

City of Coffman Cove
Regular City Council Meeting
Thursday, October 15, 2009 @ 7: p.m.
At City Hall

Call to Order: Willy Johnson called the meeting to order at 7:03 pm
Roll Call: Willy Johnson, Misty Fitzpatrick, Carolyn Duncan, Marianna Carter, Elaine Price. All present

Pledge of Allegiance

Public Comment – Randy Wright shared, Barry from AP&T will be getting back to him with the cost for running the electricity to Coffman Island. Randy also shared Dave Matelski is surveying it. Willy Johnson stated he thought the public was most interested in what the cost would be.

1. Fill Council Seat G - there were 2 applicants for the Seat. Willy read the letters that were submitted from Bill Fitzpatrick and Sabrina Adamson. Elaine Price suggested the council swear in the new council members before there was a vote because they were the ones to be working with the new person. *Elaine Price motion to swear in the new council members before the vote for council seat G is taken. Misty Fitzpatrick second. AIF motion passed.*

2. Swear in New Council Members – Misty Fitzpatrick, Elaine Price, Sara Yockey, Gary Wilburn.

1a. Appoint Council Seat G – *Elaine Price motion to appoint Bill Fitzpatrick to council Seat G. Sara Yockey second.*

Roll Call Vote: Sara Yockey, Yes; Misty Fitzpatrick, No; Elaine Price, Yes; Gary Wilburn, Yes; Carolyn Duncan, Yes; Mariana Carter, Yes. Motion passed 1 (Misty Fitzpatrick dissenting vote).

3. Appoint Mayor/Vice Mayor - Misty felt she didn't know enough to do the job well. *Carolyn Duncan motion to appoint Misty Fitzpatrick for Mayor. Gary Wilburn second.*

Roll Call Vote: Mariana Carter, Yes; Gary Wilburn, Yes; Elaine Price, Yes; Sara Yockey, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, No.

Vice Mayor – *Gary Wilburn motion to nominate Sara Yockey as Vice Mayor. Misty Fitzpatrick second.*

Roll Call Vote: Carolyn Duncan, Yes; Elaine Price, Yes; Sara Yockey, Yes; Gary Wilburn, Yes; Mariana Carter, Yes; Misty Fitzpatrick, Yes.

Persons to Be Heard: Kent Miller – SeaRoads; Keith Webb – Electricity to Coffman Island. Kent will reschedule at a later date. Randy Wright shared a little of what is going on with this.

Consent Agenda:

1. Regular/Special Meeting Minutes
2. Water/Sewer Report
3. Project Manager's Report
4. Mayor's Report
5. Harbormaster Report
6. IFA Report

Elaine Price motion to approve the Consent Agenda. AIF

Resolutions & Ordinances

- 1. Ordinance 10-01 – Port Authority Ordinance** - Elaine Price shared the city has voted and now feels we should have a workshop before the council approves the ordinance. The city wants to make absolutely sure there is no way they are making any mistakes in the procedure we are following. There will be a workshop in 2 weeks then a public hearing before the next council meeting. *Gary Wilburn motion to table this Ordinance until we have a workshop on it. Misty Fitzpatrick second*
Roll Call Vote: Bill Fitzpatrick, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes; Mariana Carter, Yes; Gary Wilburn, Yes; Carolyn Duncan, Yes; Sara Yockey, Yes.
- 2. Resolution 10-05 – Community Block Grant - Clinic** – Elaine Price shared the Denali Commission is taking a long time to approve the funding for our clinic. They are still considering funding us but it has been 6 years. There is money available through a community block grant, they have funded a few clinics and then the city can match it with some money from rural development. Elaine has asked the Denali Commission if we get money from these other sources to build the clinic would they furnish it. She also called the clinic in Craig and asked them if when they move into their new clinic we could have all their old equipment. This resolution is to apply for grant money. The letter of intent must be in by the 1st of November and the grant is due in December. *Elaine Price motion to pass Resolution 10-05 – Community Block Grant – Clinic. Mariana Carter second.*
Roll Call Vote: Mariana Carter, Yes; Misty Fitzpatrick, Yes; Gary Wilburn, Yes; Carolyn Duncan, Yes; Sara Yockey, Yes; Bill Fitzpatrick, Yes; Elaine Price, Yes.
- 3. Resolution 10-06 – Wood Fired Boiler** the energy authority has put out another notice for alternative energy grants. Since the city has been talking about putting in a Garn wood fired boiler Elaine would like to apply for this grant. *Elaine Price motion to pass Resolution 10-06 – Wood Fired Boiler. Gary Wilburn second.*
Roll Call Vote: Elaine Price, Yes; Bill Fitzpatrick, Yes; Mariana Carter, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes; Gary Wilburn, Yes.

