

**City of Coffman Cove
Special/Regular City Council Meeting
Thursday, August 21, 2008 at 7:00 pm
At City Hall**

Platting Board Mtg. @ 6:45 pm - re: Etolin View Final Plat

Call to Order: Russ Holbrook called the regular city council meeting to order at 7:05pm

Roll Call: Russ Holbrook, P; Willy Johnson, P; Elaine Price, P; Randy Wright, P; Kevin Moore, P;.

Pledge of Allegiance

Public Comment: Dave Matelski asked if there was any engineering done for the water/sewer proposed for the gas station. Elaine Price explained she thought there was. She also explained the city hasn't even decided what they are going to do yet. Whether it will be gravity or pressure, and once it is decided she thought Ken Page had talked to Dave Matelski about drawing something up. Then Dusty was going to look it over and see if it was something he could put his stamp on. CRW sent the plans to the city and they were sent on to Dusty.

Dave also asked about the paving up Kodiak Drive to the school. It was explained to him Tim Law the VSW representative, was here last week and Elaine asked him if there was any way we could squeeze the money out of VSW to do the water/sewer. Tim Law will see if there is some way he can flex the money enough to cover the engineering on Kodiak Dr.

Approval of Agenda: Elaine Price stated we need to add to the agenda number 13 under new business to accept the resignations and appoint a Mayor and also requested number 7 under Old Business be moved up to number 1 so that it can be discussed with Roberta Lingrin before it gets too late. *Russ Holbrook made a motion to approve the agenda as amended. Elaine Price second. AIF*

Persons To Be Heard: Marianna Carter, asked to be postponed till the September meeting. John Rodriguez requested permission to harvest the rabbits he had purchased. The rabbits were so small when he got them he couldn't keep them inside the pen he had built. He specified he was not going to hunt them with a high-powered rifle. There was much discussion with people voicing concerns about the two kids shooting moving targets. Russ Holbrook explained he felt a person should be able to do as they want on their own property, but the city has an ordinance stating there is no hunting within city limits. The Council agreed they did not want the kids to shoot the rabbits. *Kevin Moore made a motion stating the City Council cannot give permission for someone to shoot*

within the city limits. This motion is moot as the ordinance states no shooting within the city limits. Motion died for lack of second. **Russ Holbrook made a motion that John Rodriguez can harvest rabbits on his own property, in a safe manner, with a pellet gun. Kevin Moore second. Motion passed. Elaine Price opposed.** It was reiterated again, only John is allowed to shoot the rabbits not the kids.

Consent Agenda

- 1. Regular Meeting Minutes**
- 2. Treasurer's Report**
- 3. Water/Sewer Report**
- 4. Project Manager's Report**
- 5. IFA Report**

Elaine Price made a motion to approve the Consent Agenda. Randy Wright second. AIF

Resolutions & Ordinances

- 1. Resolution 09-03 - PILT (payment in lieu of taxes)**
- 2. Resolution 09-04 - Timber Receipts – (streets & roads)**
- 3. Resolution 09-05 - SEATrails – grant opportunity Grassy Flat Trail**
- 4. Resolution 09-06 - Flat Tax - Rep. Johanson & Senator Stedman**
- 5. Resolution 09-07 - Account Administrator**

Elaine Price made a motion to approve Resolution 09-03, Resolution 09-04, Resolution 09-05, Resolution 09-06, and Resolution 09-07. Randy Wright second. AIF

- 6. Title VII - Utilities** - council will go over this at the workshop 09-04-08, then it will be on next month's agenda.

Old Business

- 1. IFA - electricity / forward planning** - It was suggested the City put the ferry terminal electric bill into the City's name so they would be eligible for the PCE's which would save them a large amount of money each month on their bill. The Council is very skeptical about doing this as there is a large trust issue with them. The council spoke with Roberta Landgren, by teleconference to hear directly from her, as the representative of IFA interests. The IFA wants to do this and are willing to give a security deposit in the amount of their largest monthly electric bill, to the city. This would be to cover any cost if for some reason they were not able to pay the bill at some point in time. It was also explained if for some reason the IFA didn't pay their bill the city could just turn off the power to the ferry terminal and it wouldn't affect the rest of the city's power. **Elaine Price made a motion to work with the IFA to see if we can get the electricity in the City name, with a deposit. Willy Johnson second. AIF motion passed**
- 2. Paving - Kodiak to School** - Tim Law was here a week ago and Elaine Price asked him if we might be able to squeeze the money out of VSW to get

the engineering done on this portion of the road. Tim Law stated he would see if he can flex the money to cover this.

