA Yearly Subsidy. Misty Fitzpatrick second Roll Call Vote: Bill Fitzpatrick, Yes; Elaine Price, Yes; Carolyn Duncan, No; Misty Fitzpatrick, Yes; Gary Wilburn, Yes; Sara Yockey, Yes.*
4. **Resolution 10-09 - Coffman Cove Utilities Rate Scale Adjustment** – *Gary Wilburn motion to table until Dec. 8th meeting. Elaine Price second. AIF*
5. **Resolution 10-10 – Amendments to Participation Agreement & Bylaws of AML/JIA** - *Elaine Price motion to approve Resolution 10-10 – Amendments to Participation Agreement & Bylaws of AML/JIA. Sara Yockey second. Roll Call Vote: Sara Yockey, Yes; Misty Fitzpatrick, Yes; Gary Wilburn, Yes; Elaine Price, Yes; Carolyn Duncan, Yes; Bill Fitzpatrick, Yes.*

Unfinished Business

1. Overdue Accounts – Elaine asked Sara to put this on the Agenda because we have chronic overdue accounts. Elaine recommended the Council review this problem 3 or 4 times per year. Our credit agency was supposed to garnish certain of these people's permanent funds this year and they didn't do it. Misty Fitzpatrick asked if Elaine had heard of Cornerstone. She thought it might be worth researching them. *Gary Wilburn motion to change collection agency. Sara Yockey second.* Discussion followed; Elaine explained there are two ways it can be done. The city can hire someone local and have them collect for half of the amount owed. Sara Yockey feels the city should handle it ourselves. Misty Fitzpatrick suggested we let Sara try to see what she can do before we turn it over to another collection agency. Elaine will call Northern Credit Services to see if we can get our accounts back. *Called for the question. All opposed. Motion failed. Elaine Price motion to try to collect locally and hire a different collection agency to collect the bills over \$2500 dollars at this time. Sara Yockey second.* Elaine explained, this means the city will work with the people who are here right now and the ones who have a big bill who have never paid, we'll hire an aggressive agency to go right after their land. *AIF Motion passed.* Review in 3 or 4 months. Gary Wilburn recommended certified letters be sent.

2. W/S Meters & Valves - Ron Rusher and Randy Wright have talked about going 1 day a month and putting in about 4 or 5 meters in one day. At the end of the year they would all be done and that way the city wouldn't have to pay out quite so much money at one time. That gives the city two choices: 1) we can hire it done; or 2) Ron is willing to work with the contractor, which means we can extend the contract we already have or we can put it out to bid and see what happens. Remembering, when you put in meters you need crushed rock. This can be an issue, there is crushed rock made locally, we can purchase crushed rock from Klawock Rock and there is crushed rock in town that is under question and the city cannot purchase that rock. We will put out an RFP stating specifically; whoever puts in a bid will have to have access to crushed rock, must have a truck, must have the right sized backhoe, have the paper work regulations required and if they are going to hire a laborer they must pay taxes and workers compensation.

3. Electricity to Coffman Island - the council had budgeted some money toward this project. Barry with AP&T called with a cost estimate for the line, laying the

line and a transformer, of just over \$19,400 this will run the line from next to Judy Willis's property across the bay to Coffman Island. This does not include a diver or a boat as the city will provide these. More discussion followed explaining what Blue Water Christian Camp has planned to this point. ***Misty Fitzpatrick motion to contribute the budgeted \$5000 toward getting electricity over to Coffman Island. Sara Yockey second. Roll Call Vote: Gary Wilburn, Yes; Carolyn Duncan, Yes; Elaine Price, Abstain; Misty Fitzpatrick, Yes; Sara Yockey, Yes; Bill Fitzpatrick, Yes.***

4. Coffee Business in Library - Discussion followed. ***Gary Wilburn motion to put a Coffee Business at the Library. Sara Yockey second. 3 Yes 3 No motion failed.*** Further discussion followed. ***Misty Fitzpatrick motion to make a portion of the Library and turn it into a DEC approved, leasable coffee enterprise. Sara Yockey second. Roll Call Vote: Sara Yockey, Yes; Elaine Price, Yes; Bill Fitzpatrick, Yes; Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Gary Wilburn, Yes.***

5. Street Sweeper - it was budgeted last year for a street sweeper then the council voted to remove it from the budget. The city is looking at having the streets paved so we will need a street sweeper. It has been recommended to purchase a Skidsteere sweeper, as it can be used for other things as well. Elaine Price will do research on the Skidsteere sweeper and get back to the council with the information. The council will then determine to put an amount for the street sweeper back on the budget.

