

City of Coffman Cove
Regular City Council Meeting
Thursday, April 20th, 6:30 PM @ City Hall
Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNleHNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

6:15 Public Hearing: Non-Code Ordinance 23 01 (Second Reading): FY 23 Budget Amendment

Call to Order:

Roll Call:

Pledge of Allegiance:

Public Comment:

Approval of Agenda:

Persons to be Heard: Cheryl Fecko/SEASWA

Consent Agenda:

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: City Letter to ACS (Alaska Communications Systems) and SEARHC
FY 24 PILT (Payment in Lieu of Taxes)

Resolutions & Ordinances:

1. Non-Code Ordinance 23 01 (Second Reading): FY 23 Budget Amendment
2. Resolution 23 12 Certifying Annual Financial Statement of Revenues and Expenditures for FY2022
3. Resolution 23 13 Separating the Clerk and Treasurer Positions

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues
2. Post Office Cameras:
3. Water Treatment Plant Repairs
4. Approval of Subdivision Rd.
5. Loggers Lane
6. ARPA Fund Allocations
7. Long Term Parking
8. Library Internet
9. Peace Health Use of City Clinic
10. Harbormaster Job Description

New Business:

1. Community Assistance Program
2. Boat Launch Dock Repairs
3. Alaska Coastal Aggregates
4. Harbor Insurance

Public/Council Comment:

Executive Session: ROW Issues/Legal Issues

Adjourn:

Posted 4/13/2023 Library, Post Office, and City Hall w/NC Ord. 23 01

Re: SEASWA Meeting Info

Cheryl Fecko <cherylfecko@gmail.com>

Mon 4/10/2023 1:57 PM

To: Terra Green <treasurer@ccalaska.com>

Hi Terra,

Here are notes from the last SEASWA meeting. Let me know if you need these in a different format.

For the Coffman Cove Mayor and Council;

The Southeast Alaska Solid Waste Authority (SEASWA) is made up of member communities as written in the SEASWA bylaws and enabling ordinances. The organization has been supported by the Southeast Conference and was authorized by the state legislature in 2006. The purpose of SEASWA is to assist member communities in their efforts to provide environmentally sound and cost-effective management of solid waste. Each community is represented by a nominated representative and an alternate. Terra Green and Cheryl Fecko have been serving as Coffman Cove's representatives. Meetings are held monthly usually by Zoom.

Current member communities are Coffman Cove, Craig, Hydaburg, Kasaan, Klawock, Petersburg Borough, Thorne Bay, and the Wrangell Borough. I am sending a brief report from the April 5 meeting for the Coffman Cove Mayor and Council. I think it is important for Coffman Cove to stay involved in SEASWA, as it could mean assistance for some of Coffman Cove's solid waste issues.

SEASWA met April 5 after a fairly long hiatus and is working to re-establish a functioning Board of Directors and expand its membership. **Before the next meeting, tentatively set for May 3, 2023, SEASWA would like each member community to document their 3 or 4 solid waste needs, issues, or concerns along with a designated voting representative and alternate.**

Here's a meeting summary:

Tire De-Rimmer/Cutter update Chris Cotta from Petersburg Borough, and current chair of SEASWA, gave an update on the tire de-rimmer/cutter unit purchased by SEASWA a couple years ago. So far Wrangell and Petersburg have used it to put a dent in their giant piles of tires. Wrangell reported that it doesn't work well on large tires or in the cold, and is a slow process but does reduce the tire waste volume. Plans are to send the tire shredder to POW near the end of summer or early fall.

Grant/Funding Opportunities Kristin Reardon from the Denali Commission discussed the Regional Solid Waste Planning Grant opportunity from the EPA. Three awards up to \$500,000 each will be awarded statewide for regional entities like SEASWA to fund a staff position or provide professional services needed to break the logjam in solving regional solid waste issues. The funding could possibly be available in June. Hopefully SEASWA will move forward with this opportunity.

Zach Gianotti from ADEC (Alaska Department of Environmental Conservation) regulates and inspects landfills in the state. He addressed more grant opportunities coming up, and wants municipalities to reach out to him for more details. There are grants for recycling, redefining landfills, and all kinds of other funds out there. Coffman Cove should definitely reach out to Zach.

Community Updates. Each community present, including members and non members shared a brief update regarding their solid waste disposal plans and issues. This is a very interesting segment because you learn of other community issues and how they are working to solve them.

Petersburg- Rising costs of transshipment and bale disposal. May need to increase rates again.

Craig-Klawock landfill dealing with switching from open containers to closed containers as required. Craig moving to replace garbage cans and dumpsters with bear proof containers that will work with side load garbage truck. They are now operating 2 garbage trucks. Waiting on Klawock for transshipment costs.

Wrangell- Garbage rates are increasing by 50%. Lots of junk cars have been removed. Don't operate a landfill anymore.

Kasaan- Now have a bailer for Aluminum cans. Crushing glass and working on a derelict vehicle project. Use Thorne Bay landfill.

Juneau- (non-member)-Juneau compost program is improving. Coordinating public meetings to "talk trash" with the city assembly and public.

Gustavus (non-member)-Applied for grant to improve composting. Wants to improve bailing. Cost of shipping is increasing. Have to charge up to .40cents/pound for e waste. Doing lots of recyclables.

Pelican (non-member) Burn box waiting to be installed. Backhauling appliances out. Trying to find ways to deal with construction waste.

Sitka (non-member) Approved 7% increase in shipping waste. Solid waste top of Sitka assembly list

Tenakee (non-member)- Struggling with solid waste issues. Hauling stuff to Juneau. Looking into a burn box.

Ketchikan (non-member)- Working on dehydrating and composting business waste right now. Doing studies about their waste stream and how it can be reduced by composting and making soil.

Unfortunately the 2 communities with landfills on POW, Klawock and Thorne Bay, did not attend.

Let me know if you have any concerns or questions. I will be happy to continue attending the SEASWA meetings on Coffman Cove's behalf, but until or if SEASWA changes their bylaws or adds an at-large seat, I will not be able to vote (I'm registered to vote in Craig).

Cheryl

**City of Coffman Cove
Regular City Council Meeting
Thursday, March 16th, 6:30 PM @ City Hall**

Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdzaWM5VWNleHNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

Call to Order: Mayor Ashe calls meeting to order at 6:30pm

Roll Call: Kate Holtman, absent, unexcused, Terry Coleman, present, Mikael Ashe, present, Dawn Rosenlund, absent, excused, Yvonne Drozdowicz-Somfleth, absent, unexcused, Perry Olson, present, Jack Mulcare, present, by phone.

Pledge of Allegiance: Yes

Public Comment: Mayor Ashe requested that if anyone wished to be under persons to be heard for agenda items. Carolyn Duncan wanted to speak on Library.

Approval of Agenda: Approval of the agenda with an addition under New Business number 7 to be Harbormaster job description. Perry Olson makes a motion to approve the agenda as amended, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

Persons to be Heard: Carolyn Duncan, she would like council to share some background on what is/has happened when that area of the agenda comes up. Mayor Ashe shares that the only item on the library that will be discuss is the agenda item, Library Internet Matrix. Mayor Ashe shared his appreciation for all the Library Volunteer and what they have done and continue to do.

Consent Agenda: Terry Coleman makes a motion to approve the consent agenda, Jack Mulcare 2nd. Terry Coleman, yes, Mikael Ashe, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: Theresa Vanaken Letter / Troy Nolte Letter / Terra Green Letter
Mayor Ashe explains the letters, and what movements in positions will take place at the Post Office. Terra Green put in a letter agreeing to be Treasurer, and Soiyor has agreed to be the City Clerk. This was another decision made inhouse Terra will become the Treasurer and Soiyor will be City Clerk, and Billy will be also learning City Office too.

Resolutions & Ordinances:

1. Non-Code Ordinance 23 01 (First Reading): FY 23 Budget Amendment: Mayor Ashe goes over the history of Alaska Costal Aggregates. Perry Olson makes a motion to pass the first reading of the budget amendment, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
2. Resolution 23 10 Wells Fargo Check Signers: Perry Olson makes a motion to approve resolution 23 10, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
3. Resolution 23 11 Wells Fargo Account Key Executives: Perry Olson makes a motion to pass resolution 23 11, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Old Business:

1. Post Office: Incoming/Outgoing Mail Issues: There is no new information at this time and will stay on agenda until a plan is finalized.
2. Post Office Cameras: Mayor Ashe lets council know that cameras have been ordered and will be set up in Post Office this will work through the internet. There is some discussion about the city paying for internet connection even if we need to pay out of pocket. The cameras are in.
3. Water Treatment Plant Repairs: Mayor Ashe waiting for us to move forward with this as soon as possible.
4. Approval of Subdivision Rd.: Narwhal area, Mayor Ashe talks about the history and what is going to be done. This will be left on here for the next council meeting.
5. Loggers Lane: SECON is going to come back to seal road, and once this is done it can be removed from agenda.
6. ARPA Fund Allocations: Mayor Ashe explains that these funds will be held onto until it can be decided on how to spend. This will remain on the agenda until that time.
7. Harbor Finger Floats Update: Mayor Ashe would like this removed unless two council members would like to keep it on the agenda. A few council members went to the dock to look and see what might need to be done. There is mention of the piling rings, and it did not appear that any more than one needed to be replace. In the next couple of year there may be more that need to be replaced. There are some wood pilings that need to be replaced as well on the right arm of B dock. There is some discussion about the boat launch and replacement of wood there as well. There are some cleats up at the maintenance shop that can be replaced.
8. Long Term Parking: There are logs up there, that need to be placed. There are some farm gates that Mayor Ashe will be purchasing, and they will be shipped here in someone's container from Montana.
9. Library Internet: This will be discussed under the Library Matrix in new business.

