

**Attachment A**  
**City of Coffman Cove**  
**Residential Utility**  
**Service Agreement**

This agreement is made between the City of Coffman Cove, the City Council who is the Water & Sewer Utility and \_\_\_\_\_, as the applicant.

The applicant requests that the residence on the property described in Appendix A, be connected to the Utility's water and sewer system.

As part of the request, the applicant agrees:

1. To abide by the water and sewer ordinance, rules and policies adopted by the City and Utility.
2. To grant at no cost, a right of entry (form attached as Appendix B) to the Utility, to construct the connection to the Applicant's residence.
3. To pay the Utility, a monthly service fee for water and sewer at the rate established by the Utility for residential customers.
4. To pay any deposits required by the Utility prior to the connection of service.
5. To pay all debts owed to the City prior to connection of service.
6. That payment of water and sewer bills is a priority, and all services provided by the City will be discontinued should your water and sewer bill become delinquent.
7. That delinquent bills (more than 30 days past due) are subject to collection actions. These actions can include, but are not limited to, interest charges, late payment fees, disconnection of service, deposit forfeiture and suits in small claims court.
8. Maintaining the plumbing on the Applicant's property and within the residence, including all plumbing, piping and fixtures and other related equipment intended to carry water, sewage, waste water and drainage in accordance with the Uniform Plumbing Code.

9. To use electrical heat tape and maintain adequate insulation for the system to prevent freezing during the winter. The applicant agrees that they will not continuously run water during cold weather to keep pipes from freezing.
10. To allow the Utility to enter onto the property to make emergency repairs to the service line up to the connection to the residence in order to save the Utility's pipes, lines, equipment and facilities from damage.
11. In the event of water shortages, the Applicant agrees to work with the Utility on measures to conserve water use.
12. That by signing this agreement, the Applicant grants to the Utility, its property and residences for purposes of inspecting piping, fixtures and other equipment intended to carry water, sewage or waste water. The entry and exiting shall be at a reasonable time and the Utility shall provide advance notice of inspection.
13. Be available in person to complete and sign individual service work order.
14. Any violation of this agreement is just cause to disconnect.

The Utility agrees to:

1. Connect the facility to the Utility's existing water and sewer system.
2. As much as possible, provide a continuous and sufficient supply of potable water at adequate pressure to customer.
3. Bill the Applicant on a monthly basis for water and sewer services.
4. Work to continue to improve sanitary conditions in Coffman Cove by placing a high priority on planned capital improvements for water and waste disposal facilities. Work to administer the operation of future improvements, and administering and enforcing the ordinances, rules and policies designed to improve the sanitary practices in Coffman Cove.

All bills, invoices, statements, notices or correspondence shall be sent to the respective parties at the address below:

Utility:  
City of Coffman Cove  
P.O. Box 18135  
Coffman Cove, AK. 99918  
(907) 329-2233

This agreement takes affect on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Applicant: (Please Print Clearly)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Block #: \_\_\_\_\_ Lot #: \_\_\_\_\_

Signature: \_\_\_\_\_

If you are filling this out online you may email filled out form to [coffmanclerk@gmail.com](mailto:coffmanclerk@gmail.com). Once the form is received we will email you back for a digital signature.