

City of Coffman Cove
Special City Council Meeting
Thursday, May 7, 2009 at 7:00 pm
At City Hall
Workshop 6:45 pm

The purpose of this workshop was to discuss the Draft Budget. There was discussion about the Draft Budget among the council members present.

Call to Order: Elaine Price called the special city council meeting to order at 7:00 pm

Roll Call: Elaine Price, P; Randy Wright, P; Carolyn Duncan, P; Willy Johnson, P; Kevin Moore, A,(E); Mariana Carter, P; Misty Fitzpatrick, P;

Pledge of Allegiance

Public Comment n/a

Approval of Agenda *Elaine Price made a motion to approve the agenda as presented. Willy Johnson second. AIF*

Persons to Be Heard

Business:

1. **Kodiak Drive – Dusty Escamillia** ~ Dusty put in a proposal for realigning Kodiak Dr. for the council to consider. . *Elaine Price made a motion to accept Dusty's proposal. Randy Wright second. Roll Call Vote: Carolyn Duncan, Yes; Willy Johnson, Yes; Misty Fitzpatrick, Yes; Mariana Carter, Yes; Elaine Price, Yes; Randy Wright, Yes.*

2. **Latte Machine – proposal from library board** ~ the library board proposes the city buy the latte machine and the library will pay back the money at \$300.00 per year, to be paid back in 10 years. The library will put it out to lease for a local person to run it. They will pay the library a percentage of their profits. They will do it on a six months trial. *Elaine Price made a motion the city buy the latte machine, and the library board pay it back at \$300 a year. Mariana Carter second. Roll Call Vote: Mariana Carter, Yes; Misty Fitzpatrick, No; Carolyn Duncan, Yes; Willy Johnson, No; Randy Wright, Yes; Elaine Price, Yes. Motion carries.*

- 3. Fairbanks Ave. - realign road, add on existing contract?** It was proposed to realign the road, which is currently on city property, so that it will be in the right of way where it should have been originally. It was suggested to just add it on to the existing contract with Northern Pacific Construction for time and materials. This will save on time as we are hoping to have the school pave this road when completed. The council was asked if they wanted to:
1. Leave it the way it is, have the pad be part of the road
 2. Move the road over into the right of way
 3. Add it on to the existing contract with Northern Pacific Const.
 4. Or put it up for bid

Willy Johnson made a motion to realign the road and add it to the existing contract. Misty Fitzpatrick second. Roll Call Vote: Willy Johnson, Yes; Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Mariana Carter, Yes; Randy Wright, Abstain; Elaine Price, conflict, Abstain.

- 4. Water Meters - RFP** - It was decided the city would have their employees install 5 water meters, then have the contractor do 5 water meters, then the council will decide which would be the most economical way to complete this project. There were two RFP's submitted.

1. **RFP - Cove Excavation** – Proposal for: City of Coffman Cove Water Meter Project - Cove Excavation has worked in the past with the City of Coffman Cove installing a few different water meters. We experienced varied conditions with each water meter.

Our Proposal is:

- a. To work with city employees on the isolation of the water meters. This will insure that the water meters are installed to City spec's and regulations.
- b. We will do the required work for cost of time and materials.
Thank you for your business

2. **RFP - Northern Pacific Construction** - Northern Pacific Construction proposes to install five water meters at the locations provided by the City for a total of \$6000.00.

Northern Pacific Construction will provide:

> Small size excavator for excavating and backfilling.	Hourly rate -	\$100.00
> Dump truck for waste and crush delivery		\$ 80.00
> Crushed rock for backfill	Per Yard	\$ 24.00
> Labor for installing meters		\$ 30.00

Northern Pacific Construction is also willing to install same meters on a Time and Material contract at above rates. I think this would establish a more accurate cost base per meter and possibly save money.

Thank you for your consideration.

Misty Fitzpatrick made a motion to go with Northern Pacific Construction's bid of time and materials. Mariana Carter second. Roll Call Vote: Misty Fitzpatrick, Yes; Willy

Johnson, Yes; Carolyn Duncan, Yes; Mariana Carter, Yes; Randy Wright, Abstain; Elaine Price, conflict, Abstain.

It was specified the city employees will keep good records of their work, fuel use, and materials.

Public/Council Comment Misty Fitzpatrick shared she is taking over the paper work and organizing the Fire Department. Ron Hull will remain the fire chief, but Misty will take care of the rest of the work.

There will be a workshop the 4th of June and regular council meeting on June 18th.

Adjourn: Elaine Price motion to adjourn. Misty Fitzpatrick second. AIF

Passed and Approved on: May 14, 2009

Mayor/Vice Mayor

ATTEST:

Cindy Huff, City Clerk