10. Peace Health Use of City Clinic: Mayor Ashe would like to sit down with Peace Health and SEARHC. This is our Clinic, and we would like to have health care providers here to provide the best and most care possible for our community. The contract is getting ready to roll over, but we can cancel the contract at any time with 30 days written notice. Perry thinks we should write a letter to cancel the agreement.

New Business:

1. SEARHC and the City of Coffman Cove Clinic Lease Agreement: Perry Olson makes a motion that the council directs the mayor to write a termination letter to this lease agreement, Terry Coleman 2nd. Mayor Ashe requests that Perry write the letter. Perry explains the history of the leasing of the clinic. Perry believes that to renegotiate term we need to first terminate current agreement. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
2. Library Internet Matrix: This is similar to the one done last year showing ACS at \$571 a month, we actually were being charged \$6860.00 a month. Mayor Ashe has spoken with Dawn and there could be some fund raising to pay for internet. Perry Olson wanted to know where the new bids were and where the numbers came from on the Matrix. Perry Olson explained the history of internet at the library, and e-rate and owl percentages. AP&T should have the fiber internet is soon, and for approximately \$300 a month we should be able to get good internet in over at the library. Mikael Ashe makes a motion to terminate current library internet contract at expiration, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
3. LMP (Licensed Massage Practitioner) City Clinic Use May 7-16: Mayor Ashe gives explanation of what this would mean for the community. Mikael Ashe makes a motion to allow the LMP to use the Clinic May 7-16, Jack Mulcare 2nd. Terry Coleman wants to make sure that they are insured when running out of our clinic. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Perry Olson makes a motion to amend the main motion by adding that the LMP need to be insured and meet all other state requirements before they use the clinic, Mikael Ashe 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
4. Alan Cunha Requesting Lot Access: Perry Olson makes a motion that the council grant permission to allow Alan Cunha access across the ROW to lot 24 block 1 in Etolin View Subdivision, Terry Coleman 2nd. Mayor Ashe would not normally vote on these matters as they are a client or could be a potential client, if he were to not vote there is not enough council members present to pass, so today would be the exception. Mayor Ashe would like council to know that he could have a vested interest in this. If council agree, then he will vote accordingly. Present Council were fine with Mayor Ashe having a vote. Jack wanted to know where this was and if it needed a pipe, a pipe will be added if needed for drainage. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

5. Matthew Crane Requesting Lot Access: Mayor Ashe shares what he would like to do just in case not everyone was able to look it over. Perry Olson makes a motion to allow Matthew Crane to

remove the downed and dangerous tree(s) from the ROW bordering his lot, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

6. John Bronson Requesting Lot Access and Building portion of Coffman Lp. in Phase II Sub.: Mayor Ashe gives explanation of what he would like to do, and that he has the necessary wetlands permits. Terry Coleman makes a motion to except the extension of Coffman Loop Phase II Subdivision Road, Perry Olson 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
7. Harbormaster Job Description: Perry Olson makes a motion to table until the next workshop, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Public/Council Comment: Mayor Ashe wanted to unform council and the present public that is a council member is unexcused from 3 council meetings they are no longer a council member according to the City Ordinance, and state law.

Mikael Ashe makes a motion to adjourn to executive session, Terry Coleman 2nd. Terry Coleman, yes, Mikael Ashe, yes, Jack Mulcare, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Executive Session: Staff / City Protocol

Adjourn: Perry Olson makes a motion to adjourn, Jack Mulcare 2nd. **All in favor, none opposed, motion passes.**

Passed and Approved this 20th Day of April 2023

Mikael Ashe, Mayor

Terra Green, City Clerk

City of Coffman Cove			
Budget Comparison - Current Revision			
from July 01, 2022 to April 10, 2023			
Organization Totals			
	Year to Date		
	YTD Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Water / Sewer Revenues	122546.29	181635	59088.71
Other Revenues	0	6801.67	6801.67
Harbor/Dock Revenue - Launch & Parking fees	123	780	657
City Elections	300	400	100
AK Coastal Aggregates Contract	0	2000	2000
Post Office Contract	13953.3	16744	2790.7
Gaming - July 4th Picnic Donations	0	300	300
Gaming	-330	0	330
Gaming - Raffle Revenue	745	0	-745
Garbage Services Revenue	29759.13	65250	35490.87
Garbage Services Revenue - Landfill / Dump Fees	1315.42	2000	684.58
Harbor/Dock Revenue - Annual Moorage	39681.7	44393	4711.3
Harbor/Dock Revenue - Harbor Revenue Electricity	378	300	-78
Harbor/Dock Revenue - Transient Moorage	7535.51	15000	7464.49
Administration	2427.06	816.55	-1610.51
Marine Exchange & AK Coastal Aggregates	2412	2412	0
Land Leases	17052.59	13000	-4052.59
Building Rentals	7350	7600	250
Equipment Rentals	340	0	-340
Advertising	1692	0	-1692
Misc. Sales	163	15420	15257
Donations	5785.88	700	-5085.88
Interest Income	744.37	2118.14	1373.77
Finance Charge Income	820.47	2010	1189.53
GRANT FUNDS State - Library Operating Grant (PLAG)	7000	7000	0
GRANT FUNDS State - Community Assistance	79426.94	73072	-6354.94
GRANT FUNDS State - Shared Fisheries Business Tax	5224.69	300	-4924.69
GRANT FUNDS State - OWL Internet Funds	3583.2	3500	-83.2
GRANT FUNDS State - State of Alaska Elections	0	400	400
GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	49840.63	-8941.34
GRANT FUNDS Federal - NFR-Timber Receipts	0	52879.5	52879.5
GRANT FUNDS - Reuben E. Crossett Grant	0	5000	5000
GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	5000	5000
GRANT FUNDS Federal - Federal Lands Access Program	0	200	200
GRANT FUNDS Federal - American Rescue Plan Act (AR	24778.92	28257.48	3478.56
GRANT FUNDS Federal - Western Fed Lands - Loggers	912046.99	941219.73	29172.74
GRANT FUNDS Federal - USDA/USFS/RAC	90000	90000	0
Total Revenue	1435637.43	1636349.7	200712.27
Expenses			
Salaries	107823.61	176210.95	68387.34
Salaries/ Wages - Stipend	975	2400	1425
Salaries/ Wages - Holiday/Bonus pay	2002.86	2424.73	421.87
Salaries/ Wages - Vacation Pay	0	3298.11	3298.11

Salaries/ Wages - Payroll Taxes	9987.28	14914.17	4926.89
Salaries/ Wages - Workers Compensation	8409	9092.15	683.15
Travel Expense - Per Diem	0	900	900
Travel Expense - Airfare	0	1400	1400
Travel Expense	0	1250	1250
Travel Expense - Training/workshop/conf. fees	0	2500	2500
Equipment - Vehicle & Equipment Fuel	6212.18	5950	-262.18
Consulting Fees	975	0	-975
Legal & Lobbyist	1091.5	5000	3908.5
Bookkeeping	704.16	333.14	-371.02
Water Testing	1067.48	1000	-67.48
Contract Services	971984.14	1058707.34	86723.2
Equipment	0	10	10
Equipment - Equipment/ Material Purchase	22090.05	32400	10309.95
Office & Clerical Supplies - Computers/Printers	731.12	3850	3118.88
Maintenance Vehicles & Equip.	9522.05	16300	6777.95
Maintenance Facilities	2182.58	12843.88	10661.3
Equipment - Parts and Tools	3636.6	3900	263.4
Chemicals	5996.15	5781.01	-215.14
Books	1483.46	3500	2016.54
Office & Clerical Supplies - Freight & Postage	2426.89	5203.58	2776.69
Office & Clerical Supplies	1048.61	2124.65	1076.04
Office & Clerical Supplies - Copier Supplies	822.02	650	-172.02
Electricity	20142.79	35309.92	15167.13
Dump/ Pumping Fees	16928.62	39575	22646.38
Lift Station Maintenance & Repa	0	5000	5000
Office & Clerical Supplies - Telephone	7298.55	11266.26	3967.71
Office & Clerical Supplies - Internet Access/ Web	17372.6	6793.57	-10579.03
Operating Expenses - Garbage Expense	3374.5	4679	1304.5
Operating Expenses - Water/ Sewer Expense	560	5886.25	5326.25
Operating Expenses - Heating Oil & Firewood	15960.06	18187.1	2227.04
Operating Expenses - General liability	3508.79	17073.09	13564.3
Operating Expenses - Facility Insurance	24607	5749.27	-18857.73
Equipment - Vehicle & Equipment Insurance	3326.3	4176.3	850
Operating Expenses - Crime insurance	400	452.6	52.6
Childrens Programs	700	1000	300
Licenses/Fees/ Subscriptions	6344.52	2977.49	-3367.03
Advertising and Publications	0	3000	3000
Bank Fees - Bank Service Charge	104.54	361.98	257.44
Bank Fees - Merchant Bank Card Fees	5624.57	5100	-524.57
Total Expenses	1287424.58	1538531.54	251106.96
Excess (Deficit) of Revenue over Expenses	148212.85	97818.16	-50394.69
Fund Administration			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Other Revenues	0	6801.67	6801.67
City Elections	300	400	100
AK Coastal Aggregates Contract	0	2000	2000
Administration	2427.06	816.55	-1610.51