New Business

1. Ribbon Cutting Ceremony – September 2010 - Mike Trafallis with Fed. Hwys. called and they plan on being done with the hwy. project in September. He feels it would be appropriate to have a ribbon cutting ceremony because it has been multiple years it has turned out to be a huge project. We never really had a good celebration for the opening of the Ferry Terminal, we are going to have the streets paved, and we're going to have the new dock expansion in. So, there will be a lot of entities that will have put money into Coffman Cove, Fed Hwys., State DOT, the Denali Commission, our State Representatives, Fed. Representatives and it was our thought that we have an event. Because people's calendars fill up very fast we want to start planning something now so we can send out a 'save the date'. It will cost some money, but would be worthwhile for all that has been accomplished here in Coffman Cove. ***Elaine Price motion to plan a Ribbon Cutting Ceremony in September 2010. Misty Fitzpatrick second. AIF***

2. V.P.S.O. - there is no funding available at this time. There are 2 communities on the waiting list ahead of Coffman Cove at this time. It was suggested to put this on the ballot for the special election in January. ***Sara Yockey motion to add V.P.S.O. to the ballot in January. Gary Wilburn second. AIF passed***

3. Grader Operator - Snow removal - Doug Price has offered to train Travis Hedges on the grader so we will have a backup operator. ***Elaine Price motion to put Travis Hedges on the Grader Operator list for snow removal at \$16 per hour while he is training. Gary Wilburn second. Roll Call Vote: Carolyn***

Duncan, Yes; Gary Wilburn, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes; Bill Fitzpatrick, Yes; Elaine Price, Yes.

4. December meeting moved to 8th at 11:30 a.m. - this will be a special meeting as everyone will be leaving for vacation. It was discussed to change the time of the meetings to 2 p.m. temporarily through the winter months. *Sara Yockey motion to move the time of the Council Meetings to 2 p.m. during the winter months. Misty Fitzpatrick second. AIF*

5. Motion to add Sara Yockey as Treasurer & remove Paula Douglass - Elaine Price motion to add Sara Yockey as Treasurer and remove Paula Douglass from the accounts. Misty Fitzpatrick second. AIF

6. Rental Agreement - Ferry Terminal Bld. - it was suggested Elaine Price check with the insurance concerning this. Put on the December agenda. Misty would like to amend the agreement to include what will be charged if there is any mess left at all. It will state if there is a mess left the city will hire someone to clean it up and the person leaving the mess will be charged that amount. So, there will be an hourly charge for cleaning up a mess of \$30 per hour. We will add to the agreement, No smoking, No drinking. Rental charges to add; \$150 per week and \$600 per month. Also, to be added "the city reserves the right to refuse rental service to anyone". *Misty Fitzpatrick motion to rent the Ferry maintenance building contingent upon Insurance approval. Sara Yockey second. 4 Yes Gary Wilburn No, Carolyn Duncan No. passed*

7. Appoint Council Member to Platting Board - Sara Yockey volunteered. *Elaine Price motion to appoint Sara Yockey to the Platting Board. Misty Fitzpatrick second. AIF*

8. Unusual road cost on Meter Install - Linda Webster - Council must abide by the ordinances of the city. The city cannot relieve any of the costs from this bill.

9. Sara Yockey shared she would like the council to revisit the budget more than once a year. This will be on the December agenda.

10. Evaluation Doug Price - Gary Wilburn motion to give Doug Price a raise to \$22.00 an hour. Misty Fitzpatrick second. Roll Call Vote: Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes; Bill Fitzpatrick, Yes; Gary Wilburn, Yes; Elaine Price, Abstain. Motion passed

Public/Council Comment Gary Wilburn shared his concerns of people using the city shop for personal use or working on other's vehicles. It was explained this was dealt with and won't be happening any longer.

It was decided to put the EMS vehicle under the pavilion for the winter months.

Adjourn: Gary Wilburn motion to adjourn 9:40. Misty Fitzpatrick second AIF

Passed and Approved on: December 8, 2009

Mayor/Vice Mayor

ATTEST:

Cindy Huff, City Clerk