

**City of Coffman Cove  
Special/Regular City Council Meeting  
Monday, December 1, 2008 at 7:00 pm  
At City Hall**

**Workshop/Public Hearing @ 6:30 pm**

There was much discussion concerning the rate change for the garbage pickup. Some ideas suggested were:

- 1) Raise the rates by \$2.00 per can & revisit later to check if working
- 2) Senior rate
- 3) Winter Rate & Summer Rate
- 4) Recycling with the city charging to haul recycled materials

The next issue discussed was installing water meters. The city will move ahead with this solution. There was discussion about Section 7.03.070. Section 7.04.100, DELETE F #7. Section 7.04.110 change the wording to reflect; Meters shall be installed at the customer's expense on new installations only. Anyone who already has water and sewer, the city will pay the cost of installation.

In conclusion when the Ordinance comes up for the vote, the changes will read:

- 1) A \$2.00 raise in garbage rates
- 2) Eliminate #7 – about multiple buildings on lots
- 3) The meters shall be installed at customers expense on new installations only

**Call to Order:** Willy Johnson called the regular city council meeting to order at 7:35pm

**Roll Call:** Kevin Moore, P; Carolyn Duncan, P; Willy Johnson, P; Elaine Price, P; Randy Wright, A; Mariana Carter, P.

**Pledge of Allegiance**

**Public Comment:**

**Approval of Agenda:** *Willy Johnson made a motion to delete #2 under Unfinished Business and Resolution 09-15 Wood Fired Boiler and approve the rest of the Agenda.*

**Kevin Moore second. Discussion:** Carolyn Duncan asked when the Wood Fired Boiler was voted down. Deedee Jeffreys shared she has done a great deal of research on Wood Fired Boilers and suggested we look at that information. Willy stated they would leave Resolution 09-15 on the Agenda for later discussion

**Persons To Be Heard:** Frank Wetherbee stated he thinks the community needs to be very cautious about dealing with the Nature Conservancy. Willy Johnson agreed the city needs to be very careful about writing up the contract with them. Mariana Carter asked for everyone to give their input but please bring facts, with information made available, not just hearsay. Elaine Price explained Erin Dovicin with the Nature Conservancy has been the one to lobby very strongly for the community of Coffman Cove and other

communities on POW to keep jobs available when others have wanted to close things down.

**Appoint Council Seat A:** *Elaine Price made a motion to appoint Misty Fitzpatrick to fill Seat A until the next election. Carolyn Duncan second AIF motion carries*

**Appoint Mayor/Vice Mayor:** *Elaine Price made a motion to appoint Willy Johnson as Vice Mayor. Kevin Moore second . AIF with 1 (Willy Johnson) dissenting vote motion carried*

### **Consent Agenda**

- 1. Regular Meeting Minutes**
- 2. Treasurer's Report**
- 3. Water/Sewer Report**
- 4. Project manager's Report**
- 5. Mayor's Report**
- 6. Harbormaster Report**
- 7. IFA Report**

*Elaine Price made a motion to approve the Consent Agenda. Carolyn Duncan made a motion to approve the Consent Agenda with the deletion of the Budget to be approved at next month's meeting. Willy Johnson second AIF*

### **Resolutions & Ordinances**

- 1. Title VII - Utilities** - *Elaine Price made a motion the council approve Title VII and the Garbage Rate Schedule with Schedule A that shows the rates raised by \$2.00 a can, the deletion of #7 in Section 7.04.100, the wording change in Section 7.04.110 A regarding the installation of meters. Willy Johnson second. Roll Call Vote: Carolyn Duncan, Yes; Kevin Moore, Yes; Willy Johnson, Yes; Elaine Price, Yes; Misty Fitzpatrick, Yes; Mariana Carter, Yes. Motion carried*
- 2. Resolution 09-13 – Fish Tax** - *Carolyn Duncan made a motion to adopt Resolution 09-13 Fish Tax. Willy Johnson second Roll Call Vote: Kevin Moore, Yes; Mariana Carter, Yes; Elaine Price, Yes; Misty Fitzpatrick, Yes; Willy Johnson, Yes; Carolyn Duncan, Yes. Motion carried*
- 3. Resolution 09-14 - Authorized Check signers/Administrator.** *Elaine Price made a motion to approve Resolution 09-14. Carolyn Duncan second. Roll Call Vote: Misty Fitzpatrick, Yes; Willy Johnson, Yes; Mariana Carter, Yes; Kevin Moore, Yes; Elaine Price, Yes; Carolyn Duncan, Yes. Motion carried.*
- 4. Resolution 09-15 - Wood Fired Boiler** - discussion followed: Dan Parent has recommended the city applies for a grant for a Garn Boiler to use to heat a number of the buildings here in the city administration site. Right now the