Marine Exchange & AK Coastal Aggregates	2412	2412	0
Land Leases	17052.59	13000	-4052.59
Building Rentals	0	300	300
Advertising	1692	0	-1692
Misc. Sales	9	15420	15411
Donations	1000	300	-700
Interest Income	734.45	618.14	-116.31
Finance Charge Income	820.47	0	-820.47
GRANT FUNDS State - Community Assistance	79426.94	73072	-6354.94
GRANT FUNDS State - Shared Fisheries Business Tax	5224.69	300	-4924.69
GRANT FUNDS State - State of Alaska Elections	0	400	400
GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	49840.63	-8941.34
GRANT FUNDS Federal - NFR-Timber Receipts	0	26439.75	26439.75
GRANT FUNDS Federal - Federal Lands Access Program	0	100	100
GRANT FUNDS Federal - American Rescue Plan Act (AR	28540.42	25757.48	-2782.94
Total Revenue	198421.59	217978.22	19556.63
Expenses			
Salaries	24801.53	44000	19198.47
Salaries/ Wages - Holiday/Bonus pay	665.56	891.32	225.76
Salaries/ Wages - Vacation Pay	0	1000	1000
Salaries/ Wages - Payroll Taxes	2055.98	4500	2444.02
Salaries/ Wages - Workers Compensation	514.18	1000	485.82
Travel Expense - Per Diem	0	500	500
Travel Expense - Airfare	0	500	500
Travel Expense - Training/workshop/conf. fees	0	500	500
Consulting Fees	975	0	-975
Legal & Lobbyist	1091.5	5000	3908.5
Bookkeeping	704.16	333.14	-371.02
Equipment - Equipment/ Material Purchase	583.88	0	-583.88
Office & Clerical Supplies - Computers/Printers	731.12	3500	2768.88
Maintenance Facilities	0	43.88	43.88
Office & Clerical Supplies - Freight & Postage	180	553.58	373.58
Office & Clerical Supplies	666.2	1574.65	908.45
Office & Clerical Supplies - Copier Supplies	0	400	400
Electricity	1276.85	1350.67	73.82
Office & Clerical Supplies - Telephone	2383.34	2181.86	-201.48
Office & Clerical Supplies - Internet Access/ Web	3929.36	5953.57	2024.21
Operating Expenses - Garbage Expense	882	800	-82
Operating Expenses - Water/ Sewer Expense	80	1086.25	1006.25
Operating Expenses - Heating Oil & Firewood	2380.5	1439.28	-941.22
Operating Expenses - General liability	354.29	1213.7	859.41
Operating Expenses - Facility Insurance	2162	699.27	-1462.73
Operating Expenses - Crime insurance	400	452.6	52.6
Licenses/Fees/ Subscriptions	5076.77	1432.49	-3644.28
Advertising and Publications	0	3000	3000
Bank Fees - Bank Service Charge	104.54	361.98	257.44
Total Expenses	51998.76	84268.24	32269.48
Excess (Deficit) of Revenue over Expenses	146422.83	133709.98	-12712.85
Fund Streets & Roads			

	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
GRANT FUNDS Federal - NFR-Timber Receipts	0	26439.75	26439.75
GRANT FUNDS Federal - Federal Lands Access Program	0	100	100
GRANT FUNDS Federal - Western Fed Lands - Loggers	912046.99	941219.73	29172.74
GRANT FUNDS Federal - USDA/USFS/RAC	90000	90000	0
Total Revenue	1002046.99	1057759.48	55712.49
Expenses			
Salaries	5276.1	8000	2723.9
Salaries/ Wages - Payroll Taxes	490.41	750	259.59
Salaries/ Wages - Workers Compensation	928.87	500	-428.87
Equipment - Vehicle & Equipment Fuel	1580.85	1500	-80.85
Contract Services	956955.83	1046219.7	89263.87
Equipment - Equipment/ Material Purchase	3114.17	3000	-114.17
Maintenance Vehicles & Equip.	1804.52	1000	-804.52
Equipment - Parts and Tools	3000	3000	0
Office & Clerical Supplies - Freight & Postage	350	350	0
Electricity	1056.45	1500	443.55
Operating Expenses - General liability	354.29	1700	1345.71
Equipment - Vehicle & Equipment Insurance	379	600	221
Total Expenses	975290.49	1068119.7	92829.21
Excess (Deficit) of Revenue over Expenses	26756.5	-10360.22	-37116.72
Fund Water/Sewer			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Water / Sewer Revenues	122546.29	181635	59088.71
Equipment Rentals	340	0	-340
Finance Charge Income	0	10	10
Total Revenue	122886.29	181645	58758.71
Expenses			
Salaries	35230.51	55859.21	20628.7
Salaries/ Wages - Holiday/Bonus pay	223.91	217.75	-6.16
Salaries/ Wages - Vacation Pay	0	462	462
Salaries/ Wages - Payroll Taxes	3297.47	4500	1202.53
Salaries/ Wages - Workers Compensation	2737.88	2500	-237.88
Travel Expense - Per Diem	0	400	400
Travel Expense - Airfare	0	900	900
Travel Expense - Training/workshop/conf. fees	0	1000	1000
Equipment - Vehicle & Equipment Fuel	1399.69	1500	100.31
Water Testing	1067.48	1000	-67.48
Contract Services	15028.31	12487.64	-2540.67
Equipment - Equipment/ Material Purchase	6700.94	13000	6299.06
Maintenance Vehicles & Equip.	46.08	200	153.92
Maintenance Facilities	1984.31	5000	3015.69
Equipment - Parts and Tools	62.99	0	-62.99
Chemicals	5996.15	5781.01	-215.14

Office & Clerical Supplies - Freight & Postage	1678.05	1700	21.95
Electricity	9132.03	20000	10867.97
Dump/ Pumping Fees	4050	7500	3450
Lift Station Maintenance & Repa	0	5000	5000
Office & Clerical Supplies - Telephone	1109.93	3538.82	2428.89
Operating Expenses - Garbage Expense	0	132	132
Operating Expenses - Heating Oil & Firewood	2371.01	4000	1628.99
Operating Expenses - General liability	354.29	3500	3145.71
Operating Expenses - Facility Insurance	2988	750	-2238
Equipment - Vehicle & Equipment Insurance	520.66	400	-120.66
Licenses/Fees/ Subscriptions	1247.75	1500	252.25
Bank Fees - Merchant Bank Card Fees	5624.57	5100	-524.57
Total Expenses	102852.01	157928.43	55076.42
Excess (Deficit) of Revenue over Expenses	20034.28	23716.57	3682.29
Fund Garbage/Waste			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Garbage Services Revenue	29759.13	65250	35490.87
Garbage Services Revenue - Landfill / Dump Fees	1315.42	2000	684.58
Misc. Sales	154	0	-154
Interest Income	2.24	1500	1497.76
Finance Charge Income	0	2000	2000
Total Revenue	31230.79	70750	39519.21
Expenses			
Salaries	7430	10000	2570
Salaries/ Wages - Holiday/Bonus pay	223.91	225.37	1.46
Salaries/ Wages - Vacation Pay	0	721.5	721.5
Salaries/ Wages - Payroll Taxes	710.28	0	-710.28
Salaries/ Wages - Workers Compensation	1051.44	855	-196.44
Equipment - Vehicle & Equipment Fuel	1580.14	1800	219.86
Equipment - Equipment/ Material Purchase	0	3000	3000
Maintenance Vehicles & Equip.	0	3000	3000
Equipment - Parts and Tools	0	150	150
Dump/ Pumping Fees	12878.62	32000	19121.38
Operating Expenses - General liability	1028.76	1800	771.24
Equipment - Vehicle & Equipment Insurance	379	650	271
Total Expenses	25282.15	54201.87	28919.72
Excess (Deficit) of Revenue over Expenses	5948.64	16548.13	10599.49
Fund Fire Department			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Donations	522	100	-422
Total Revenue	522	100	-422
Expenses			