3. **W/S @ Harbor Ave. & Loggers Lane** - Elaine Price explained she had asked Ken Page to dig to see how far down the stub-out is. She stated she thought the city should move ahead with this. If the property owners had to put in a septic tank and a little pump, they could buy one of the pumps that are less expensive and then the city could put in a pressure system here. Willy Johnson suggested if Ken can't get to the work then maybe we should put the bid out again. Elaine Price is concerned because she gave her word to DOT the work would be done before the job was up for bid and now it isn't done. Elaine is to check with Ken to see if he will be able to get to the job soon.
4. **Winter Road Maintenance** - Federal Hwys. is going to pay the city \$7000.00 a month for December, January, and February to maintain Coffman Creek to Hatchery Creek including 600 feet of gravel. We can use this money to plow snow all the way through. Russ Holbrook had a question as he had heard they were going to put one lift of pavement all the way through. The plan has been to put the blade on the water truck to plow the snow. Elaine Price suggested the city have Bill Huff look at the water truck to make sure it is even worth putting the blade on it. Council is in agreement to have Bill Huff check out the water truck.
5. **Crushed Rock on Weatherford Subdivision Rd.** – The only proposal received was from Northern Pacific Construction (Randy Wright owner) stating he will place crushed rock on Weatherford Way/Red Snapper Way 650' x 14' x 4' for \$5600.00. *Willy Johnson made a motion to accept Northern Pacific Construction's proposal. Russ Holbrook second. Roll Call Vote: Elaine Price, yes; Russ Holbrook, yes; Willy Johnson, yes; Kevin Moore, yes; Randy Wright, conflict of interest.* Elaine Price also reminded the council she would be asking to do some clean-up on some of the other subdivision roads this winter. Willy stated he would like to see some crushed rock put on ½ Dog Rd. also.
6. **Business Proposal – Downtown City Lot - Nick Higson** - Nick Higson couldn't make it because of in-service. *Elaine Price made a motion to table this until next month when Nick will be here to talk for himself.* Discussion followed. It was stated if council does decide to move forward with this proposal there must be very strong language in the lease regarding the use of the property and proving up on it or it would revert to the city. There are a number of different proposals out there that will be really beneficial to the community and the city doesn't want to be seen as a community that doesn't welcome new business. Most of the Council agreed they do not want to sell any land unless sold to the highest bidder. *Elaine Price made a motion to*

move ahead to the next meeting with the business proposal for Nick Higson. AIF

- 7. Commercial Firewood** - Elaine Price shared she had spoken with a number of people, the Forest Service, Clarence Clark, Erin with the Nature Conservancy, and others. She is supposed to call a guy in Sitka tomorrow to see if there is a market there for fire wood. She feels the timing is right to work with the Forest Service to do commercial fire wood. If the ferry was to work year round, it would be perfect for sending containers out of here to Wrangell, where they could get the barge instead of taking them all the way to Thorne Bay. She feels our market is in Sitka. This would employ a number of people. Someone to cut it down, someone to haul it in, someone to split it up, someone to do the paperwork. We could be looking at 4 to 8 jobs depending on how big it is. The only big expense we'd have, is, we'd have to erect something to put hemlock under to dry for a year. Somewhere you could put it on a pallet, band it, and stack it up and let it dry. There is a workshop in Sitka in October on alternate energy sources. There was a question raised about the cost for the people in Sitka for the wood per cord. It was explained Sitka is one of the places where they want to put a whole lot of people on wood heat but they don't want to cut a tree there. This is still in the planning stages and the council feels we need to pursue looking into this to see if it is viable. Elaine will check with the contacts in Sitka to see if there is a market available there, and then she will check with the Nature Conservancy to do a cost analysis.

New Business

- 1. Hire a person to do Tourism related work** - Elaine explained we have had two applicants. Heather Phillips and Jackie Wetherbee. There was a Vista Volunteer Grant written for the chamber of commerce, and there seems to be some problems there, so Elaine called Jan Bush and asked if we could have the Vista Volunteer position. Jan Bush told Elaine she would get back to her with an answer. They have had this position for over six months and never filled it, so Elaine would like to see the position filled here with both of these girls working on this. We are looking at everything that goes along with Tourism, hiking, biking, canoeing, kayaking, not just charter fishing. If there was a show the council wanted to send them to, the city would have to pay for that. Otherwise, there probably would not be many shows they would go to. *Elaine Price made a motion to hire someone to do Tourism related work.* It was suggested to try to get a volunteer committee together to work on this. *Randy Wright stated with a performance evaluation in a month or two he would second the motion. Roll Call Vote: Kevin Moore, no; Willy Johnson, no; Randy Wright, yes; Russ Holbrook, yes; Elaine Price, yes. Does not pass for lack of quorum.*

2. Re-appoint Platting Board Members & Library Board - The Platting

Board members are:

- 1) Seat A – Allan Thompson - term expires 2010
- 2) Seat B – Elaine Price - term expires 2008
- 3) Seat C – Johnna Holbrook - term expires 2009
- 4) Seat D – Dave Matelski - term expires 2010
- 5) Seat E – Mayor - term expires annually

Library Board members:

- 1) Judy Willis
- 2) Carolyn Duncan
- 3) Bridgett Wright
- 4) Current School Teacher – Seth Darling
- 5) Elaine Price

Elaine Price made a motion to re-appoint the Platting Board Members and the Library Board. Russ Holbrook second. To rotate normally. AIF

3. S.E. Conference - anyone interested to go? - no one interested

4. DOT Facility location - DOT is interested in purchasing an acre of the storage site facility. Some of the council members would rather not sell any of the storage facility, some would rather see the DOT facility put at the storage site and see if they would be willing to pay for the water and sewer lines to be run to the facility. Some prefer DOT use their own land they have here, but if they are to do that they would need to develop it and they prefer not to do that. Council would like to have someone from DOT come to the next meeting or come some afternoon to meet and discuss just what they are going to need and are wanting for their facility here.

