

City of Coffman Cove
Regular City Council Meeting
Thursday, July 16, 2009 @ 7: p.m.
At City Hall
Platting Board Meeting 6:45 p.m.

Platting Board Mtg.

Call to Order: Allan Thompson, present; Elaine Price, present; Johnna Holbrook, excused; Dave Matelski, excused; Willy Johnson, present. The meeting was called to order at 6:55 pm No discussion on Ethel's Subdivision. Beilgard Subdivision, some discussion about the subdivision becoming smaller. *Elaine made a motion to approve Hamar AIF motion passed. Beilgard Allan Motion to approve AIF motion passed.* Allan Thompson adjourned the meeting at 6:59pm

Call to Order: Willy Johnson called the meeting to order at 7 pm

Roll Call: Elaine Price, ; Willy Johnson, ; Carolyn Duncan, ; Misty Fitzpatrick, ;Marianna Carter, ; Kevin Moore All present

Pledge of Allegiance

Public Comment: Jim Shoemaker, plant services discussion about doing recycling he is here to answer a few questions. They are a for profit company willing to do community donations, willing to work with the city they will provide the ocean freight. It takes a lot to fill up those big containers. He asked if we have any idea how much we are talking about recycling. Elaine answered we have done it in the past so it is done right, needs a place to put the container and someone to watch it she asked if the library qualifies for a non profit org. He answered yes. Elaine Price asked is it just alum. cans? He said he really doesn't have the answer, do the research to see where you can make money. Willy feels it would be more effective if the container is here in Coffman cove. Jim asked if we have the means to move a container after it has been set on the ground? Willy answered; one of our local contractors could possibly do this. Jim can get the info for us on what is going to make money whether it is plastic, cardboard, glass or paper. EP had ideas for recycling paper, making large pellets for fire starter. Jim asked if we can start off simple like with alum. cans. And see how it works and then look at expanding the program. Sabrina Adamson is the contact person for recycling Jim can work with her to get things going.

Theresa Vanaken problems with the post office, she is concerned her box was given away, what is the normal protocol for opening and closing boxes. She also has concerns about more than one person being behind the counter and the confidentiality. The council explained there has been training going on. Willy Johnson thanked Theresa and Frank for bringing this to our attention and it will be addressed, if there is anything in the future please bring it to the council's attention.

Teresa asked how long is the post master going to be gone? Until school starts back up again.

Frank Wetherbee had a problem with the P.O. mailed a check, the person did not receive it, he sent another check almost a month later, the recipient received both postmarked the same day.

Willy Johnson directed Elaine to get Darrell on the job of filling in the hole in front of Debbie Igo's place.

Approval of Agenda: Carolyn Duncan had a question about Fish & Game. Elaine answered they will be out for next month's meeting. *Carolyn Duncan made a motion to approve the special and reg. mtg. minutes w/holding the consent agenda due to lack of info. AIF motion carries*

Persons to Be Heard: Elaine Price asked if the council had read the letter from Bruce Jones and if she can respond that they did not notify us that they were vacating the building and we still feel they are obligated to pay the utilities through the end of the fiscal year. We had the electricity turned off and the Marine Exchange uses the Starband to monitor the marine traffic all through Clarence straits so they opted to pay the electricity to have use of the star band.

Consent Agenda:

1. Regular/Special Meeting Minutes
2. Water/Sewer Report
3. Project Manager's Report
4. Mayor's Report
5. Harbormaster Report
6. IFA Report

Unfinished Business

1. Sign Policy: Misty will put something in writing

2. Garbage Rates & Recycling: 1) It is hard to say if we are losing we need to do a cost analysis. There is trouble with the harbor dumpster. Misty suggested looking at Allan's tally sheet to see if we can see what we are making there or if we are losing money. Allan suggested putting another dumpster at the harbor. Misty said this would open more opportunity for people who don't pay to use the dumpster. Elaine would like to pull the dumpster at the harbor in September. We only have one full time moorage in the winter; they could make arrangements to dump theirs at the city office. Misty suggested having Darrel lock the dumpster at night and unlock them in the morning. We have a cable we could do this. Allan said he will talk to Larry about rigging something up on Saturday.

3. Bus, Boat & Pick-up Policy – draft, Elaine feels the boat should spend most of its life on the trailer under the covered area. Carolyn would like to see one approved operator for the boat. Elaine stated the boat trailer will be here tomorrow. Kevin would like to see a log book in the city bus, also a service log book. EP thought this is a good beginning for the policy if the council has anything to add and then present at the next council mtg.