Equipment - Vehicle & Equipment Fuel	0	200	200
Equipment	0	10	10
Equipment - Equipment/ Material Purchase	31.77	500	468.23
Maintenance Vehicles & Equip.	0	500	500
Maintenance Facilities	0	1000	1000
Electricity	573.31	850	276.69
Office & Clerical Supplies - Telephone	585.91	600	14.09
Operating Expenses - Heating Oil & Firewood	3768.66	3200	-568.66
Operating Expenses - General liability	0	1450	1450
Operating Expenses - Facility Insurance	1726	300	-1426
Equipment - Vehicle & Equipment Insurance	758	921.22	163.22
Total Expenses	7443.65	9531.22	2087.57
Excess (Deficit) of Revenue over Expenses	-6921.65	-9431.22	-2509.57
Fund Post Office			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Post Office Contract	13953.3	16744	2790.7
Total Revenue	13953.3	16744	2790.7
Expenses			
Salaries	14926.08	21000	6073.92
Salaries/ Wages - Holiday/Bonus pay	217.75	435.49	217.74
Salaries/ Wages - Vacation Pay	0	147.69	147.69
Salaries/ Wages - Payroll Taxes	1407.03	2204.35	797.32
Salaries/ Wages - Workers Compensation	482.88	950	467.12
Office & Clerical Supplies - Computers/Printers	0	350	350
Office & Clerical Supplies	22.98	200	177.02
Office & Clerical Supplies - Copier Supplies	627.1	150	-477.1
Electricity	648.83	996.87	348.04
Office & Clerical Supplies - Telephone	841.9	678.72	-163.18
Operating Expenses - Garbage Expense	55	132	77
Operating Expenses - Water/ Sewer Expense	80	960	880
Operating Expenses - Heating Oil & Firewood	0	1161.39	1161.39
Operating Expenses - General liability	354.29	615.04	260.75
Total Expenses	19663.84	29981.55	10317.71
Excess (Deficit) of Revenue over Expenses	-5710.54	-13237.55	-7527.01
Fund Parks & Recreation			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Total Revenue	0	0	0
Expenses			
Salaries	1169.5	2205.21	1035.71
Salaries/ Wages - Payroll Taxes	108.74	121.38	12.64
Salaries/ Wages - Workers Compensation	683.87	325	-358.87
Equipment - Vehicle & Equipment Fuel	279.69	300	20.31

Equipment - Equipment/ Material Purchase	3714.17	3600	-114.17
Maintenance Vehicles & Equip.	600	600	0
Equipment - Parts and Tools	0	250	250
Electricity	351.03	340	-11.03
Dump/ Pumping Fees	0	75	75
Operating Expenses - Water/ Sewer Expense	80	960	880
Operating Expenses - General liability	354.29	1600	1245.71
Total Expenses	7341.29	10376.59	3035.3
Excess (Deficit) of Revenue over Expenses	-7341.29	-10376.59	-3035.3
Fund Library			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Donations	4263.88	200	-4063.88
GRANT FUNDS State - Library Operating Grant (PLAG)	7000	7000	0
GRANT FUNDS State - OWL Internet Funds	3583.2	3500	-83.2
GRANT FUNDS - Reuben E. Crossett Grant	0	5000	5000
GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	5000	5000
GRANT FUNDS Federal - American Rescue Plan Act (AR	-2500	2500	5000
Total Revenue	12347.08	23200	10852.92
Expenses			
Salaries	0	146.53	146.53
Salaries/ Wages - Holiday/Bonus pay	0	1.6	1.6
Salaries/ Wages - Payroll Taxes	0	13.44	13.44
Salaries/ Wages - Workers Compensation	0	12.15	12.15
Travel Expense	0	1250	1250
Books	1483.46	3500	2016.54
Office & Clerical Supplies - Freight & Postage	15.99	100	84.01
Office & Clerical Supplies	309.43	300	-9.43
Office & Clerical Supplies - Copier Supplies	194.92	100	-94.92
Electricity	773.37	1222.38	449.01
Office & Clerical Supplies - Telephone	827.24	476.86	-350.38
Office & Clerical Supplies - Internet Access/ Web	12743.24	0	-12743.24
Operating Expenses - Garbage Expense	84.5	100	15.5
Operating Expenses - Water/ Sewer Expense	80	960	880
Operating Expenses - Heating Oil & Firewood	2354.99	2159.48	-195.51
Operating Expenses - General liability	0	1500	1500
Operating Expenses - Facility Insurance	2881	0	-2881
Childrens Programs	0	300	300
Total Expenses	21748.14	12142.44	-9605.7
Excess (Deficit) of Revenue over Expenses	-9401.06	11057.56	20458.62
Fund Gaming			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Gaming	-330	0	330
Gaming - Raffle Revenue	745	0	-745

Interest Income	0.17	0	-0.17
Total Revenue	415.17	0	-415.17
Expenses			
Office & Clerical Supplies	50	50	0
Operating Expenses - General liability	0	494.35	494.35
Licenses/Fees/ Subscriptions	20	25	5
Total Expenses	70	569.35	499.35
Excess (Deficit) of Revenue over Expenses	345.17	-569.35	-914.52
Fund Clinic			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Building Rentals	7000	7000	0
Total Revenue	7000	7000	0
Expenses			
Maintenance Facilities	0	600	600
Electricity	1586.96	2500	913.04
Office & Clerical Supplies - Telephone	1000.91	2300	1299.09
Operating Expenses - Water/ Sewer Expense	80	0	-80
Operating Expenses - Heating Oil & Firewood	960.75	1500	539.25
Operating Expenses - Facility Insurance	8257	3000	-5257
Total Expenses	11885.62	9900	-1985.62
Excess (Deficit) of Revenue over Expenses	-4885.62	-2900	1985.62
Fund E M S			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Donations	0	100	100
Interest Income	0.48	0	-0.48
Total Revenue	0.48	100	99.52
Expenses			
Travel Expense - Training/workshop/conf. fees	0	1000	1000
Equipment - Vehicle & Equipment Fuel	370.1	250	-120.1
Equipment - Equipment/ Material Purchase	1250	3000	1750
Maintenance Vehicles & Equip.	0	3000	3000
Operating Expenses - General liability	0	450	450
Equipment - Vehicle & Equipment Insurance	520.66	1205.08	684.42
Licenses/Fees/ Subscriptions	0	10	10
Total Expenses	2140.76	8915.08	6774.32
Excess (Deficit) of Revenue over Expenses	-2140.28	-8815.08	-6674.8
Fund Ferry Terminal			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem

Revenue			
Building Rentals	350	300	-50
Total Revenue	350	300	-50
Expenses			
Electricity	1533.36	2400	866.64
Operating Expenses - Water/ Sewer Expense	80	960	880
Operating Expenses - Heating Oil & Firewood	1617.48	1000	-617.48
Operating Expenses - General liability	0	450	450
Operating Expenses - Facility Insurance	4497	1000	-3497
Total Expenses	7727.84	5810	-1917.84
Excess (Deficit) of Revenue over Expenses	-7377.84	-5510	1867.84
Fund Harbor/Dock			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Harbor/Dock Revenue - Launch & Parking fees	123	780	657
Harbor/Dock Revenue - Annual Moorage	39681.7	44393	4711.3
Harbor/Dock Revenue - Harbor Revenue Electricity	378	300	-78
Harbor/Dock Revenue - Transient Moorage	7535.51	15000	7464.49
Total Revenue	47718.21	60473	12754.79
Expenses			
Salaries	13852.89	25000	11147.11
Salaries/ Wages - Holiday/Bonus pay	223.91	217.74	-6.17
Salaries/ Wages - Vacation Pay	0	326.92	326.92
Salaries/ Wages - Payroll Taxes	1307.68	2100	792.32
Salaries/ Wages - Workers Compensation	770.88	2100	1329.12
Equipment - Vehicle & Equipment Fuel	27.25	100	72.75
Equipment - Equipment/ Material Purchase	4580.96	4300	-280.96
Maintenance Vehicles & Equip.	2821.45	3000	178.55
Maintenance Facilities	198.27	6200	6001.73
Office & Clerical Supplies - Freight & Postage	202.85	2500	2297.15
Electricity	2883.01	3600	716.99
Office & Clerical Supplies - Telephone	277.15	640	362.85
Office & Clerical Supplies - Internet Access/ Web	700	840	140
Operating Expenses - Garbage Expense	2353	3200	847
Operating Expenses - Water/ Sewer Expense	80	960	880
Operating Expenses - General liability	354.29	1000	645.71
Equipment - Vehicle & Equipment Insurance	175	0	-175
Total Expenses	30808.59	56084.66	25276.07
Excess (Deficit) of Revenue over Expenses	16909.62	4388.34	-12521.28
Fund Maintenance/Shop			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Total Revenue	0	0	0

Expenses			
Salaries	4537	10000	5463
Salaries/ Wages - Holiday/Bonus pay	447.82	435.46	-12.36
Salaries/ Wages - Vacation Pay	0	640	640
Salaries/ Wages - Payroll Taxes	462.52	550	87.48
Salaries/ Wages - Workers Compensation	1034	850	-184
Equipment - Vehicle & Equipment Fuel	974.46	300	-674.46
Equipment - Equipment/ Material Purchase	2114.16	2000	-114.16
Maintenance Vehicles & Equip.	4250	5000	750
Equipment - Parts and Tools	573.61	500	-73.61
Electricity	327.59	550	222.41
Office & Clerical Supplies - Telephone	272.17	850	577.83
Operating Expenses - Garbage Expense	0	315	315
Operating Expenses - Heating Oil & Firewood	2506.67	3726.95	1220.28
Operating Expenses - General liability	354.29	1300	945.71
Operating Expenses - Facility Insurance	2096	0	-2096
Equipment - Vehicle & Equipment Insurance	593.98	400	-193.98
Licenses/Fees/ Subscriptions	0	10	10
Total Expenses	20544.27	27427.41	6883.14
Excess (Deficit) of Revenue over Expenses	-20544.27	-27427.41	-6883.14
Fund Special Events			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Gaming - July 4th Picnic Donations	0	300	300
Total Revenue	0	300	300
Expenses			
Childrens Programs	700	700	0
Total Expenses	700	700	0
Excess (Deficit) of Revenue over Expenses	-700	-400	300
Fund Council			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Total Revenue	0	0	0
Expenses			
Salaries	600	0	-600
Salaries/ Wages - Stipend	975	2400	1425
Salaries/ Wages - Payroll Taxes	147.17	175	27.83
Salaries/ Wages - Workers Compensation	205	0	-205
Total Expenses	1927.17	2575	647.83
Excess (Deficit) of Revenue over Expenses	-1927.17	-2575	-647.83
Fund Fish Enhancement			
	07/01/2022 to 04/10/2023		