state is flush with money for this type of project and he has suggested we apply for the grant now while the money is available because it might be gone by this time next year. The Garn Heater is one that if it is outgrown it can be added to easily. All this information is available on the Garn Website.

*Elaine Price made a motion to pass Resolution 09-15. Carolyn Duncan second Roll Call Vote: Mariana Carter, Yes; Kevin Moore, No; Elaine Price, Yes; Willy Johnson, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes. Motion carried 1 dissenting*

## **Unfinished Business**

1. **Annexation Lawsuit** - everyone except Ketchikan is losing money, they are requesting we contribute more money to help with the lawsuit. *Elaine Price made a motion to contribute another \$1000.00 towards the lawsuit for the annexation appeal of the Ketchikan Gateway Borough Boundary Extension. Willy Johnson second Roll Call Vote: Carolyn Duncan, Yes; Kevin Moore, Yes; Willy Johnson, Yes; Elaine Price, Yes; Misty Fitzpatrick, Yes; Mariana Carter, Yes. Motion carried*
2. **Snow Blower** - deleted
3. **Open RFP - ½ Dog ROW crushed rock** - 1 RFP received, from Northern Pacific Construction, to place 130 yds. Crushed rock from the pavement to the end of Labrador Drive. Approx. 630 ft x 14 ft. wide x .4 tenths deep. Also placing 140 yds. Crushed rock from intersection at Labrador up New Dog Road to the Internet antenna. Approx. 2750 ft. x 10 ft. and the depth will vary more or less where needed for \$8200.00. To be completed by March 09' weather permitting. *Willy Johnson made a motion to accept the RFP from Northern Pacific Construction. Elaine Price second. Roll Call Vote: Mariana Carter, Yes; Misty Fitzpatrick, No; Elaine Price, Yes; Willy Johnson, Yes; Carolyn Duncan, Yes; Kevin Moore, No. motion carried with 2 dissenting votes.*
4. **Open RFP - Cedar Grove & Clarence Strait – ROW wood** – no proposal received
5. **Open RFP - Dock Ramp Repair** - no proposal received
6. **Open RFP - Etolin View – ROW wood** - proposal from Doug Price for the ROW wood on Etolin View for \$500.00. A question was raised as to whether or not it is appropriate to put out an RFP at this time. The question being whether or not the lot owner has the right to sell the wood to help defray the cost of putting in a road. *Carolyn Duncan made a motion to approve the RFP to sell ROW wood on Etolin View to Doug Price for \$500.00. Motion dies for lack of second.*

## New Business

- 1. Capital Projects List** – We were contacted by Kyle Johansen’s office to submit a list, in the past Coffman Cove has only submitted 2 or 3 projects. He said to suggest everything we could think of and they would pick and choose. Elaine Price feels the most important one is the Boat Haul-out, and would like to see us concentrate on that. Willy Johnson suggested we remove the garbage incinerator and the Suburban for Howard Valentine School. It was explained the more we have on the list the better because that gives them more to choose from. It was suggested to add a Dry Storage Shed for the storage area.  
*Carolyn Duncan made a motion to adopt the Capital Projects List as amended. Willy Johnson second. AIF motion carries.*
- 2. Employee Benefits - ( paid Vacation, Christmas & Thanksgiving)** - Carolyn Duncan suggested we include everyone on the payroll for paid Thanksgiving & Christmas holidays. The proposal for 1 week paid vacation would be an average of what the employees are paid. To be paid after the person has worked for the city for 1 year with a 2 week paid vacation after 5 years. Gordon Douglass objected to the idea of the city paying holiday and vacation pay at this time. *Carolyn Duncan made a motion to give paid Thanksgiving and Christmas days to every one of our city employees no matter what their level of service. Misty Fitzpatrick second. Roll Call Vote: Mariana Carter, Yes; Kevin Moore, Yes; Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Elaine Price, conflict of interest; Willy Johnson, Yes. Second Motion: Carolyn Duncan made a motion that all city permanent staff employees receive, after one year, one week paid vacation and after five years of service they receive 2 weeks paid vacation, wages based on what they make. Misty Fitzpatrick second. Roll Call Vote: Kevin Moore, Yes; Mariana Carter, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Willy Johnson, No; motion carries w/ 1 dissenting vote.*
- 3. RFP – Shop Lot – one acre** - the first proposal to extend the rock pad next to the shop is from P&T Construction for \$93,275.00. The next proposal is from Northern Pacific Construction for a rock pad and new entrance, of one elevation (level) same as the existing pad, some blasting will need to be done on the upper end. The trees, brush, and some of the stumps can be burnt; the remainder will be hauled to the City waste site. Any soil accumulated while sub-excavating will be placed on the slopes. All organic material will be removed before placing shot rock and all fills will be placed in lifts no more than 4ft.  
120’ x 380’ pad at one elevation – \$91,850.00  
120’ x 260’ pad and a 120’ x 100’ pad 6ft. higher elev. With 2 entrances \$95,000.

