

City of Coffman Cove
Regular City Council Meeting
Thursday, April 18th, 2019
6:30 PM at City Hall

Call to Order: Mayor Olson calls meeting to order at 6:30pm

Roll Call: Randy Wright Jr., present, Yvonne Drozdownwicz-Somfleth, present, Brian Wilson, present, Perry Olson, present, Bridget Wright, present, Mike Underwood, absent, excused, Joel Buchanan, call in, present.

Pledge of Allegiance: Yes

Public Comment: Jakie Sunde wanted to thank everyone for the Community Clean Up, and wanted to know who Danny would contact for parts on the EMS vehicle.

Approval of Agenda: Mayor Olson makes motion to approve agenda with one addition of Building and Computer Security for City Hall, Yvonne Drozdownwicz-Somfleth 2nd. **All in favor, none opposed, motion passes.**

Persons to be Heard: Steve Beilgard spoke briefly on NEFA, he is the only NEFA Board member. Beilgard states that NEFA is owned by the City, but is a separate corporation that was formed to have 5 Board of Directors. Section 16 01.080 the Board of Directors is read by Steve Beilgard. No directors have been appointed at this time. 16 01.040 was also partially read, along with 16 01.050.

Mayor Olson wanted to clarify, that we have had an announcement out for Board of Directors volunteers, we have not received a letter of interest. Unable to appoint Board if there are no volunteers. It is agreed that the Ferry its self is owned by NEFA, the Ferry is currently in Wrangell, the Ferry Terminal is owned by the City of Coffman Cove.

Consent Agenda: Mayor Olson makes motion to approve the Consent Agenda, Brian Wilson 2nd. Brian had an IFA Report the \$250,000 that has been received from the State in the past has been cut from the budget. It was used to cover a deficiency in operating costs, the rest was used to match Federal Funds for repairs. There may be a cut back on sailings to offset the cut, would like to see the City or Individuals write letters to Governor. There is a possibility of running Fast Ferries.

Paving Project update: Close to being Bid ready have a few areas left to cover with Core Engineers, two small areas where a study needs done not sure if it will be accepted by the Feds, must be approved by Feds and the Army Corps to move forward. Bid will be brought back to Council.

Mayor comment on how successful the Community Clean Up was, and that we have a Summer Part-time position available for brush cutting.

Yvonne Drozdownwicz-Somfleth Library report: There have been some changes to the inside of the Library bring the used books up front, the DVD's, and CD's as well. First Training in May, PLA application is in.

All in favor, none opposed, motion passes.

1. Mayor Report	6. Projects/Grants Report	11. Water/Sewer Report
2. Minutes	7. Financial Report	12. Fire Dept. Report
3. Watershed Report	8. Post Office Report	13. EMS Report
4. CQE Report	9. Parks/Rec/Maintenance	14. Library Report
5. Special Events Report	10. IFA Report	15. NEFA Report

Correspondence/Issues: None.

Resolutions & Ordinances:

1. Platting Resolution 19 01: Coffman Loop Subdivision Street Naming – Explanation from Terra, there were Community Members wanting physical addresses which cannot be issued without first having Street names. Coffman Loop Phase 1 Subdivision was missed, after many phone calls it was discovered that City/Platting Board was now responsible for naming streets. The Resolution is for the Council to approve new street names. Mayor Olson makes motion to approve Resolution 19 01, Yvonne Drozdownwicz-Somfleth 2nd.
Discussion: Council wanted to know how we came up with the names, it was the area.
Joel Buchanan, yes, Randy Wright Jr., yes, Yvonne Drozdownwicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, none opposed, motion passes.

Unfinished Business:

1. ROW Firewood Permit Policy: Mayor Olson makes motion to table, Brian Wilson 2nd.
All in favor, none opposed, motion passes
2. Special Land Use Permits: Mayor Olson makes motion to table, Brian Wilson 2nd.
All in favor, none opposed, motion passes

Harborview Rental Policy: Mayor Olson makes motion to approve the Harbor View Rental Agreement is presented, Brian Wilson 2nd.
Randy Wright Jr., yes, Yvonne Drozdownwicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, Joel Buchanan, yes, none opposed, motion passes.

New Business:

1. North End Ferry Authority – October Ballot: Mayor makes motion to have Council direct City Clerk to add the abolishment of NEFA to the October Ballot, Yvonne Drozdownwicz-Somfleth 2nd.

Discussion: Brian feels with all the is happening with the State that there are some grey areas, spoke with some people at the transportation department, there maybe some bonuses to having NEFA would like some time to look into this further, please table until next meeting. Brian Wilson makes motion to table until next months meeting, Perry Olson 2nd. **Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, Joel Buchanan, yes, Randy Wright Jr., yes, none opposed to table NEFA - October Ballot, motion to table passes.**

2. Approve Harbor Slip Assignments: Mayor Olson makes motion to accept Harbor Assignments sent in an email, and on the board at City Hall which is up to date, Randy Wright Jr. 2nd.

Discussion: Continue having Mayor doing the slip assignments, and being approved by Council. There are a couple extra slips, and lots of skiff ramp space is still available. There is Transient space available, waiting list is clear, and Commercial boats that wanted slips are issued, there are a few hot berthing spots available one is filled.

Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, Joel Buchanan, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, none opposed, motion passes.

3. Arts & Seafood Festival Ferry Terminal Use: There is a small mistake on the breakdown and finish should read 2019 not 2018, copies are available if anyone wants one. Everything else will continue being the same, and would like to use the inside of the building for storage which will be locked, would like to use Maintenance Building for storage of food items. Mayor Olson makes motion to approve the Ferry Terminal use for Arts & Seafood Festival, Yvonne Drozdowicz-Somfleth 2nd.

Discussion: Are there dates in the book? Proposal dates are Monday, July 22nd, 2019 - August 20th, 2019.

Perry Olson, yes, Bridget Wright, yes, Joel Buchanan, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, none opposed, motion passes.

4. South Cedar Tree Drive Repair/Upgrade: S. Cedar Tree Dr. is the last road that is being developed toward Luck Lake, about mile 6. A landowner punched in a road to property, another owner wants to continue road to their property. The section of road being discussed is before the Y, that section of road was not properly built, and not safe in areas, still does not feel it is safe in some areas, rock does not appear to be thick enough, and there is a culvert sitting up out of the water that needs to drain. Roads are owned by the City and need to be built to a certain standard, and maintained so they are safe to use, would like to see some money put towards fixing the road at least down to the Y. There has been some preliminary work done, the payment for the is item 6.

Discussion: Joel would like to see Logger Ln added to that, there is standing water in some areas almost to the top of the road, ditches are full of Alder trees, there are more maintenance issues he feels need to be addressed. If we are going to pay to

have a road corrected that someone else built then the courtesy should be extended the same monetary help to all other roads that need corrected, and built in the future. Brian agrees, but there have been other requests from Community Members that have not been corrected, if this is something the City is going to do a comprehensive plan needs to be set into place on a bid basis, to spend money not knowing what we are getting is against beliefs. There should be a comprehensive list put together to bring to Council for approval. The City has never done this before, and would like to see a Workshop on this with all the Contractors here to come up with a plan, Yvonne agrees as well. Question as to whether the request for funds is in this Fiscal year or the next. Mayor Olson would like to see some funds available now for any near future issues/emergencies that may arise within this FY. There is a large amount of brushing that needs done along all roads. The repairs for this road will only be added into FY20 Budget if approved by Council.

5. Village Safe Water RFP – Design Work/Business Plan for Water Plant: Katie Winter from Village Safe Water, short introduction. Water Plant was built 20yrs ago, all the automation, and electronics are not made anymore need to all be replaced. A Grant was given in the amount of \$416,000 to fix issues. The dollar amount came from the last Engineers that visited the water plant, and lined out all repairs. This will be used to cover expenses in repair, Engineer time, equipment, a new business plan which will require a firm to come in and figure how much our rates are. There are currently 2 RFP's out one for the firm that will do the Business Plan, the other is for the design firm. General Policy to review and select RFP's would require 2 community members to joint Katie in Anchorage now it can be done over the phone. 2 Community Members need chosen for the Committee to sit with Katie.
Introduction from Steve E. from the State of AK Department of Environmental Conservation Division of Water Facilities. Discussion: Mark should be on the committee as he operates the water plant, Brian Wilson volunteered to also be on the committee. Mayor Olson makes motion that the 2 committee members be Mark Higgins, and Brian Wilson, Randy Wright Jr. 2nd. Mayor Olson wanted to know if someone would be willing to go to Anchorage for the meeting it was preferred to stay and do it over the phone, Mark Higgins could be sent to Anchorage and Brian Wilson could stay here and do an over the phone interview. **Bridget Wright, yes, Joel Buchanan, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, none opposed, motion passes.**
Brian Wilson makes a motion to do all interview over the phone and have no one go to Anchorage, Perry Olson 2nd. **Joel Buchanan, yes, Randy Wright Jr., yes, Yvonne Drozdowicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Bridget Wright, yes, none opposed, motion passes.**
6. RIMCO payment for Cedar Tree Drive Services: Sections that were worked on the first was discussed at a Council Meeting the approach was widened, there was a tree removed, along with the stump. There was a misunderstanding of what was approved at last meeting, there has been work done and there is an existing bill. Mayor Olson makes motion to approve payment of bill for RIMCO Construction, Yvonne Drozdowicz-Somfleth 2nd. As Bridget and Randy Wright have a direct

financial interest in the bill and are unable to vote. **Yvonne Drozdowwicz-Somfleth, yes, Brian Wilson, yes, Perry Olson, yes, Joel Buchanan, yes, none opposed, motion passes.**

7. Building and Computer Security for City Hall: Mayor Olson came in one morning and the door was left unlocked. There was concern because of all the equipment we have in the office. The door code has been changed it will be given directly to staff working in the office. Council would like to see cameras installed and a new lock system. Limit door code use to Council, 3 office staff, Mark, and Bill.

Public/Council Comment: Old Council remembers ordering camera system some years back. Who determines the priority need on these roads. The council are the ones that determine the priority on roads. Steve Beilgard would like a copy of the Signage/Advertising Ordinance, staff can give that to him Monday.

Adjourn: Mayor Olson makes motion to adjourn, Yvonne Drozdowwicz-Somfleth 2nd, **All in favor, none opposed, motion passes.**