	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
Interest Income	7.03	0	-7.03
Total Revenue	7.03	0	-7.03
Expenses			
Total Expenses	0	0	0
Excess (Deficit) of Revenue over Expenses	7.03	0	-7.03
Fund Grants			
	07/01/2022 to 04/10/2023		
	Actual	Ann Bgt	Ann Bgt Rem
Revenue			
GRANT FUNDS Federal - American Rescue Plan Act (AR	-1261.5	0	1261.5
Total Revenue	-1261.5	0	1261.5
Expenses			
Total Expenses	0	0	0
Excess (Deficit) of Revenue over Expenses	-1261.5	0	1261.5

City of Coffman Cove						
Client Subsidiary Aging						
as of April 10, 2023						
01-00-1300 Administration-Accounts Receivable -Administration/Other						
Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
01-00-1300 Administ						
apt0000	A P & T	50	0	50	0	100
a5blazeking0000	A5 Blaze King	0	120	0	0	120
alaskacomm0000	Alaska Communications Inter	0	0	0	800	800
arnoldmark0000	Arnold, Mark	408	0	0	0	408
ashemike0000	Ashe, Mike	0	0	0	-143	-143
batemanbill0000	Bateman, Bill and Lynn	98	0	0	0	98
BCKLLC#1	BCK, LLC	120	0	0	0	120
beardjamess0000	Beard, James & Susan	62	0	0	0	62
boycetom0000	Boyce, Tom	50	50	50	390	540
bradleyjerr0000	Bradley, Jerry & Stephanie	0	0	0	-321	-321
brandtjohn0000	Brandt, John	0	0	6140	0	6140
breakawayad1000	Breakaway Adventures	0	120	0	0	120
brockstepha0000	Brock, Stephanie	0	0	0	-80.5	-80.5
brouillette0000	Brouillette, Albert	40	18.67	0	0	58.67
burgessmich0000	Burgess, Micheal*	0	0	8410	0	8410
Burrows	Burrows, Larry	0	0	0	-4	-4
carterbrian0000	Carter, Brian	90	90	90	630	900
carverevanj0000	Carver, Evan & Jamie	149	0	160	0	309
colemanron0000	Coleman, Ron	0	0	0	11	11
collinskurt0000	Collins, Kurt	0	0	-78.5	0	-78.5
cowanmike0000	Cowan, Mike	-2	0	0	0	-2
crookshanks0000	Crookshanks, Verne	0	0	0	-1289	-1289
dembosztimm0000	Dembosz, Tim & Monetta	340	0	0	0	340
departmento0000	Department of Transportation	80	80	0	80	240
edwardsonch0000	Edwardson, Charles	0	0	0	-73	-73
embryjames0000	Embry, James	35	0	150	22	207
familyairto0000	Family Air Tours	0	120	0	0	120
fitzpatrick0000	Fitzpatrick, Jon	0	0	0	708	708
holbrookrus0000	Holbrook, Russ	102	0	0	0	102
holtmansmar0000	Holtman's Marine	0	120	0	0	120
housermatth0000	Houser, Matthew	0	0	0	58.5	58.5
hugheskevin0000	Hughes, Kevin	11	0	0	0	11
jjcharters0000	J & J Charters	-120	0	0	0	-120
jankemichae0000	Janke, Michael & Kathy	10	10	0	265	285
johnsonmary0000	Johnson, Mary Lou	80	0	0	0	80
johnstonrus0000	Johnston, Russ	91	91	80	0	262
kaiserpaul0000	Kaiser, Paul	0	0	-703	0	-703
kellerkit0000	Keller, Kit	91	0	0	0	91
kiewit0000	Kiewit	0	0	0	-10	-10
kilanowskij0000	Kilanowski, Jerry	80	0	0	0	80
koonrpa0000	Koonrad, Paige	44	11	33	33	121
lainhartroc0000	Lainhart, Rocky/Adams, Holly	0	0	0	1060	1060
leachleonar0000	Leach, Leonard	80	0	0	0	80
lewistammy0000	Lewis, Tammy	108	108	108	245	569

littelldonl0000	Littell, Donley	10	10	10	70	100
lyonbill0000	Lyon, Bill	50	4	0	0	54
lyonken0000	Lyon, Ken	0	0	0	-11	-11
mcelfreshro0000	McElfresh, Rob	0	0	8410	0	8410
McGraw	McGraw, Josh	0	0	0	20	20
mcnishkim0000	McNish, Kim	25	-25	-25	-5	-30
melendyfai0000	Melendy, Faith/Hurliman, Jeff	0	0	0	-1286	-1286
Mesquite Magnif	Mesquite Magnificent 7, LLC	0	0	0	-2610	-2610
metoyermich0000	Metoyer, Michael	22	0	33	44	99
middelstadt0000	Middelstadt, Pamela	0	0	-320	0	-320
moodyraymon0000	Moody, Raymond	25	0	0	0	25
moorepeter0000	Moore, Peter	0	0	0	-79.69	-79.69
mulcarejack0000	Mulcare, Jack & Stone, Elizab	160	0	0	0	160
newcovenant0000	New Covenant Church	11	0	0	0	11
noltetroy0000	Nolte, Troy	146	91	0	0	237
oberhanslyl0000	Oberhansly, Lucas	130	140	0	0	270
olsonperry0000	Olson, Perry	7	0	0	0	7
ottedonnada0000	Otte, Donna & David	0	0	0	-19	-19
PacS	Pacific Seafood	0	0	0	86	86
petersonlar0000	Peterson, Larry	0	0	0	-10	-10
reubenecros0000	Reuben E. Crossett Grant	0	0	0	10123.5	10123.53
ricejohnny0000	Rice, Johnny	105	105	43	0	253
rigginshack0000	Riggin' Shack	2	0	0	0	2
rocknroadco0000	Rock N Road Construction	0	0	0	88.79	88.79
rodriguezti0000	Rodriguez, Timothy	544	0	0	0	544
rowlandrobe0000	Rowland, Robert	120	0	0	0	120
seislandsch0000	SE Island School District	216	0	0	0	216
shannonpat0000	Shannon, Pat	0	0	0	-74	-74
smithclevep0000	Smith, Diana (Cleve Smith Pr	90	80	80	680	930
smithstepha0000	Smith, Stephan	11	0	0	0	11
soderbergga0000	Soderberg, Gary & Jean	120	0	0	0	120
stevensjame0000	Stevens, James	0	0	0	-25	-25
igostewartd0000	Stewart, Dick & Debbie L	-0.12	0	0	0	-0.12
sundedannyj0000	Sunde, Danny & Jacki	11	0	0	0	11
sunriseavia0000	Sunrise Aviation	0	120	0	0	120
thompsondon0000	Thompson, Donna/Otte David	0	0	0	-56	-56
warnermike0000	Warner, Mike	0	216	0	0	216
wetherbeefr0000	Wetherbee, Frank	145	76	123	0	344
wilburngary0000	Wilburn, Gary	0	0	0	8	8
wilsonbrian0000	Wilson, Brian Jr.	123	90	102	255	570
		4169.88	1845.7	22946	9581.63	38542.68
Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
03-00-1302 Water/Se						
adamsoned0000	Adamson, Ed	91	80	0	0	171
bakerwillia0000	Baker, William SEAK LLC	80	0	80	0	160
boycetom0000	Boyce, Tom	0	0	0	2830	2830
bruckerbryc0000	Brucker, Bryce	104	0	0	0	104
carterbrian0000	Carter, Brian	0	0	0	9397	9397
cawooddebra0000	Cawood, Debra	120	0	0	0	120
clamandaveb0000	Claman, Dave & Brenda	80	0	0	0	80
departemento0000	Department of Transportation	0	0	0	80	80

finnpennysc0000	Finn, Penny & Scheid, David	65	65	29	0	159
gearysteve0000	Geary, Steve	80	0	0	0	80
Halligan	Halligan, Kacey	0	0	0	2250	2250
hedgesjerry0000	Hedges, Jerry	80	91	0	0	171
jjcharters0000	J & J Charters	0	0	0	-1345	-1345
kingshaynes0000	King, Shayne S.	0	0	0	-6	-6
LeachP	Leach, Perry	0	0	0	960	960
littelldonl0000	Littell, Donley	0	0	0	4229.85	4229.85
luxruth0000	Lux, Ruth	80	91	80	289	540
Mesquite Magnif	Mesquite Magnificent 7, LLC	0	0	0	2610	2610
noltetroy0000	Nolte, Troy	0	0	146	155	301
nortonwilli0000	Norton, William & Susan	40	40	40	3180	3300
olsonperry0000	Olson, Perry	80	0	0	0	80
pearsontris0000	Pearson, Trisha	11	0	0	0	11
piercebill0000	Pierce, Bill	90	90	40	3980	4200
rimcoconstr0000	Rimco Construction	174	0	0	0	174
sandbacksco0000	Sandback, Scott & Mary Jo	-80	0	0	0	-80
sisdteacher2000	SISDTeacher Housing #3 Tra	91	80	91	0	262
smithclevep0000	Smith, Diana (Cleve Smith Pr	0	0	0	3390	3390
sneathenbil0000	Sneathen, Bill (Collections)	40	40	40	6955.99	7075.99
streulichar0000	Streuli, Charlie	80	0	0	0	80
twitchellke0000	Twitchell, Ken	20	20	20	40	100
twitchellsh0000	Twitchell, Shannon	50	50	50	4392.57	4542.57
warnermike0000	Wamer, Mike	130	130	130	0	390
websterlind0000	Webster, Linda	80	0	0	0	80
wrightrandy0000	Wright, Randy Sr. Cabin	80	0	0	0	80
wrightrandy1000	Wright, Randy*	80	0	0	0	80
		1746	777	746	43388.4	46657.41
Client Number	Client Name	0 - 30	30 - 60	60 - 90	Over 90	Total
04-00-1301 Garbage						
baararthur0000	Baar, Arthur*	0	0	0	-9	-9
carterbrian0000	Carter, Brian	0	0	0	74	74
forehandtuc0000	Forehand, Tucker	-2.5	0	0	0	-2.5
pricealex0000	PRICE, ALEX	31	20	21	279	351
wilburngary0000	Wilburn, Gary	0	0	0	-18.5	-18.5
		28.5	20	21	325.5	395