New Business

1. **Ron Rusher – Gas Station:** Ron would like to know if he can keep the gas station there until next season. If he does anything right now he is shut down. If we do pave this summer Ron will do what he has to so the paving will not be interrupted. It will be moved across the street unless the city will allow them to keep it there. Elaine Price has no problem with it as long as there is

forward motion. She does not want to be without gas. Willy said this has been going on a long time and it will work as long as Ron doesn't take advantage of the city. Ron agrees and thanks the council. ***Elaine Price made a motion to allow the gas station to stay there until July 1, 2010 with a report of progress in January. AIF Motion passed.***

2. **Appoint 2 Plat Board Members:** Johnna is willing to continue. ***Elaine Price made a motion to re appoint Johnna. AIF motion carries. Willy Johnson made a motion to appoint Misty for seat B. AIF Motion passed.***
3. **Fish & Game - Hatchery Creek** (next month) They will be at next month's meeting to answer any questions.

4. Employee Evaluations:

Elaine Price: Elaine wants her evaluation so she can have a raise. She has taken on a lot of extra responsibilities. Carolyn Duncan stated Elaine has brought in close to \$2 hundred million dollars worth of work projects into the community and she has kept our community alive. Kevin asked what is the cities policy on raises, Elaine answered we do not have a policy. She feels she is a big asset. She is looking out for the future. ***Kevin Moore made a motion to give Elaine a \$2 raise.*** Elaine would like \$5, Willy feels \$5 is too much, he feels Elaine has set herself up in the position she is in and has taken on the extra jobs unnecessarily. He would like to see her have someone else do some of the work. Marianna asked how much does a city administrator make in Craig and Thorne Bay, Thorne Bay starts at 50,000 a year and Craig is 75,000 a year. Misty asked what we are basing the evaluation on and what could she do better and we could give \$2.50 now and work on these things and then get the other \$2.50. It was explained; there is evaluation and then there is setting goals. This is more goal setting than an evaluation. Sometimes they go hand in hand sometimes not. Carolyn Duncan stated Elaine is the only one who has ever set long term goals for herself or the city or other city employees. Misty feels there is a lot of things that are not being said, she would like to see \$2.50 now and change the things she is doing and then reevaluate in 3 months. Mike Ashe brought up that the evaluation should be done in executive session. Willy agreed with this as did others of the council. It was decided to do this next month in executive session. ***Roll Call Vote: Kevin Moore and Willy Johnson vote yes, the rest no, motion failed.***

Willy asked if everyone got the letter from Allan Thompson.

Willy asked what the process for hiring is; Elaine stated there is no process. Willy would like to direct Elaine to use Allan for jobs that come up. She said she forgot about Allan and apologizes.

Allan wants to make the same as all the rest of the truck drivers. There was a lot of inappropriate discussion that followed.

Executive session next meeting: employee evaluations.

Ron Rusher gave a summary report for the water treatment plant. The new tank is more than half full. The plant is running on automatic and running pretty smooth. We have plenty of water for at least the next two weeks. Elaine explained it has been six years working toward this water tank. Also, the next

phase on that project is a permanent water source. (Coffman Creek) Elaine Price stated there were 3 things that came up after the packets went out: the Harbor job is going to bid in August. The Paving job was supposed to bid in July, because of circumstances beyond Chuck Tripp's control it sat on his desk and won't go to bid until August.

Steve Silver called they are extending the Federal Transportation bill for 18 months so he will submit our barge ramp and bulkhead. We have a 1.9 million dollar project; we'll have to do a 20% match which means we'll have to come up with several hundred thousand dollars to match it \$400,000 that we'll have to get through another grant. This will be a big asset for the community if we get the barge ramp in. For those who don't know the administration site was signed over to the city in March so that land plus the log dump is now our property.

Ron Rusher has been getting the water plant all dialed in, we are full up on water. Elaine had to work for 6 years to get the new water plant. The next phase will be a permanent water source.

Debbie Igo requested again the hole in her front yard be filled. Willy stated he would direct Elaine to have Darrell get right on it.

Public Comment: Mike Ashe asked why the coffee machine is still in the budget? The city should not be competing with local business. Marianna stated this will have to go before the council again for a vote before it can be purchased. Willy said the issue is it is still in the budget. Carolyn stated we would not compete with local business it will only be open if Mikes shop is not opened. Mike stated if the library still wants to purchase a coffee machine to call him he would sell his to them.

Adjourn: Willy made a motion to adjourn the meeting at 8:40

Passed and Approved on: August 20, 2009

Mayor/Vice Mayor

ATTEST:

Cindy Huff, City Clerk