Unfinished Business

1. Recycling – anyone interested? Misty shared she feels it is the right thing to do but wants to know if the city is going to cooperate. Elaine shared she has the vision for something island wide and region wide. There are a number of projects that could be done that would allow the city to build revenue sources. There was much discussion on the different ideas presented for use of the glass and plastic materials. Elaine will continue to do further research. It was suggested Sabrina either put out a questionnaire or go door to door to verify community interest. This question will be added to the ballot at the special election.

2. W/S Kodiak Dr. & Harbor Ave. – award contract – Northern Pacific Construction proposes to extend water and sewer mainline from the end of service on Harbor Ave. to a location behind the Post Office for \$92,500. Bedding materials, fill material, waste removal, trenching labor, survey and resurfacing of the roadway with crushed rock will be supplied by Northern Pacific Construction. This work will include installation of approximately 450 feet of water main, 500 feet of sewer main, six (6) water /sewer service stub-outs to property lines, two (2) sewer man holes and one (1) fire hydrant according to CRW water and sewer extension plan. Thank you, Randy Wright. Elaine explained there is \$300,000 left over from the paving bid. She is going to ask if we can include Kodiak, Fairbanks (it was not on the original list) and ask them if they'd buy a street sweeper with some of the money that's left over. Randy's proposal is just for the work. The city will purchase the materials. We have some of the materials, such as man holes, fire hydrants and some sewer mains on hand.

Mariana Carter motion to accept Northern Pacific's bid for \$92,500 and the bid for the road realignment for \$88,000. Sara Yockey second.

Roll Call Vote: Sara Yockey, Yes; Mariana Carter, Yes; Elaine Price, Abstain; Gary Wilburn, Yes; Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Bill Fitzpatrick, Yes.

3. Commercial Firewood Enterprise – Elaine gave an update on what's going on with the commercial firewood enterprise. She spoke with Andrew Thoms from Sitka Conservation Society. There is no money available from Rural Development for a Fellerbuncher. Our wood supply would be the State of Alaska Department of Natural Resources Forestry Division. They want to thin up 1st Dog and 2nd Dog. They want it done with a Fellerbuncher. We could use the thinned wood for firewood. They will give us 250 acres a year that we can work on. Steve Seeley told Elaine he has one of these wood processors. He said he would load it on the barge, bring it out here, set it up and show us how to use it as a trial use for as long as we want to use it because he is not using it. Andrew Thoms in Sitka is willing to do a business plan for us. There is a Fellerbuncher working at Winter Harbor. Gary Wilburn suggested Mariana and Neil Carter take Bill Fitzpatrick over to Winter Harbor to look over this operation. This equipment to run this operation will all be purchased with grant money. Mike Barnett requested to go along with them.

New Business

1. Remove signers Kevin Moore & Randy Wright from bank account/add Misty Fitzpatrick, Gary Wilburn, Mariana Carter, Sara Yockey/motion to add Sara Yockey & Cindy Huff as sub-administrators to banking account. Gary Wilburn motion to remove signers Kevin Moore & Randy Wright and add Misty Fitzpatrick, Gary Wilburn, Mariana Carter, and Sara Yockey as check signers and also add Sara Yockey and Cindy Huff as sub-administrators to the banking account. Misty Fitzpatrick second. Motion amended to add Bill Fitzpatrick to the check signer list. Misty Fitzpatrick second.

Roll Call Vote: Carolyn Duncan, Yes; Elaine Price, Yes; Mariana Carter, Yes; Bill Fitzpatrick, Yes; Gary Wilburn, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes.

2. Overdue W/S & Garbage bills – late charge or finance charge? – Sara Yockey as Treasurer proposed doing one or the other instead of doing both. It was suggested the city charge a late charge that would go up by \$5 every month it was overdue. Example: \$5 for the first 30 days overdue, \$10 for the second 30 day \$15 for the third and so on. Misty Fitzpatrick motion to implement a late charge for overdue water/sewer and garbage bills to compound by \$5 for every thirty (30) day period they are overdue. This will include all city enterprises. Sara Yockey second.