Water Report 4/10/23

The last month in waterworld has had a few notable events, but luckily nothing too major. A small handful of leaks around town, a fresh chemical shipment, and some issues with our sample kits arriving on time.

Luckily everything is fixed now, and we're gearing up to turn bathrooms and the harbor back on any day now. When we turn on the harbor water there will likely be some isolated flushing to scour the lines on the downtown neighborhood. The plan is to make a full flushing route around the whole town again, but this will be a separate operation than just un-winterizing things.

Currently our raw water tank is full and overflowing and water quality from the plant has been great. As summer folks return, i'm sure we'll encounter a handful of issues, but so far so good.

Thanks Again,
Stephan Smith

Fire Department Report for March 2023

PJ Olson <CCSeatG@outlook.com>

Fri 4/7/2023 7:05 AM

To: Terra Green <treasurer@ccalaska.com>

State reporting for March has been submitted.

No fire activity for March.

WANTED

**on loan or gifted to
Coffman Cove Library**

**Early Coffman Cove
“Camp Days”**

- **logging artifacts**
- **photos, stories**
- **maps, tools**
- **old shirt/suspenders**

Contact: Library 907-329-2080

Dawn 907-329-2030

Coffman Cove Community

Library Council Report - 4/23

- Non-skid in place on Library porch area.
- Requested (*for 3 years*) ramp be covered so non-skid can be replaced (we have the non-skid).
- Spackling, sanding, painting library interior walls is in progress.
- Children's Library Area being painted and reorganized.
- Young Adult Library Area being painted and reorganized.
- Campaign underway to collect and create "Logging Camp Days" history section.
- Forest/logging painting in Library Entryway by Teresa Vanaken and Michell Page on schedule to happen

All this is happening thanks to our hardworking Library Volunteers! DR



City of Coffman Cove

310 Harbor Avenue

Coffman Cove, Alaska 99918-0135

(907) 329-2233

Fax: 329-2212

April 4, 2023

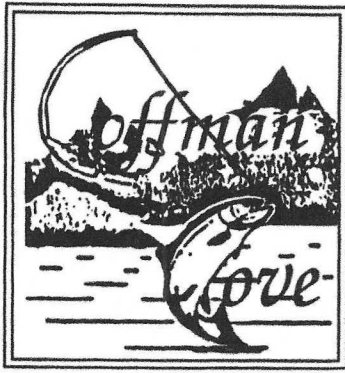
Mr. Mathew Spence
Client Account Manager
Alaska Communications
600 Telephone Avenue
Anchorage, AK 99503

Mr. Spence:

The City of Coffman Cove would like to terminate the dedicated internet service currently being provided by Alaska Communications to the Coffman Cove Community Library as of June 30, 2023.

Thank you.

Perry J. Olson
Vice Mayor



City of Coffman Cove

*310 Harbor Avenue
Coffman Cove, Alaska 99918-0135*

(907) 329-2233

Fax: 329-2212

March 28, 2023

Mr. Daniel Harris
Southeast Alaska Regional Health Consortium
3100 Channel Drive
Suite 300
Juneau, AK 99801

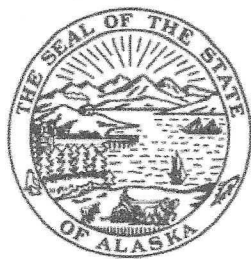
Mr. Harris:

The City of Coffman Cove is terminating our lease agreement with SEARHC for the use of Coffman Cove Community Clinic dated March 19, 2020 as allowed in Section 2.2.3 as of April 30, 2023.

The City would like to discuss negotiating a new lease agreement with SEARHC for continued use of our clinic facility.

Thank you.

Perry J. Olson
Vice Mayor



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Fairbanks Office

455 Third Avenue, Suite 140
Fairbanks, Alaska 99701-3110
Main: 907.451.2749
Fax: 907.451.2742

March 10, 2023

Mikael Ashe, Mayor
City of Coffman Cove
PO Box 18135
Coffman Cove, AK 99918

**RE: FY 24 PAYMENT IN LIEU OF TAXES PROGRAM FOR CITIES IN THE
UNORGANIZED BOROUGH**

Dear Mayor Ashe:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the FY23 Payment in Lieu of Taxes (PILT). The US Department of Interior is preparing the necessary calculations to issue payments for the FY23 PILT program prior to June 30, 2023.

Enclosed is the FY24 PILT Verification Form. **Please review your community information for accuracy and complete the contact information as well as your Tax Identification Number.**

Deadline for submission is May 31, 2023

The Verification Form can be scanned and emailed to caa@alaska.gov with the subject line "Municipality Name, FY24 PILT".

Should you have any questions regarding the FY24 PILT program, please visit our website:
<https://www.commerce.alaska.gov/web/dcra/grantandfunding/PaymentinLieuofTaxes.aspx> or you can contact me via email at judy.haymaker@alaska.gov or call me at 907-451-2731.

Sincerely,

A handwritten signature in cursive script that reads "Samantha Lannet".

Samantha Lannet
Grants Administrator 2

Enclosures: FY24 PILT Verification Form Page

FY 24 PAYMENT IN LIEU OF TAXES ~ VERIFICATION FORM

CFDA 15.226

NAME OF MUNICIPALITY	VENDOR NUMBER	TAX ID NUMBER
CITY OF COFFMAN COVE	CCC90019	92-0132969
CONTACT NAME	CONTACT EMAIL ADDRESS	
TerraGreen	treasurer@ccalaska.com	
MAILING ADDRESS	CONTACT PHONE NUMBER	
PO Box 18135	(907) 329-2233	
CITY, STATE, ZIP CODE	FAX NUMBER	
COFFMAN COVE, AK 99918		

Eligibility requirements Per 3 AAC 152.100:

To be eligible to receive a distribution under the payment in lieu of taxes in the unorganized borough program a city must:

1. Be located within the circumference of the boundaries of a federally designated area in the unorganized borough;
2. Be incorporated as a city under AS 29.04.010 – 29.04.020 before July 1 of the state fiscal year in which the distribution is requested;

Please submit this form no later than May 31, 2023.

CERTIFICATION:

As the highest ranking official, I certify the City of Coffman Cove understands the requirements for receiving the Payment in Lieu of Taxes (PILT) funding and agrees to comply with all laws and regulations governing the PILT program.

PJOL
Signature (Highest Ranking Official)

03/21/2023
Date

PJ OLSON, ACTING MAYOR
Printed Name and Title

<p>E-mail <u>caa@alaska.gov</u></p> <p>Subject Line: Municipality Name, FY24 PILT</p> <p>OR Mail to: State of Alaska DCCED Payment In Lieu of Taxes 455 3rd Avenue, Suite 140 Fairbanks, AK 99701</p>

**CITY OF COFFMAN COVE
NON-CODE ORDINANCE 23 01
AN ORDINANCE FOR THE CITY OF COFFMAN COVE PROVIDING FOR THE AMENDMENT OF
THE BUDGET FOR FISCAL YEAR 2023**

Section 1. Classification

This is a Non-Code Ordinance

Section 2. General Provision

The authorized changes to the FY23 Budget for the period July 1, 2022, through June 30, 2023, are as follows and are made a matter of public record.