The last proposal is from Cove Excavation, the proposal is to widen and lengthen existing pad to approximately 190 x 230 to make 1 acre. Grub and clearing will consist of burning all burnable. Hauling all unusable organics to waste area. Hauling and placing approximately 7000 yds. of shot rock. To widen pad the power lines will have to be taken down and new power lines installed across the road. Time line for project will be approximately two months, weather permitting. Cost of project: \$130,000.00

***Willy Johnson made a motion to forward these bids on to the State. Carolyn Duncan second. AIF***

4. **IFA Seat** - there was discussion about the letter that was drafted by the city, with some explanation concerning the funding being requested by the IFA. It was explained, to make changes on the IFA it will have to be done from within the board. Carolyn Duncan stated she did not want to replace Deedee Jeffreys, but she felt there needs to be something done to address the problems. Deedee stated she will send the minutes from the IFA meetings by certified mail and also by email to ensure we receive them. Carolyn Duncan asked Deedee to be more candid with the community and the council members. Deedee explained the letter and all its suggestions were discussed by the IFA at the Captains meetings, Managers meetings and also via email. They were never discussed at the board meetings and that was one of the concerns of some of the council members. Willy Johnson asked if this could be put on the agenda for next month to discuss the possibility of covering the expenses for a couple of people to go to the IFA meetings.
5. **Chlorine smell in water** – Ruthie asked for this to be on the agenda and she was not there. There was a lot of chlorine residual in the water and Gary Wilburn has backed it down.
6. **SSRAA - (Southern Southeast Regional Aquaculture) Representative Doug Rhodes.** ***Willy Johnson made a motion to nominate Doug Rhodes as representative to SSRAA. Carolyn Duncan second. AIF***
7. **East POW Fish & Game advisory board** - nothing decided
8. **Consider putting out RFP for clean-up along Clarence Straits & Cedar Grove Subdivision** - ***Elaine Price made a motion to put out a RFP for Clarence Straits & Cedar Grove Subdivision and see what we get in.*** This would be for picking up all the stumps and logs that are left. ***Carolyn Duncan second. AIF***
9. **Evaluation / Debbie Igo** - no executive session called for. ***Elaine Price made a motion to give Debbie a dollar an hour raise. Roll Call Vote:***

*Willy Johnson, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes; Carolyn Duncan, Yes; Mariana Carter, Yes; Kevin Moore, Yes. Motion carried*

**Public/Council Comment** - Willy Johnson had a couple of things: he asked Elaine to

- 1) Take CRW to lift station #1 & Luck Point for evaluation, and have engineers calculate the cost of putting in a small lift station there
- 2) Check into Sea Otter pressure system

Elaine Price asked if the council wanted to order fire works for New Year's Eve? Council elected not to order fireworks this year as we have no place to store them and it is illegal to store fireworks.

**Adjourn:** *Kevin Moore made a motion to adjourn at 9:30pm. Willy Johnson second. AIF*

**Passed and Approved on: January 15, 2008**

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**Mayor/Vice Mayor**

**ATTEST:**

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**Cindy Huff, City Clerk**