Roll Call Vote: Misty Fitzpatrick, Yes; Mariana Carter, Yes; Gary Wilburn, Yes; Sara Yockey, Yes; Carolyn Duncan, Yes; Elaine Price, Yes; Bill Fitzpatrick, Yes. Resolution to amend rate schedule on next agenda.

3. Watershed Committee – Gary Wilburn suggested the city just increase the signs around the water shed and not get involved with the Forest Service and other agencies. Elaine reminded everyone we were going to form a sub-committee from city council to talk about it periodically at the council meetings and participate in an island wide watershed association so if there is ever any money we will get part of it, but we don't want to start a watershed council. This will be on the agenda every 3 or 4 months.

4. Christmas Display – Elaine Price motion to purchase 4 lights to put up along the Harbor. Gary Wilburn second.

Roll Call Vote: Bill Fitzpatrick, Yes; Elaine Price, Yes; Carolyn Duncan, Yes; Mariana Carter, Yes; Sara Yockey, Yes; Misty Fitzpatrick, Yes; Gary Wilburn, Yes;

5. AML/ACoM/NEO Training in Anchorage – (new council members) anyone interested? Gary Wilburn motion to send Sara Yockey, Cindy Huff and Misty Fitzpatrick to Anchorage for training. Misty Fitzpatrick second.

Roll Call Vote: Elaine Price, Yes; Bill Fitzpatrick, Yes; Mariana Carter, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes; Gary Wilburn, Yes.

6. POW Youth Academy - Mariana Carter would like to look into this further. Elaine will email Mariana's contact information to Richard Peterson.

Young Growth Inventory - one of the things holding back the changing over of the Timber Industry in Southeast is the young growth inventory. The Forest Service should have this but they don't. Southeast Conference has made this a #1 priority. Randy Wanamaker one of the Tongass Futures Roundtable members has gone to his organization in Juneau and they have put forth 2 thousand dollars towards raising the money to see this project through. It is a challenge to other communities to do the same. The city and borough of Juneau matched it with \$10,000. They are hoping each community will match it with a certain amount of money to get this inventory so we'll know what's out there and the Timber Industry can move ahead. It was suggested to put in \$500 to \$1000. Carolyn Duncan asked if we shouldn't put in a little more as we were 90 some percent timber. Elaine explained she didn't want to send the money unless it is an inventory the Forest Service will accept. That must be one of the key components to sending a check.

Carolyn Duncan motion to contribute \$2000 from the disaster fund to facilitate the Young Growth Inventory in conjunction with Gold Belt but we need to make sure it meets the Forest Service inventory criteria before we go ahead with it.

Mariana Carter second.

Roll Call Vote: Gary Wilburn, Yes; Elaine Price, Yes; Bill Fitzpatrick, Yes; Mariana Carter, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes.

Public Comment:

8. EXECUTIVE SESSION – employee evaluations - Sara Yockey, Ron Rusher *Elaine Price motion to adjourn to Executive Session for the purpose of employee evaluations. Misty Fitzpatrick second. AIF*

Misty Fitzpatrick reconvened council meeting at 9:19pm.

Elaine Price motion to give Ronnie Rusher a \$2.00 raise when he shows the council he has his level 1 proof of certification. Bill Fitzpatrick second.

Roll Call Vote: Elaine Price, Yes; Bill Fitzpatrick, Yes; Mariana Carter, Yes; Carolyn Duncan, Yes; Sara Yockey, Yes; Misty Fitzpatrick, Yes; Gary Wilburn, Yes.

Misty Fitzpatrick motion to give Sara Yockey a raise to \$15.50 an hour. Gary Wilburn second.

Roll Call Vote: Bill Fitzpatrick, Yes; Elaine Price, Yes; Carolyn Duncan, No; Mariana Carter, Yes; Gary Wilburn, Yes; Misty Fitzpatrick, Yes.

Elaine Price motion to bump the raise for Sara Yockey to \$16.00 an hour. Carolyn Duncan second.

Roll Call Vote: Mariana Carter, Yes; Carolyn Duncan, Yes; Gary Wilburn, Yes; Bill Fitzpatrick, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes.

Adjourn: Elaine Price motion to adjourn at 9:24. Misty Fitzpatrick second AIF

Passed and Approved on: November 20, 2009

Mayor/Vice Mayor

ATTEST:

Cindy Huff, City Clerk