FY 23 BUDGET AMENDMENTS

Administration:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6016 (Sal/Wage-Holiday Bonus Pay)	665.56	891.32	665.56
6200 (Consulting Fees)	975	0	5975
6216 (Bookkeeping)	704.16	333.14	1000
6310 (Equip./Mat. Purchase)	583.88	0	583.88
6420 (Electricity)	1249.48	1350.67	2320.46
6423 (Telephone)	2196.64	2181.86	4079.47
6430 (Heating Oil)	1794	1439.28	3331.71
6500 (General Liability)	354.29	1213.70	354.29
6501 (Facility Ins.)	2162	699.27	2162
6503 (Crime Ins.)	400	452.60	400
7010 (Lic./Fees/Sub)	2076.77	1432.49	2156.77

Streets and Roads:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6050 (Workers Comp)	928.87	500	2320
6310 (Equip./Material Purchase)	3000	3000	5000
6315 (Maint. Vehicles & Equip)	1804.52	1000	2500
6400 (Parts & Tools)	3000	3000	5000
6410 (Freight & Postage)	350	350	550
6420 (Electricity)	870.04	1500	1618.79
6500 (General Liability)	354.29	1700	354.29
6502 (Veh. & Equip Ins)	379	600	379

Water/Sewer:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6016 (Salaries/Wage-Holiday/Bonus Pay)	223.91	217.75	223.91
6020 (Payroll Taxes)	2944.43	4500	5152.75
6050 (Workers Comp)	2737.88	2500	5027.33
6111 (Veh.&Equip. Fuel)	1399.69	1500	1800

6219 (Water Testing)	993.64	1000	1514.60
6250 (Contract Services)	15028.31	12487.64	15028.31 (ARS)
6400 (Parts & Tools)	62.99	0	500
6420 (Electricity)	7908.15	20000	13839.27
6421 (Dump/Pump Fees)	4050	7500	7650 (went up to \$900)
6423 (Telephone)	1065.46	3538.82	1864.56
6430 (Heating Oil)	1847.24	4000	3232.67
6500 (General Liability)	354.29	3500	354.29
6501 (Facility Ins.)	2988	750	2988
6502 (Veh. & Equip. Ins)	520.66	400	520.66
7010 (Lic/Fees/Sub)	1247.75	1500	1300
7026 (Merchant Bank Fees)	5624.57	5100	8124.38

Garbage:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6001 (Salaries)	6835	10000	11961.25
6016 (Salaries&Wage-Holiday Bonus Pay)	223.91	335.37	223.91
6020 (Payroll Taxes)	654.69	0	1172.21
6050 (Workers Comp.)	1051.44	855	1913.80
6111 (Fuel)	1460.06	1800	2215.17
6421 (Dump/Pumping Fees)	11270.74	32000	19723.80
6500 (General Liab.)	733.29	1800	733.29
6502 (Veh.&Equip. Ins.)	379	650	379

Fire Department:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6423 (Telephone)	528.53	600	924.93
6430 (Heating Oil)	3146.25	3200	5505.94
6500 (General Liab.)	0	1450	0
6501 (Facility Ins.)	1726	300	1726
6502 (Veh.&Equip. Ins)	758	921.22	758

Post Office:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6001 (Salaries)	13130.08	21000	22977.65
6016 (Sal.&Wage-Holiday/Bonus Pay)	217.75	435.49	217.75
6416 (Copier Supplies)	486.10	150	850.68
6423 (Telephone)	770.46	678.72	1440.5
6500 (Gen. Lib)	354.29	615.04	354.29

Parks & Rec.:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6020 (payroll taxes)	108.74	121.38	209.50
6050 (Workers Comp.)	683.87	325	1323.13
6111 (Fuel)	279.69	300	490
6310(Equip./Mat. Purchase)	3600	3600	5600
6315(Maint. Veh. & Equip.)	600	600	1200
6420 (Electricity)	329.03	340	575.80
6500 (Gen. Lib.)	354.29	1600	354.29

Library:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6011 (Salaries)	0	146.53	0
6016 (Holiday/Bonus)	0	1.60	0
6020 (Payroll Taxes)	0	13.44	0
6050 (Workers Comp.)	0	12.15	0
6403 (Books)	1483.46	3500	3000
6415 (Office&Cler. Sup)	309.43	300	350
6416 (Copies Sup)	194.92	100	200
6423 (Telephone)	767.88	476.86	1277.01
6424 (Internet Access/Web)	15487.24	0	16,464
6430 (Heating Oil)	2354.99	2159.48	4121.63
6500 (Gen. Lib)	0	1500	0
6501 (Facility Ins)	2881	0	2881

Clinic:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6501 (Facility Ins)	8257	3000	8257

EMS:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6111 (Fuel)	370.10	250	496
6500 (Gen. Lib.)	0	450	0
6502 (Veh. Equip Ins)	520.66	1205.08	520.66

Ferry Terminal:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6430 (Heating Oil)	1617.48	1000	2695.80
6500 (Gen. Lib.)	0	450	0
6501 (Facility Ins)	4497	1000	4497

Harbor/Dock:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
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6016 (Holiday/Bonus)	223.91	217.74	223.91
6500 (Gen. Lib)	354.29	1000	354.29
6502 (Veh. & Equip. Ins)	175	0	175

Maintenance/Shop:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6016 (Holiday/Bonus)	447.82	435.46	447.82
6020 (Payroll Taxes)	418.71	550	732.75
6050 (Workers Comp.)	1034	850	2500
6111 (Fuel)	716.51	300	953.90
6310(Equip.& Mat. Purchase	2000	2000	2500
6315(Maint. Veh. & Equip)	5000	5000	5500
6400 (Parts&Tools)	573.61	500	1004
6430 (Heating Oil)	2506.67	3726.95	4386.68
6500 (Gen. Lib)	354.29	1300	354.29
6501 (Fac. Ins)	2096	0	2096
6502 (Veh.&Equip Ins)	593.98	400	593.98

Council:

Account	YTD	FY 23 Budget	Suggested FY 23 Amendment
6020 (Payroll Taxes)	91.11	175	230
6050 (Workers Comp)	205	0	515

First Bnk Accts - Septic Tank CD 7950	\$26,588.91
First Bnk Accts - Water Sewer Savings / R & R 7960	\$222,389.81
Accounts Receivable - Water/Sewer	\$50,226.53

Section 3. Effective Date

This Ordinance becomes effective upon its adoption by the City Council.

First Reading: March 16th, 2023
Second Reading: April 20th, 2023
Public Hearing: April 20th, 2023

Adopted by a duly constituted quorum of the City Council of Coffman Cove, Alaska, this
____ day of _____, 2023.

Mikael Ashe, Mayor
ATTEST:

Terra Green, Treasurer

CITY OF COFFMAN COVE
RESOLUTION 23 12
A RESOLUTION CERTIFYING THE ANNUAL FINANCIAL STATEMENT OF REVENUES
AND EXPENDITURES FOR FISCAL YEAR 2022

WHEREAS, the City of Coffman Cove is a recognized second-class city; and,

WHEREAS, effective December 22ND, 2017, Community Assistance Program regulations (3 AAC 180) require all entities to submit a statement of annual income and expenditures of the prior year's Community Assistance Program payment and,

WHEREAS, Cities are required by AS 29.20.640 (A)(2) to submit a Certified Financial Statement (or audit) for the year ending June 30th, 2022 to the Department of Commerce, Community and Economic Development.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COFFMAN COVE, ALASKA:

That the attached Certified Financial Statement of the City of Coffman Cove, Alaska for the year ending June 30th, 2022, is approved by the City Council of Coffman Cove, Alaska and is true and complete to the best of our knowledge.

ADOPTED by a duly constituted quorum of the City Council of Coffman Cove, Alaska on this 20th day of April 2023.

Mayor, Mikael Ashe

Clerk, Terra Green

CITY OF COFFMAN COVE

RESOLUTION 23 13

A RESOLUTION SEPARATING THE MUNICIPAL CLERK AND MUNICIPAL TREASURER
POSITIONS

WHEREAS, the City of Coffman Cove is a recognized second-class city; and,

WHEREAS, AS 29.20.380 (b) gives the municipal governing body the option to combine or leave separate the positions of municipal clerk and municipal treasurer; and,

WHEREAS, the Coffman Cove City Council has determined that separating the positions is in the best interests of the community;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COFFMAN COVE, ALASKA:

That the positions of municipal clerk and municipal treasurer will be two separate positions from this date forward.

PASSED and APPROVED by a duly constituted quorum of the City Council of Coffman Cove, Alaska on this 20th day of April 2023.

Mayor, Mikael Ashe

Clerk, Terra Green

City of Coffman Cove

Job Title:	Harbormaster	Job Category:	Harbor
Department/Group:	Harbor	Job Code/ Req#:	H-11-HM
Location:	City Harbor	Travel Required:	No
Compensation:	See Description Below	Position Type:	Regular Part Time - Seasonal
Supervisor:	Mayor	Date posted:	
Will Train Applicant(s):	Yes	Posting Expires:	

Job Description

Job Purpose

The harbormaster shall manage the city harbor facilities in accordance with state and federal regulations and in accordance with Coffman Cove Title X and policies or regulations adopted by the city council.

Position Summary

Harbormaster positions are seasonal beginning no earlier than May 1st and ending no later than September 30th unless extended by city council motion.

Harbormaster positions are filled in accordance with the City of Coffman Cove Employee Handbook and applicable city council resolution.

Up to two harbormasters may be hired in a job-sharing arrangement to be determined on a case-by-case basis.

Compensation

Total compensation for the combined harbormaster positions will not exceed \$800 per month plus 50% of collected transient moorage fees during the period between May 1st and September 30th. Total compensation for the combined harbormaster positions will not exceed \$300 per month plus 50% of collected transient moorage fees at other times.

Job Duties

At a minimum the harbormaster shall patrol the harbor facilities at least once before 8 AM and at least once after 8 PM to ensure compliance with harbor regulations. The harbormaster shall keep a log detailing actions taken and conditions found during these inspections. The harbormaster shall monitor the VHF radio and be on call to respond to requests as needed.

The harbormaster shall monitor the condition of all harbor facilities and take the proper actions needed to remedy or have remedied by others any problems or other issues encountered.