5. Letter of support – Senator Stevens - Elaine Price made a motion to approve the letter of support and council members sign it and anybody in the community who wants to. Russ Holbrook second. Kevin Moore oppose. 4 approve. Motion passed

6. Fish & Game Regulations – 48” Kings & one Halibut limit - the Fish and Game changed the regulations on King Salmon for non-residents to 48”, which meant the city only sold 20 Salmon Derby tickets this year. None of the charter fisherman sold any this year because their clients didn’t want to fish for kings with this new ruling on the salmon. 48” Kings are common up north or on the outside, but here in Clarence Straits they are typically much smaller than that. It was suggested the council request the game board rethink the 48” limit in Clarence Strait, and make a ruling for this area that’s more appropriate. We received a letter from the Alaska Tourism Industry Association stating the one Halibut limit is going to have a huge impact on the tourism in Alaska and they want to go on record as opposing it. They are looking for communities to write letters of support. Some council members

decided to let Fish and Game do what they feel is necessary to maintain the fish population here in Alaska.

- 7. Maintenance equipment - (see attached page)** Darrell has asked the city to purchase a snow-blower on tracks. Timber & Marine will get back to us with a price quote. Elaine checked with VSW to see if there was money available to purchase a pickup for the project and then the city will keep the pickup after the project is finished. Tim Law felt there will be enough on-going work for VSW that this will be feasible as long as the pickup is available for VSW whenever a project is going on here. There was a request for a woodstove for the office and the shop. Council was not in agreement with this. Darrell Jr. asked for a wood splitter to use on the wood that will be left on the new subdivisions that will be available. The council was in agreement for the pickup if VSW will be agreeable to purchase. It was suggested to put skirting on the office bld., to see if that will help with the heat. Russ Holbrook asked Elaine to get the price on the snow blower from Timber & Marine for next month's meeting. Russ suggested we get some plywood and two or three cans of spray foam to fill the cracks in the city office bld.
- 8. Vocational School - training (welding) - Covered in Project Manager's report.**
- 9. Water Truck - Bicknell (rental)** Russ Holbrook stated he had forgotten to ask them if they still needed the truck. He doesn't think they will need it but will check to see if still interested. He will let the council know.
- 10. Commercial Fisherman's Proposal for Storage Area -** Pete Knutson came in and asked about putting a metal building and some totes in the storage area. They want to be able to store their fishing gear for the year. Elaine Price told him the city would not sell the land he would have to lease the land forever. He was fine with that. *Elaine Price made a motion the city work with Pete Knutson, the Loki, and the fishing vessel Cora J. to establish a gear storage and shipping storage area. Russ Holbrook second. AIF motion passed*
- 11. Wood Energy Conference @ Sitka - Oct. 29th & 30th -** The Nature Conservancy and the Tongass Futures Round Table is funding the two day conference. Depending how it goes at next month's meeting working toward commercial firewood, it would be a good idea if someone from the council would attend. This might be a good time to establish the contacts to move ahead with this project. This conference is to bring everyone together to present ideas to see if there are any that will actually work toward getting the 800 people's homes on wood heat. Elaine Price stated if no one else is interested she would go but she was hoping someone else will become involved. Move to next month's agenda.

12. City Clerk & Maintenance Evaluation – Elaine Price made a motion to give both Darrell Harmon and Cindy Huff a good evaluation and a \$1.00 an hour raise. Russ Holbrook asked what the rate of pay was now for both. This is \$14.00 an hour. Willy Johnson asked when the city clerk had started work. This was last August, it has been a year. **Russ Holbrook second. Roll Call Vote: Elaine Price, yes; Russ Holbrook, yes; Randy Wright, yes; Willy Johnson, yes; Kevin Moore, yes. AIF motion passed.** (affective 9/5/08)

13. Accept Resignations - Elaine Price made a motion the council accept Mikael Ashe and Bryce Brucker's resignations, and the positions will be available at the next election. Willy Johnson second. AIF

14. Appoint New Mayor – Elaine Price made a motion to appoint Russ Holbrook as the next Mayor. Kevin Moore second. AIF

So don't forget for new election we have Bryce's seat F, for two years; Mike's seat E, for one year; Willy's seat B for three years; and Russ's seat A for three years.

Possible Executive Session

Public/Council Comment

Adjourn: Russ Holbrook made a motion to adjourn @ 9:30pm. Willy Johnson second. AIF

Passed and Approved on: September 18, 2008

Mayor/Vice Mayor

ATTEST:

Cindy Huff, City Clerk