The harbormaster shall manage usage of the harbor facilities to ensure the most efficient and effective use of all harbor facilities. Harbor facilities are defined as the docks, rampways, causeways, harbor shack and harbor lavatory building and other physical facilities excluding the parking areas.

The harbormaster shall prepare a monthly harbormaster report on harbor operations that is due to the city clerk no later than one week prior to the monthly regular city council meetings.

The harbormaster shall maintain the harbor board in city hall.

The harbormaster shall perform other duties as directed.

Qualifications

The harbormaster must be physically capable of performing required duties.

The harbormaster must be capable of understanding the applicable federal, state and local laws and regulations pertinent to harbor operations and must be able to apply and enforce the same in a professional manner.

Employee Signature: _____ Date: _____



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Fairbanks Office

455 Third Avenue, Suite 140
Fairbanks, Alaska 99701-3110
Main: 907.451.2718
Fax: 907.451.2742

January 26, 2023

Mayor Mikael Ashe, Mayor
City of Coffman Cove
P.O. Box 18135
Coffman Cove, AK 99918



Dear Mayor Ashe:

The Division of Community and Regional Affairs (DCRA) is pleased to provide you with the attached FY24 Community Assistance Program (CAP) application. Please carefully review the application and instructions. The completed FY24 CAP application must be returned **no later than June 1, 2023**.

Please be aware that the funding level for the FY24 CAP has not yet been determined. This estimate is based on the statutorily required distribution of one third of the anticipated June 30, 2023, CAP fund balance. The payment estimate does not take into consideration any possible increases to the funding level through either a FY24 supplemental budget or other legislative appropriations. Payment amounts will be updated to reflect actual award amounts after June 30, 2023 at:

<https://www.commerce.alaska.gov/dcra/eGrantsOnLine/Pages/RevenueSharing.aspx>

City of Coffman Cove estimated FY24 CAP payment is \$75,021.55

The application and required documents must be received by the department either by electronic mail no later than 4:30pm on June 1, 2023, or by regular mail postmarked no later than June 1, 2023. Please carefully review the instructions in regard to submitting by electronic mail. The electronic mailing address is: caa@alaska.gov.

Please contact Kimberly Phillips with any questions at (907) 451-2718 or kimberly.phillips@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kimberly Phillips".

Kimberly Phillips
Grants Administrator 3

**Department of Commerce,
Community and Economic
Development
FY24 Community Assistance Program
(CAP)**

**APPLICATION DUE NO LATER THAN
JUNE 1, 2023**



**State of Alaska
Mike Dunleavy, Governor**

**Department of Commerce, Community,
and Economic Development
Julie Sande, Commissioner**

**Division of Community and Regional Affairs
Sandra Moller, Director**

**Instructions for FY 24 Community Assistance Program
City Application**

Due June 1, 2023:

The city is required to submit the following documents in order to apply for the FY24 CAP payment. All documents must be received no later than 4:30PM on June 1, 2023. Email is the preferred method for receiving the forms. Email forms to: caa@alaska.gov (See special instructions for submitting by email below.)

- ✓ Requirements and Certifications Application form (included in this packet). Check or initial each box indicating the city understands the requirements for payment. Be certain the form is signed and dated before submitting.
- ✓ Statement of Expenditures (included in this packet) of the prior year's CAP payment.
- ✓ Proposed CAP budget (included in this packet) for the coming year's CAP payment.

Due prior to CAP Payment:

The following documents are not subject to the June 1st deadline however, the required forms should be submitted at the earliest opportunity as they become available. Community assistance payment will not be distributed until the following required documents have been received to the following email:

CAA@alaska.gov , provide email, hard copy, or website link of:	StateAssessor@alaska.gov , forms for the most recently completed annual budget cycle as of July 1:	LBC@alaska.gov : For all changes in FY23
✓ FY24 Annual Budget, including non-code ordinance adopting the budget	✓ Municipal Tax Report	✓ Maps and descriptions of all annexed or detached territory
✓ FY22 Annual Audit/CFS	✓ Municipal Debt Report	
	✓ Copy of taxpayer notice	

Second class cities only: a Certified Financial Statement (CFS) is allowable in lieu of an audit only if the city has not otherwise met the audit threshold criteria. This must include a resolution approved by the governing body certifying the CFS.

Special instructions for email submission: Use the above email to provide the corresponding documents. Subject line: "Entity name – CAP – FY Document Name" Example: "Icy Borough – CAP – FY24 Application".

If unable to email, mail to: DCCED DCRA, 455 3rd Avenue, Suite 140, Fairbanks, AK 99701 or Fax: (907) 451-2742

State Assessor forms can be found at:

<https://www.commerce.alaska.gov/web/dcra/OfficeoftheStateAssessor/ReportsandForms.aspx>.

If there are questions, contact Kimberly Phillips at (907) 451-2718 or email caa@alaska.gov.

Statutes, regulations, and forms are available at:

<https://www.commerce.alaska.gov/web/dcra/GrantsSection/CommunityRevenueSharing.aspx>

FY 2024 COMMUNITY ASSISTANCE PROGRAM REQUIREMENTS AND CERTIFICATION

CITY APPLICATION

DEADLINE: JUNE 1, 2023

NAME OF CITY <i>City of Coffman Cove</i>	CONTACT NAME <i>Terra Green</i>
MAILING ADDRESS <i>PO Box 18135</i>	CONTACT EMAIL ADDRESS <i>treasurer@ccalaska.com</i>
CITY, STATE, ZIP CODE <i>Coffman Cove, AK 99918</i>	CONTACT PHONE & FAX NUMBER <i>(907) 329-2233</i>

ACKNOWLEDGE THE REQUIREMENTS BY CHECKING OR INITIALING EACH BOX:

- ☒ The community assistance payment will be used only for a public purpose as required under AS 29.60.850(a) and the city agrees to make available a service or facility with the funds under AS 29.60.855 – 29.60.879 to every person in the community.
- ☒ The city will maintain, as required by 3 AAC 180.010 (4), all records relating to receipt and expenditure of a community assistance payment for at least three years, or longer if there is an unresolved audit finding, questioned costs, litigation or a grievance.
- ☒ A statement of expenditures of the prior year's community assistance payment and a budget form for current year's application.
- ☒ Acknowledge reports due prior to FY24 CAP payment may be released (see instructions for details):

Reports to CAA@alaska.gov:

☐ FY22 Annual Audit/CFS

☐ FY24 Annual Budget

Budget will be ready June 15th per city ordinance

Reports to StateAssessor@alaska.gov:

☐ FY23 Tax assessment and tax levy figures

☐ Summary of optional property tax exemptions and estimate of revenue lost to exemptions

☐ Copy of taxpayer notice

Reports to LBC@alaska.gov:

☐ Maps and descriptions of all annexed or detached territory

CERTIFICATION:

As the highest ranking official, I certify the _____ understands the
(Name of City)

requirements for receiving the community assistance payment and agrees to comply with all laws and regulations governing the community assistance funds.

Signature

Date

Printed Name and Title

**FY 2024 PROPOSED
COMMUNITY ASSISTANCE PROGRAM CAP BUDGET**

City of Coffman Cove
Name of City

Please describe below how your organization proposes to utilize the estimated FY 2024 Community Assistance Program payment.

FUEL	\$ <u>5770.89</u>
ELECTRICITY	\$ <u>5770.89</u>
INSURANCE	\$ <u>5770.89</u>
EDUCATION	\$ <u>5770.89</u>
EMS	\$ <u>5770.89</u>
WATER/SEWER	\$ <u>5770.89</u>
PUBLIC SAFETY	\$ <u>5770.89</u>
FIRE	\$ <u>5770.89</u>
ROAD MAINTENANCE	\$ <u>Ø</u>
HARBORS	\$ <u>5770.89</u>
HEALTH	\$ <u>5770.89</u>
GENERAL ADMINISTRATION	\$ <u>5770.89</u>
OTHER <u>Library Exp.</u>	\$ <u>5770.88</u>
OTHER <u>Post Office Exp.</u>	\$ <u>5770.88</u>
OTHER _____	\$ _____
FY 2024 ESTIMATED PAYMENT	\$ <u>75,021.55</u>

FY 2023 COMMUNITY ASSISTANCE PROGRAM
Statement of Expenditures for Prior Year Payment

City of Coffman Cove
Name of City

Please detail below how your organization utilized the FY 2023 Community Assistance Payment.

FUEL	\$ <u>6,212.18</u>
ELECTRICITY	\$ <u>11,142.79</u>
INSURANCE	\$ <u>11,000.-</u>
EDUCATION	\$ <u>2,559.94</u>
EMS	\$ <u>890.76</u>
WATER/SEWER	\$ <u>10,000.-</u>
PUBLIC SAFETY	\$ <u>2,559.94</u>
FIRE	\$ <u>7,443.65</u>
ROAD MAINTENANCE	\$ <u>Ø</u>
HARBORS	\$ <u>4,580.96</u>
HEALTH	\$ <u>2,559.95</u>
GENERAL ADMINISTRATION	\$ <u>8,976.77</u>
OTHER <u>Library Expenses</u>	\$ <u>5,500.-</u>
OTHER <u>Post Office Expenses</u>	\$ <u>6,000.-</u>
OTHER _____	\$ _____
OTHER _____	\$ _____
OTHER _____	\$ _____
SAVINGS/NOT SPENT	\$ _____
FY 2023 TOTAL PAYMENT	\$ <u>79,426.94</u>